

Introduction

Search, compare, browse, communicate

What is BINGOOO?

BINGOOO is a search- & communication browser
Product features at a glance

- **Fast and complete** - **BINGOOO** searches simultaneously through many sources.
- **Data instead of links** – data will be presented in a result table.
- **Precise search** – each search agent has its own searching mask and individual result table.
- **Sorting and comparing** – results can be sorted according to the selected column to make comparisons more convenient.
- **Processing** – search results can be utilized accordingly: as a printout, saved files, a mailing and more (HTML, Excel, txt, mail, Instant Messaging).
- **Integrated browser** – Websites are shown in the integrated browser on the BINGOOO interface.
- **Clear orientation** – you can browse easily through webpages using all BINGOOO functions at the same time.
- **Messenger** – with the BINGOOO Messenger you can send quick information or interesting links to your contacts in LAN or in the entire web.
- **Internet-TV- and radio** – with the BINGOOO communicator you can receive Internet-TV or listen to Internet-Radio.
- **National & International** – you can select your preference of German or international English sources.
- **Quick and comfortable** - only 2,7 MB, automatic updates for program and agents.
- **Free of charge** - BINGOOO doesn't cost anything.
- **User-friendly** - the download is very fast (at the moment 2,7 MB)

How does BINGOOO work?

Search and communication browser

Thanks to specialized searching agents BINGOOO allows you efficient and fast internet research. The BINGOOO research system is based on categories and agents referring to special subjects. Categories are the superior subject groups. Agents are specialized searching programs for special subjects within a category. The agents search through various sources at the same time. By referring to actual websites, the agents are always presenting live information. The results from the various sources will be extracted and sorted according to parameters defined by BINGOOO. Those egalized results will then be listed in a result table. As a result, BINGOOO provides the user with data instead of links so that the user can compare results at one glance. Results can be utilized in various manners and also be transmitted to others via email. The original website to which a specific result belongs can be opened in the integrated browser window. The homepages of the various sources can be opened in the integrated browser as well. The user always remains on the BINGOOO interface. While looking at a certain website in the integrated browser, the user has direct access to the result table which is active even when he maximizes the browser. As a result, the user can browse easily through different websites. The BINGOOO Messenger is an integrated communication tool for communicating in a local network as well as in the Internet. The BINGOOO Media panel allows you to receive Web-TV and -Radio.

The research with categories and agents

The BINGOOO research is structured by categories and agents. Each category has its own subordinated agents. By selecting category and agent the user defines the specific subject of his research. Results not fitting to the subject can be avoided this way. In the keyword line the user can enter his specific search terms – whether in one or several fields. Depending on the special agent the user will find fields for entering individual search terms or lists with defined search terms to choose from. According to those search terms the agent finds appropriate results by searching through the top sources connected. The results will be presented in a clear result table with several columns containing comparable data. For example, the result table of the agent "News General" shows the headline of the news, a short summary of its content, the source etc. To read the whole article the user can open the original website in the integrated browser.

Meta-meta-searching machine

The agent "Web" belonging to the category "search" is a kind of meta-searching machine using the most efficient searching machines in the web as sources. This agent is recommended especially for searches not limited to one subject. The user can specify his research by combined search terms. Instructions can be found in the BINGOOO online help.

Searching for news

Among the agents in the category "News", the agent „General" provides the user with news of the daily press. Among the sources of that category are: International, German and regional newspapers, news services, publications and tv- and radio-stations. English news from Great Britain and the US can be found by special agents. By a simple click on the start symbol, without entering a search term, the user activates the news-ticker. Or, he can enter a search term in the keyword line of the agent "General" and then start the research. The news-ticker function can also be found using another agent – it will be pointed out in the keyword line accordingly.

Automatic online-check

Subjects such as traffic jams or flight departures mainly rely on actuality. For this reason, BINGOOO has installed the option of an automatic online check. The user can activate this option with the command „General options", register "Connection", in the options menu. If activated, this function provides the user, in pre-defined intervals, with the most updated information available. Updated information is listed under the results previously presented results. The user can distinguish new results easily if he activates the function "mark results as read".

Browsing with BINGOOO

Apart from websites referring to the result table, the user can also open any website in the integrated browser if he just enters the specific URL (web address) in the address of the browser tool bar. After entering the URL in that field the user opens the site by just clicking the enter key. For comfortable browsing, the user can change to the mere Browser mode.

Searching for shopping opportunities

In category "Shopping" BINGOOO reverts to the top addresses of eCommerce. The user can find any class of goods. The agents of the category "Shopping" search for certain classes of goods or shopping forms. The agent "auctions" provides the user with the best bids for a certain product so that he can compare them. If interested, he can join a desired auction by

opening the original website in the integrated browser. Price comparison is a standard function of BINGOOO.

All shopping offers found are presented in a clear table. Data like prices and other criteria such as delivery time or product features are standardized to be comparable. The data are presented in various columns in the result table so that the user can compare directly. As a unique BINGOOO feature, users can view competing offers of different comparers at one glance. Some agents even offer the possibility to define the maximum price the user intends to invest.

Web Tours

In every category users will find an agent **Webtour** leading to the most important websites regarding the category's subject. This is meant to give users a first orientation within a certain subject.

Functionality of the browser

BINGOOO functions with the internet browser of the user. The user can see a result table and a website opened in the browser window at the same time. He can also open any known website in the browser by entering the URL in the address field of the browser tool bar. Functions such as "show history", "save as favorites", "Print" or "mail" (and more) can be activated with the symbols of the tool bar. The user can maximize the browser windows – the result table remains active in the background.

Sorting functions

The user can rearrange the order of the results presented in the result table according to his special interest: Similar to the Excel program, he just has to double click on the top line of the respective column and all results will be sorted accordingly.

Marking of a search term

The search term of a query is marked in the result table for faster orientation. By another entry field in the keywordline, the user also has the opportunity to search for further keywords in the table. By this, he can search (and mark) up to ten keywords in the table.

Processing of results

Search results in the table can be further utilized. By clicking the right mouse key the user opens a context menu with various options, like printing, saving as files, transmitting per email or messenger etc. Possible file types are html, csv, txt or dif (data interchange format for excel).

Further functions

Related links

In the browser window the user can also find links related to the website actually shown. The respective command will be found in the browser tool bar.

Lecturer function

BINGOOO can integrate the speaking character of Microsoft. If the function is activated, this Microsoft Avatar reads out results and commands of the BINGOOO interface to the user. This function might be interesting for blind people. More detailed information can be found in the index under the keyword „MS agent“.

Help functions

BINGOOO's online help can be reached by the menu „Help“. A directory and an index of the

online easily guide the user to the required information.

Apart from that, most of the BINGOOO program's functions are explained briefly by small yellow "pop-up" windows once the user has moved the mouse on a certain symbol or area of the BINGOOO surface. Each agent has its own online-help explaining its specific function and giving instruction how to use it. That agent's help is activated by clicking the right mouse key.

PC requirements

BINGOOO runs on any "pc" with internet access and Microsoft operating system (versions 95, 98, NT, 2000 oder ME).

If the Microsoft Internet Explorer is installed, the Microsoft browser will be integrated in the BINGOOO interface. BINGOOO does also work with other browsers, however, it integrates best with the Internet Explorer of Microsoft and Netscape 6. The download under the address www.bingooo.com runs fast (2,7 MB).

Automatic update

BINGOOO is updated continuously. Updates for program and agent definition files run independently from each other and will be communicated automatically to the user: As soon as a new version is online, the user gets a notification when starting BINGOOO. He can decide whether he wants to update now or later. Updates are very fast.

Information exchange in the internet with the BINGOOO messenger

Sending instant messages

The BINGOOO messenger enables the user to communicate immediately with other BINGOOO users within his own local network (LAN) as well as with external buddies in the web (Internet). By simply opening the messenger window over the menu „View" the user can access the "LAN" and "INTERNET" folders in the messenger directory. These folders indicate all buddies currently online with BINGOOO.

The user can add new buddies to the "Internet" folder over the context menu by entering the new buddies' individual messenger addresses. The person addressed will get a message asking him to accept or to refuse the admission to the user's messenger directory. A new buddy can only be added if he affirms the request positively. This security measure is also valid for the user himself, of course.

By clicking on a buddy in the directory, the user can or send him the link of an interesting website or just a text message. The instant message will appear on the buddy's screen immediately if he is online.

Receiving internet-TV und -radio

The user doesn't have to abstain from his favorite channels of internet tv or -radio: With a click on the yellow symbol in the subject line the user opens the view „only messenger". The vertical window contains a mini tv screen with a scroll down menu to choose various channels from. Working in Excel or Word, for example, the user can watch N24 or listen to the Chart-Radio.

BINGOOO systematics

BINGOOO is a search, comparison- & communication browser which combines the advantages of an integrated browser, meta searching engines and specialized searching agents. User-friendly structure and praxis-oriented searching criteria enable you to find specific information referring to certain subjects. Apart from that, **BINGOOO** provides you with the possibility of instant messaging and the reception of internet tv and –radio.

The basic searching criteria **categories** and **agents** help you to define your query most precisely before entering your individual search term. **Categories** and **agents** are shown in the panel on the left hand side of the **BINGOOO** interface (**agent window**).

Categories describe the general subject area (for example "economy" or "news"). Please choose a category first before selecting a special agent. The categories are labeled by coloured boxes.

Agents are specialized search engines searching through special fields of knowledge within a category and are therefore subordinated under their respective category. Each agent refers to various sources. The agent window always shows the agents of the chosen category.

After having chosen a **category** and an **agent**, you can enter your specific search term in the keyword line above the result window. Different agents require varying amounts and types of information from the user. You can start the search after having entered your search term.

You can find further information under:

[Searching criteria in BINGOOO](#)

[Category definition](#)

[Agent definition](#)

[Agent panel](#)

Searching criteria in BINGOOO

User-friendly structure and praxis-oriented searching criteria in **BINGOOO** enable you to find specific information referring to certain subjects.

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Categories describe the general subject area (for example "economy" or "news"). Please choose a category first before selecting a special agent. The categories are labeled by coloured boxes.

Agents are specialized searching engines searching through special fields of knowledge within a category and therefore subordinated to their respective category. Each agent refers to various sources. The agent window shows always the agents to the category actually chosen.

The search in **BINGOOO** is based on several steps:

1. At first, you click on the required category in the agent panel in order to define the general subject (e.g. *Economy of Shopping*).
2. As soon as you have chosen a category the specific agents belonging to it will appear underneath (e.g. for the category *Economy* the agents *Stocks/Search* or *Stocks & Quotes*). These agents are meant for special subjects within the general category. You can choose one agent by clicking on it. The agent chosen is automatically marked.
3. Depending on the choice of the agent you will find one or more input fields in the agent-specific keyword line. Here you can enter your search term(s) (e.g. in the category *Economy*, agent *Jobs* the search term "programmer"). You will find the keyword line above the result window.

Attention:

Agents providing you mainly with current news (**Newsticker**) are started just by the start command. Here, you won't find an input field (e.g. in the German ia-file: category *Wirtschaft*, agent *Börsenticker*).

Once you have entered your keyword, you can start the search either through the **Search menu**, with the **Start symbol** or with **Enter**.

The search results will be presented in the result table. You can open a single result in the browser panel with a simple mouse click. Then you will be shown the original website in the integrated browser.

You can find further information under:

[BINGOOO systematics](#)

[Category definition](#)

[Agent definition](#)

[Agent panel](#)

[Browser panel](#)

[Command Agent panel \(View menu\)](#)

Category definition

Categories describe the general subject area (for example "economy" or "news"). Please choose a category first before selecting a special agent. The categories are labeled by coloured boxes.

The **category** is the first criteria you have to choose when beginning a search. Each category has its subordinated **agents**. Agents are specialized searching engines, each of which is responsible for a special subject within the superior category. Each agent refers to special sources according to its subject. The agent is your second criteria to chose.

You will find **categories** and **agents** in the left-hand agent panel. The categories are marked by small coloured boxes. As soon as you have chosen one category, its agents appear underneath in the agent panel. After having chosen an agent you can enter your specific keyword in the input field of the keyword line and start the search with **ENTER** or the start symbol.

You can find further information under:

[BINGOOO systematics](#)

[Agent definition](#)

[Searching criteria in BINGOOO](#)

[Agent panel](#)

Agent definition

Agents are specialized search engines searching through special fields of knowledge within a category and are therefore subordinated under their respective category. Each agent refers to various sources. The agent window always shows the agents of the chosen category.

You will find **categories** and **agents** in the left-hand agent panel. Categories describe the general subject area (for example "economy" or "news"). They are marked by small coloured boxes. As soon as you have chosen one category, its agents appear underneath in the agent panel. At the same time you will always see the other categories in the panel so that you can easily change the category for another search.

After having chosen an agent you can enter your specific keyword in the input field of the keyword line and start the search with **ENTER** or the start symbol.

What are an agent's characteristics?

An **agent**

searches through several preselected top-sources simultaneously for your individual search term or data;

is fast and time-saving and provides you with a multitude of current and precise results;

presents result in tables according to relevant criteria so that you can sort them as you like.

TIP

You can delete the pre-defined entry *Agent* in the headline of the agent panel by a simple mouse click on the question mark. If you then enter a general search term such as *Computer*, the agent wizard will automatically open an agent which might be appropriate for this subject.

You can find further information under:

[BINGOOO systematics](#)

[Searching criteria in BINGOOO](#)

[Category definition](#)

[Agent panel](#)

[Command Agent panel \(View menu\)](#)

BINGOOO Installation

Please make a double-click on the **bingoooXXX.exe**-file to install BINGOOO. The installation will proceed automatically then. "xxx" stands for the actual version's number.

In case you are using a **Proxy-Server** or/and your system is equipped with a Firewall, you have to make the following settings:

1. Open the window **General Options** with the command **General Options** under the menu **Options**.
 2. Open the register **Connection** with a mouse click.
 3. Here you can make the required setting or give the specific keywords. Your system administrator will tell you the required data.
- If you have installed the **Internet Explorer** you will find the required data under **Extras | Internet Options | Connections | LAN | Proxy Server**.

When you are working with a private PC you probably don't need to enter anything.

You can find further information under:

[Proxy server](#)

[Firewall](#)

[Register Connection \(Dialogue General options\)](#)

About BINGOOO

Under the menu HELP you can open the window About with the command About.

In the window About you will find the register About. Here you will see the current version of BINGOOO. Apart from that, you can directly contact the BINGOOO team by clicking on the mail address, or you can visit the BINGOOO Homepage.

Email info@bingooo.com

Homepage www.bingooo.com

You can find further information under:

[Command Feedback \(Help menu\)](#)
[Command Homepage \(Help menu\)](#)
[Command Take a tour \(Help menu\)](#)
[Command What's new \(Help menu\)](#)
[Command About \(Help menu\)](#)

Help on Help

The BINGOOO online help provides you with the right answers to your questions:

To find the right topic for your question, you click on the commands **Contents** or **Index** under the menu **Help**.

Contents:

Shows you the structure of the help file: Within the *contents* you find various chapters (marked by a book symbol) describing the general subject the individual topics refer to. If you open a chapter, you will see the individual topics or further sub-chapters. You can open a certain topic with a mouse click.

Index:

shows you all kind of keywords which enable you to find detailed information referring to certain subjects. The keywords are listed in alphabetical order. You can **either** scroll up all the index entries until you have found the one you are looking for, and get help on this term by double-clicking on it, **or** you enter a specific keyword into the keyword line and finish with 'Enter'. The help topic will then be presented in the right-hand panel of the help window.

You can find further information under:

[Commands Contents \(Help menu\)](#)

[Command Index \(Help menu\)](#)

The BINGOOO interface

The **BINGOOO interface** is divided to several windows and lines:

1. Menu bar:

In the first line you will find the menu bar with the basic menus **File, Edit, View, Search, Options** and **Help**. With a click on a certain menu, you open the respective menu window with the various commands.

2. Toolbar:

In the second line you find the **toolbar**. Important commands can be started here even faster. If a symbol has an arrow, you can open an dropdown window with further commands by a click on that arrow. You can blind out the toolbar over the menu **View**.

3. Subject line:

The **subject line** tells you which category and which agent you have chosen. On the right-hand side of that line you see some symbols to alter the appearance of the BINGOOO screen without using the commands of the menu **View** - here you can blind out certain panels or call up the BINGOOO communicator.

4. Agent panel:

The fundamental part of the **BINGOOO** interface is divided in three parts lying side by side. On the left-hand side you see the **agent panel**. Here you find the **categories** as major subjects and their specific subordinated **agents** within the category. The categories are marked by coloured boxes. As soon as you have chosen a category, its agents will be show underneath. After having chosen an agent then you can enter your individual search term in the keyword line and start your search.

5. Keyword line:

Under the subject line you find the **keyword line**. Apart from a few symbols for fundamental commands such as "Start" or "Stop", you see one or more input fields to enter your search term(s). The number and kind of input fields depend on the agent's character.

6. Result panel:

The **result panel** will show you the **result table** of your individual search. The result table presents all results in classified order so that you can compare them from the various criteria in the columns. With a click on a result you can open the original website belonging to it in the browser panel. Then the result window will be divided: Above you always see the result table with its scrollbar to navigate, below you see the browser panel. You can also maximize the browser if you want.

7. Source panel

Right from the result panel you find the source panel. It tells you which sources the agent actually chosen refers to. You can blind it out over the menu **View** or with one of the symbols in the subject line. If the function **Aggregation** in the sources panel is activated, identical results found in various sources will be compiled automatically. You can de-/activate the function by clicking the arrow in the header.

8. Messenger panel

Over the menu **View** you can call up the **messenger panel** in the lower part of the sources panel. Here you can send Instant Messages to BINGOOO users in your local network or in the entire web. With a click on the right mouse button in the messenger panel you open a context menu with further commands such as "Send sms" e.g..

9. Status line

At the bottom you find the **status line**. On the left-hand side you see the link referring to the actual position of your mouse. A bar chart informs you about the progress of a running search. Next to it you find the number of results, sources searched through and other data.

10. Task line

Under the status line you see the **task line** with the start menu and individually chosen

program icons.

11. Sidebars

Beneath the agent panel and the source/ messenger panel you will find vertical sidebars. By the symbols you can change separately the various sights of the panels (Agent-/Browser-/Result-/TV-/Source-/Messenger-Panel).

You can choose between three basic modi of display: **Browser**, **Search** and **Messenger**. Just click on the respective icons in the toolbar to change sight.

You can find further information under:

[Main menu](#)

[Agent panel](#)

[Browser panel](#)

[Keyword line](#)

[Result panel](#)

[Source panel](#)

[Browser panel](#)

Agent panel

In the left-hand agent panel you are shown the categories and agents structuring your search most efficiently.

Categories describe the major subject area (for example "economy" or "news"). Please choose a category first before selecting a special agent. The categories are labeled by coloured boxes.

Agents are specialized searching engines searching through different special sources referring to the subject of the query. The agent window always shows the agents to the chosen category.

If you have chosen a certain category, its specific agents will be shown underneath. The other categories will always be visible in the panel so that you can change the subject for another search easily.

After having chosen a category and an agent, you can enter your search term in the keyword line with its own or more input fields, depending on the agent. Then you can start the search.

You can blind out the agent panel over the menu **View** or the respective symbol in the subject line. Apart from that, you can change the sight by clicking on the symbols in the vertical sidebar beneath the agent panel.

TIP

If your mouse stands on a certain agent a pop-up window is automatically called up giving short information about the subjects this agent is working for, the number of results of the current and the last research etc.

You can also call up the agent's online help by clicking the right mouse button. This help, appearing in the browser panel, will give you further information about the agent's function and how to do the search correctly.

You can find further information under:

[Command Agent panel \(View menu\)](#)

[BINGOOO systematics](#)

[Searching criteria in BINGOOO](#)

[Category definition](#)

[Agent definition](#)

Source panel

The right-hand sources panel shows you which sources are searched through by the agent chosen (e.g. the sources *amazon.de* or *libro.de* for the agent *Music* in category *Shopping*).

Apart from the source's title you will be shown the status of the search and the number or hits gained from each source searched through.

If you don't want to search through all of the sources listed you can deactivate some of them by clicking on the boxes before them. The agent will search only through the sources still activated.

When your mouse-pointer directly stands on a source in the source panel, you can see its home-URL in the statusline. The tooltip will show its longname. If you press the Ctrl-button now, the query-URL will then be shown in the status line.

If you activate the function **Aggregation**, double entries of results will be eliminated from the result table automatically. Please click on the arrow in the header of the source window to see if the option is already activated.

Apart from that, you can change the sight by clicking on the symbols in the vertical sidebar beneath the source panel. You can easily call up the messenger panel etc.

You can find further information under:

[Command Source panel \(View menu\)](#)

[How to open the Browser panel](#)

[How to close the source panel](#)

[Source symbol \(Sidebar to the right\)](#)

Keyword line

You will find the keyword line above the result panel. After having chosen a category and an agent, you can enter your search term(s) or choose one (or more) predefined terms from the dropdown menu(s). the number of input fields depends on the agent's character.

Beside the entry field(s) you will find some symbols for important commands as an alternative to the main menu's commands: **START**, **STOP**, **NEW SEARCH** and **MARK SEARCH TERM IN RESULT**.

In the field aside of the icon MARK SEARCH TERM IN RESULT you can enter up to 10 terms in order to specify the results of a present table. If found in the result table, the keywords will be highlighted in different colours. If you don't enter terms manually, the search term in the entry field will be taken over here.

Apart from that, you will find the icons for **closing the panel** and for **Full/Split Screen** in the keyword line.

Attention:

Some agents have the function of a newsticker exclusively. Here you can't enter a search term but start the search immediately. The respective agent will present you current news about the subject selected. As long as you haven't entered a search term in an input field of an agent searching for newsticker news and archive information, the entry "latest news" will indicate the additional newsticker function.

You can find further information under:

[The BINGOOO interface](#)

Subject line

The subject line tells you which category and which agent you have actually chosen.

TIP

You can blind out the subject line from the view menu.

You can find further information under:

[View Menu](#)

[The BINGOOO interface](#)

Result panel

The result window is the central part of the BINGOOO screen when you are in the search mode. Here you will be shown the result table.

Data instead of links - The results of the various sources will be extracted and sorted according to parameters defined by BINGOOO. The specific parameters are presented in the various columns of the respective list. You can sort the results according to parameter by clicking on the headline of one column (e.g. for the parameter "*price*").

If you want to further specify your results, you can mark those results important to you with a click on the checkboxes to the left of each result. After having marked the results you can save or print them or send them as html-file to other persons via email, e.g.

With a click on one result in the table, you open the original website belonging to it in the integrated browser. You will always remain on the BINGOOO interface - while regarding a certain website in the integrated browser you have direct access to the result table which is active even when you have maximized the browser panel.

By clicking the right mouse-key when standing in the result table, you can open the menu with various commands for further processing.

TIP

Just click on the respective symbols in the toolbar to change the mode of your display: "Browser Mode", "Search Mode" or "Messenger Mode".

You can find further information under:

[Browser panel](#)

[Command Result panel \(View menu\)](#)

[How to open the Browser panel](#)

[How to sort a result table](#)

Result table

The results of the BINGOOO search will be presented in a clear result table with several columns containing comparable data. Data instead of links - The results of the various sources will be extracted and sorted according to parameters defined by BINGOOO. The specific parameters are presented in the various columns of the respective list. For example, the result table of the agent "News General" shows the headline of the news, a short summary of its content, the source etc.. You can sort the results according to a specific parameter by clicking on the headline of one column (e.g. for the parameter "*price*").

If you want to specify your results further on, you can mark those results important for you with a click on the checkboxes standing before each result. After having marked the results you can save or print them or send them as html-file to other persons via email, e.g.

With a click on one result in the table, you open the original website belonging to it in the integrated browser. You will always remain on the BINGOOO interface - while looking at a certain website in the integrated browser you have direct access to the result table which is active even when you have maximized the browser panel.

By clicking the right mouse-key when standing in the result table, you can open the menu with various commands for further processing.

TIP

Just click on the respective symbols in the toolbar to change the mode of your display: "Browser Mode", "Search Mode" or "Messenger Mode".

You can find further information under:

[Result panel](#)

[How to sort a result table](#)

[How to mail a result table](#)

[How to print a result table](#)

[Checkboxes in the result table](#)

[How to mark results in the result table](#)

Browser panel

The **integrated browser** will show you the original website, that a specific result in your result table refers to.

You just have to click on the result from the website you want to see. The website will be opened automatically in the browser. You will remain on the BINGOOO interface at the same time with all BINGOOO functions at your disposal.

You can also directly switch to the browser mode, in case you just want to surf the web. Just click on the browser symbol in the toolbar.

The browser panel has its own **symbol bar**. Here you will find various commands and tools to utilize the results achieved, or to find out further information. The field **Address** in the toolbar shows you the complete internet address of the website currently opened in the browser. If you want, you can maximize the browser panel to see the entire website.

The command **Browser-Tabs** from the menu **View** or the respective symbol in the browser toolbar help you to save opened websites as a kind of register (browser tab). If you have saved various sites as browser tabs you can easily switch from one site to another directly in the browser.

TIP

In the view menu, you will find the command "Browser" to switch to the browser mode. You can open the browser panel also with the command **Result panel** under the menu **View**. If you click on that command, a side menu appears on the screen. Here you can choose the view you prefer by a click on the commands **Table only**; **Table & Browser** or **Browser only**.

You can find further information under:

[Command Result panel \(View menu\)](#)

[Browser toolbar](#)

[Command Browser Tabs \(View menu\)](#)

[Result panel](#)

[How to open the Browser panel](#)

Messenger panel

With the BINGOOO Messenger you immediately send instant messages or recommended links to other BINGOOO users. The instant message will appear directly on the addressee's screen if he is online. You can contact BINGOOO users in your own local network (LAN) as well as in the whole web.

The messenger panel is called up with the command **Messenger panel** and is shown in the lower part of the source panel.

You can also change to the mere Messenger Mode, if you want to work with other programmes.

Structure of the Messenger panel:

The messenger's directory is divided into *LAN* and *Internet*. LAN shows you all BINGOOO users on your own local network currently online. Internet shows you which of your personal messenger contacts in the internet have currently started BINGOOO. You have to register every single member of your messenger directory by opening an account for each of them before sending instant messages. Moreover, you have to open an account for yourself.

Open a messenger account:

Before using the BINGOOO messenger you have to open your own account.

How it works:

1. Please make sure that you are **online** with BINGOOO. The opening of a messenger account is only possible in the online mode.
2. Open the dialogue "General options" with the command "General options" under the menu "View". Open the register "Messenger" in the dialog.
3. In the section „Account" you will see the default „Server" (= jabber.org) and „Place" (= home). Please enter your own name in the field „**user**" (e.g. „paul.paulsen"). The ending „@jabber.org" will be automatically generated by the program. Please enter your personal password in the field "**Password**". Please don't forget your keyword.
4. Click on the key „**Create account**" in order to activate your account.
5. Verify your entries by a click on „OK".
6. The **symbols** (LAN and Internet) in the messenger panel should be green now. The green colour tells you that you are online.

Alternative:

Instead of opening the dialogue "General options" via the menu **View**, you can also click on the right mouse key when your mouse stands in the messenger panel. Then a context menu will be opened. Among other commands, you will find the command "Create account". You will directly open the register "Messenger". Please continue as described above.

Create contact list:

Before you can send instant messages via internet, you have to create a contact list with your personal contacts in your messenger directory. As a precondition you have to make sure that you already have a jabber.org account (or create a jabber.org account if necessary).

How it works:

1. Click on the right mouse button when you have moved your mouse to the messenger panel. Then click on the command "**Add contact**" in the appearing context menu. The

dialogue "**Subscribe**" will be called up immediately.

2. Enter the exact jabber.org-address of your contact in the input field. Verify your entry with "OK".
3. If your addressee is online, he will immediately get a message on his screen asking him if he agrees to be added to your contact list.
If he disagrees by clicking on "**No**" you will receive that information on your BINGOOO screen. In this case you can't add that person to your buddy list.
If he agrees by clicking on "Yes" you will receive the positive answer on your screen together with his query or whether you agree to be added to his contact list. As soon as you click on "**Yes**", your addresses will be added to your respective contact lists and you can start to communicate via instant messages immediately. The green colour of the symbols will indicate that you are able to use the BINGOOO messenger now.

Send instant message

As a precondition you have to make sure that you are online. In order to avoid failures, please make sure that your addressee is online as well. The green colour of his symbol in your directory will tell you that he is online. Now you can send an instant message.

How it works:

1. With the mouse standing in the messenger panel directly on the addressee, you click on the **right mouse button**. A **context menu** with various commands is called up immediately.
2. Click on the command „**Send instant message**". The window „**Instant Message**" with sender and addressee already put in and an input field for your personal message will be called up. You can open that window also by a double click on your addressee.
3. Enter your personal message in the input field and click on the key "**Send**".
4. If your addressee is online, your message will automatically appear on his screen.

Recommend website

You can recommend a website currently shown in your browser to one of your buddies via instant message.

How it works:

1. With the mouse standing in the messenger panel you click on the right mouse button. A **context menu** with various commands is called up immediately.
2. Click on the command „**Recommend website**". The window „**Instant Message**" with sender and addressee already put in will be called up. In the input field you see the complete link of the website meant to be recommended.
3. If necessary you can enter a personal message in the input field. Now you can click on the key "**Send**".
4. Your message will be sent immediately. If your addressee has activated the option "**Enable URL reception**", the website recommended will pop up on his screen. If this function is deactivated your addressee will only receive your message with the link.

Option „Enable URL reception"

In the register „**Messenger**" of the dialogue „**General options**" you can define if you allow a website recommended via instant message to pop up on your screen automatically or not.

How it works:

1. Open the register „**Messenger**" in the dialogue „**General options**" as described above.
2. In the area „**Status**", you see among others the option „enable URL reception".
3. The function is active if a tick appears in the checkbox. In this case, recommended

websites will pop up automatically on your screen. You deactivate the function with a simple click on the checkbox.

Declare your status

You can let your messenger contacts know if you are currently reachable via instant message or not.

How it works:

1. With the mouse standing in the messenger panel click on the right mouse key. The **context menu** with various commands is called up immediately.
2. Click on the command „**My status**". A window with several options to choose from will pop up immediately. The options are: **online, busy, away, sleeping** or **chat**. Your current status is marked by a black dot.
3. Click on the status you want to communicate to your contacts (e.g. "busy") so that the black dot appears before it. Your new status in your contacts' directories will be identified by the colour of your individual symbol (e.g. green symbol if your status is "online"). The status will be changed appropriately in the register "**Messenger**" within the dialogue "**General options**".

You can find further information under:

[Command Messenger panel \(View menu\)](#)

[Register Messenger \(Dialogue General options\)](#)

[How to call up the messenger panel](#)

[How to create a messenger account](#)

[How to create a contact list](#)

[How to send instant messages](#)

[How to change to the Messenger-only-mode](#)

[How to send SMS from the messenger panel](#)

Start symbol

In the toolbar below the main menus you can find the **start symbol**. You will also find a start symbol in the keyword line above the result panel.

When you have defined all your search criteria (category, agent, search term(s)), please click on the start symbol (whether in the toolbar or in the keyword line). The search will start immediately. Results will be shown in the result table in the result panel.

TIP

Beneath the start symbol of the toolbar you see a small arrow. If you click on that arrow, a dropdown menu is called up with the commands **New search** and **Update only**. With these commands you can start a new research or update the results of your present result table.

You can find further information under:

[Command New search \(Search menu\)](#)

[Command Start search \(Search menu\)](#)

[Command Update search \(Search menu\)](#)

Stop symbol

In the toolbar below the main menus you will find the **stop symbol**. You will also find a stop symbol in the keyword line above the result panel and in the browser toolbar.

If you want to stop or interrupt a running search, you just click on the stop symbol (whether in the toolbar or in the keyword line). The search will be stopped immediately.

TIP

Beneath the stop symbol of the toolbar you see a small arrow. If you click on that arrow, a dropdown menu is called up with the commands **Stop agent** und **Stop all agents**. With these commands you can stop all kinds of searching processes.

You can find further information under:

[Command Stop search \(Search menu\)](#)

[Start symbol](#)

Source symbol

In the vertical sidebar between result panel and source panel you will find the **source symbol**. By clicking on that symbol you can call up or blind out the **source panel** on the right-hand side of the result panel.

The source panel tells you which sources the agent actually chosen refers to. You can blind it out over the menu **View** or with one of the symbols in the subject line. If the function **Aggregation** in the sources panel is activated, identical results found in various sources will be compiled automatically.

If the source panel is called up the source symbol is highlighted in the toolbar.

TIP

On the sidebar you will find further symbols to close or open the messenger panel within the source panel, to switch to the Messenger only mode or to close the whole panel.

You can find further information under:

[Command Source panel \(View menu\)](#)

Read symbol

In the toolbar you will find the **read symbol**. If you click on that symbol, all results currently shown in a result table will be marked by a paler colour.

If you update your results you can distinguish new and former results: The results you have seen already will appear paler than the new ones.

You can find further information under:

[Command Mark results as read \(Search menu\)](#)

Clear symbol

In the toolbar you will find the **clear symbol**. By clicking on that symbol, you can delete all results shown in the result panel and - if called up - the website currently shown in the browser panel.

You can find further information under:

[Command Clear results \(Search menu\)](#)

Print symbol

In the toolbar you will find the print symbol. By clicking on that symbol, you can print the website loaded in the browser or the results currently shown in the result table.

If you directly click on the symbol, the website will be printed. If you want to print the result table instead, please click on the arrow beneath the symbol. A small window will be opened with the options **Print website** and **Print results**. Just click on the option you prefer.

You can find further information under:

[Browser toolbar](#)

[Command Print results \(File menu\)](#)

Mail symbol

In the toolbar you will find the **mail symbol**. Here, you can send your results (result table or website shown in the integrated browser) to other internet users.

With a click on the mail symbol you open the mail window. Here you enter the mail address of your addressee. You can enter a personal message in the input field. The subject matter will be generated by the program automatically but you can also change the subject matter.

Beneath the mail symbol you can see a small arrow. By clicking on it, a dropdown menu with four commands will be called up. With these commands you can define the kind of mail you want to send:

Tell a friend about BINGOOO

Some important information about **BINGOOO** will be generated automatically in the mail window. You just have to enter the individual mail address.

Mail Feedback to BINGOOO

With this command, you call up a mail window with the **BINGOOO** mail address already generated to contact the BINGOOO team. You just have to enter your question or comment.

Mail result as link

With this command, you can send a single result from your result table to another person. The complete web address referring to that result will automatically be generated in the mail window's text field. You just have to enter the individual mail address.

Mail result table (html attachment)

This function is only available in BINGOOO professional and BINGOOO corporate

With this command, you mail the complete result table to another person. The result table will be automatically generated as html attachment. You just have to enter the individual mail address.

When you have made your individual entries you just click on the button "**Send**" in the mail window's toolbar.

TIP

The mail window has its own menu bar and toolbar. Here you will find functions to add further attachments from your PC to the mail, e.g.

If you want to contact others even faster than by mail, you can send instant messages with the BINGOOO messenger. This function requires a personal messenger account.

You can find further information under:

[Messenger panel](#)

[How to mail a result table](#)

[How to mail a result link](#)

[How to create a messenger account](#)

[How to send instant messages](#)

[Register Messenger \(Dialogue General options\)](#)

Browser toolbar

The **browser toolbar** lays above the browser panel. Here you find various orders and tools for further processing. The field "Address" tells you the complete web address (URL) of the present website in the browser.

The following symbols will be found in the **browser toolbar**:

Arrow "Back" (to the left)

With this command you return to the website shown before the present website.

Arrow "Forward" (to the right)

With this command you switch to the website having been called up after the website currently shown. This function is only active if another website had already been loaded.

Stop

With this command you can stop running processes.

Update

With this symbol you can update the current results.

Field "Address"

The field "**Address**" tells you the complete web address of the present website in the browser. You can also enter any known URL and call it up with the "Enter" key. The line under the word "Address" tells you by its colour if the website has been currently updated. Yellow underlining, e.g., means that the website has been updated in the last days whereas red underlining indicates that the source hasn't been updated for a longer period.

Start

By this symbol you can load the website of which you have entered the URL in the address field.

Arrow "Next result"

With this command you can open the website belonging to the next result in your result table.

Arrow "Previous result"

With this command, you can open the website belonging to the result listed before the one currently called up in the browser.

Add favorite

With this command, you can add the present website in the browser to your favorites.

Show favorites

With this command, you can call up a menu with further commands to organize your favorites.

Show

With this command, you can call up a menu with various options to reproduce websites having been called up the day or week before, e.g.

Tools

With this command, you can open a window with various commands such as **Browser Options** for example.

Browser only/ Split Screen

If the result panel shows the result table and browser panel at the same time, you can hide the result table by clicking on the **Browser only symbol**. You will have a larger view of the browser panel then. In this case, the symbol will change to **Split screen**. Click on **Split screen** if you want to call up the result table again.

Close (cross)

Click on that symbol to blind out the browser panel.

TIP

If you change to the **Browser only mode**, the symbols left to the address field on the browser toolbar move to the main toolbar while those symbols meant for web-search will be hidden.

You can find further information under:

[Add favorite symbol](#)

[Show favorites symbol \(Browser toolbar\)](#)

[Symbol Show history \(Browser toolbar\)](#)

[Tools symbol \(Browser toolbar\)](#)

Add favorite symbol

In the browser toolbar you find the symbol **Add favorite symbol**. With this symbol, you can add the website presently shown in the browser to your favorites in case you want to visit that website regularly. In case you want to reach that website even when you are offline, you can define that as described below.

How it works:

1. When you click on the symbol the window "**Add favorite**" will be called up. In the field "Name" the complete link will be generated automatically.
2. If necessary click on the checkbox "**Offline available**".
3. Click on the key "**Create in**" to select the folder to save that file.
4. Click on the key "**New folder**" in case you want to create a new folder for your favorites.
5. Verify your entries with "**OK**".

You can find further information under:

[Browser toolbar](#)

[Dialogue Add to favorites \(Browser toolbar\)](#)

[How to save favorites in the browser panel](#)

Show favorites symbol (Browser toolbar)

In the browser toolbar, you will find the symbol **Show favorites**. If you click on it, a window with various links and folders containing further favorites will be shown. Apart from that, you will find the commands "**Add favorite**" and "**Organize favorite**" in that window.

With the command **Import Favorites**, you can import documents in BINGOOO.

With the command **Export Favorites** you can export documents from BINGOOO.

You can find further information under:

[Add favorite symbol](#)

[Browser toolbar](#)

[Dialogue Add to favorites \(Browser toolbar\)](#)

[Dialogue Organize favorites](#)

Tools symbol (Browser toolbar)

In the browser toolbar you will find the symbol **Tools**. If you click on that command a menu with various commands will be called up:

What's related

Click on this command if you want to see links related to the subject of the website currently shown in the browser.

Reciprocal links

Click on this command if you want to see which links refer to the website currently shown.

Web Archive

Click on this command to see an older version of the website presently shown.

WHOIS Information

With this command, you can call up information on how to contact the people responsible for this website (webmaster etc.)

Translate

With this command, websites in foreign languages will be translated automatically into English or German.

Find in website

With this command you can search for your search term in the whole website.

Find in webpage

If you click on this command, the window "Search" will be called up. Here you can enter any search term to be found in the website presently shown. If found, the respective term will be highlighted by a blue background.

Save webpage

With this command you can save the website presently shown. The window "**Save website**" will be opened. Here, you can select the folder where you want the website to be saved. Verify your entries with the key "**Save**".

Open in browser

Click on this command if you want to call up a website that not in the integrated BINGOOO browser but in an external browser.

Open in new browser

With this command, you can open another website in an external browser.

View source

With this command, you can open another website in another external browser..

Browser options

With this command, you open a dialog to make further settings for your internet connection.

Disable images

With this command, you can hide pictures and graphics of a website that is currently shown

in the embedded browser.

You can find further information under:

[Browser toolbar](#)

[Dialogue Internet options](#)

[How to use Web-Archive](#)

Main menu

The main menü of **BINGOOO** contains the following menus:

File

With the commands: Save/Print results, Save/Print webpage, Load/Save agent, Exit

Edit

with the commands: Copy, Paste

View

With the commands: Browser Mode, Search Mode, Messenger Mode, Result Table, Agent panel, Media Panel, Source Panel, Tool bar, Header Panel, Browser Tabs, Aggregated results, Mark keywords in results, Alternating result line color, Graphical result display, Editor Mode, Expert Mode

Search

With the commands: New Search, Start, Update, Stop search, Mark results as read, Clear results, Download result links

Options

With the commands: Agent Options, General Options, Browser Options

Help

With the commands: Contents, Index, Update, Take a Tour, What's new, Homepage, Upgrade, About

You can find further information under:

[File menu](#)

[Edit menu](#)

[View Menu](#)

[Search menu](#)

[Options menu](#)

[Help menu](#)

File menu

The menu File contains the following commands:

Save results

With this command, you can save your results.

Print results

With this command, you can print your results.

Save webpage

With this command, you can save an open webpage.

Print results

With this command, you can print an open webpage.

Load agents

With this command, you can choose the agent definition file.

Save agents

With this command, you can save a new agent definition file (not active yet)

Exit

With this command, you can leave your BINGOOO session.

You can find further information under:

[Command Save results \(File menu\)](#)

[Command Print results \(File menu\)](#)

[Command Load agent \(File menu\)](#)

[Command Save agent \(File menu\)](#)

[Command Exit \(File menu\)](#)

Edit menu

The menu **Edit** contains the following commands:

Copy

With the command **Copy**, you can copy results in order to add them to other programs or files, e.g.

Paste

With the command **Paste**, you can add a copied term or link to another position in BINGOOO.

You can find further information under:

[Command Copy \(Edit menu\)](#)

[Command Paste \(Edit menu\)](#)

View menu

The **View Menu** contains the following commands:

Browser mode

Click on that command to change to the "Browser only mode".

Search mode

Click on that command to change to the "Search only mode".

Messenger mode

Click on that command to change to the "Messenger only mode".

Result Table

With this command, you can choose from a side menu how you want your results to be presented: "**Table only**", "**Table and Browser**" or "**Browser only**".

Agent panel

With this command, you call up or hide out the agent panel.

Media panel

With this command, you can call up or hide out the media panel for Web-TV/-Radio.

Source panel

With this command, you call up or hide the **Source panel** which informs you about the number and names of the sources connected to BINGOOO. After a search has been completed, the number of hits found from each source will be indicated.

Messenger panel

If you click on this command, the messenger panel will be called up at the bottom of the source panel. Here you can view the messenger directory with your messenger contacts in your local network and in the internet currently online with BINGOOO. If you click on the right mouse key you open a context menu with various commands such as "Send instant message" or "Send SMS".

Browser-Tabs

If you click on this command, a register line will be called up below the browser tool bar. Here you can save loaded websites in the browser as "browser tabs" so that you can switch easily from one register (browser tab) to another.

Toolbar

With this command you can call up or hide the toolbar below the main menu. The toolbar contains important commands such as "**Start**" or "**Stop**".

Subject line

Click on that command to call up or hide the subject line.

Aggregated results

If you click on this command, double entries in your result table will be eliminated automatically.

Mark keywords in results

If you click on this command, the keyword(s) you have entered before starting the search

will be highlighted in the result table.

Alternating result line color

If you click on this command, result lines will be alternately presented with different background colours to distinguish them more easily.

Graphic result display

When marked as active, the domain of a single result of the meta search will be shown as a flag symbol.

Editor Mode

With this command, you can change to the editor mode.

Expert Mode

This option is activated as default. It can be deactivated by mouse-click. Then, BINGOOO will work as a mere search engine without embedded browser, messenger etc.

You can find further information under:

[Command Aggregated results \(View Menu\)](#)

[Command Mark keyword in results \(View menu\)](#)

[Command Alternating result line colour \(View menu\)](#)

[Command Result panel \(View menu\)](#)

[Command Agent panel \(View menu\)](#)

[Command Source panel \(View menu\)](#)

[Command Messenger panel \(View menu\)](#)

[Command Browser Tabs \(View menu\)](#)

[Command Toolbar \(View menu\)](#)

[Command Subject line](#)

[Command Browser mode](#)

[Command Search mode](#)

[Command Messenger Mode](#)

Search menu

The menu **Search** contains the following commands:

New search

With this command, you can choose a new category and agent from a side menu to start a new search for a different subject.

Start search

With this command, you start your search after having entered your search term(s).

Update search

With this command, you can update the results of your search. New hits will be added to the results already listed in the result table.

Stop search

With this command, you stop a running searching process.

Mark results as read

With this command, you can mark the results presently shown in the result table as read. If you update your search later on, you can distinguish new hits more easily.

Clear results

With this command, you can delete all results from the result panel.

Verify result links

With this command you can check if your results are valid.

Download result links

With this command you can download result links.

You can find further information under:

[Command New search \(Search menu\)](#)

[Command Start search \(Search menu\)](#)

[Command Stop search \(Search menu\)](#)

[Command Update search \(Search menu\)](#)

[Command Mark results as read \(Search menu\)](#)

[Command Clear results \(Search menu\)](#)

Options menu

The Menu **Options** contains the following commands:

Agent options

With this command, you call up the dialog "**Agent options**". Here, you can make some settings for alarms and limits.

General options

With this command, you call up the dialog "General options". Here, you can make general settings for the program.

Browser options

With this command, you call up the dialog "Internet options". Here, you can make further settings regarding child protection, for example.

You can find further information under:

[Command Agent options \(Option menu\)](#)

[Command General options \(Option menu\)](#)

[Dialogue Internet options](#)

Help menu

The menu **Help** contains the following commands:

Contents

With this command, you can directly open the register "**Contents**" in the dialogue "**BINGOOO Help**". Here, you can call up help topics according to your individual question. The respective help topic will be shown in the panel on the right hand side.

Index

With this command, you can directly the register "**Index**" in the dialogue "**BINGOOO Help**". Here you find a list with all significant keywords in alphabetical order. Choose one keyword by a double click and the respective help topic will be shown in the panel on the right hand side.

Update

With this command you call up the register "**Update**" in the dialogue "**General Options**". Here you can make individual settings for the update and start a manual update immediately.

Feedback

If you move your mouse on this symbol, a side menu with the commands **Support** and **Suggestion** will be opened. With a click on one of the symbols, the **BINGOOO Homepage** will be loaded in the integrated browser. It will be opened to the contact page, where you can contact the BINGOOO team via email.

Homepage

With this command, you call up the **BINGOOO Homepage** in the integrated browser.

Take a tour

With this command, you call up the some basic information about BINGOOO from the BINGOOO Homepage in the browser.

What's new

With this command, you call up the register "**What's new**" in the dialogue "**About**". Here you get information about the latest program developments and improvements.

Upgrade

Here you can open the window for upgrading your free BINGOOO version to **BINGOOO Professional** or **BINGOOO Corporate** auf. If you have ordered BINGOOO Professional or BINGOOO Corporate on the BINGOOO Homepage and have received your individual serial number by mail, you can click on the button serial number and then enter that number. The programme will then be upgraded immediately and you can benefit from many more functions for professional users.

About

With this command ,you call up the register "**About**" in the dialogue "**About**". Here you see the mail adress and the web address of the BINGOOO AG. With a double click on the mail address you can open a mail window to contact the BINGOOO team.

You can find further information under:

[Command Contents \(Help menu\)](#)
[Command Index \(Help menu\)](#)
[Command Update \(Help menu\)](#)
[Command Feedback \(Help menu\)](#)
[Command Homepage \(Help menu\)](#)
[Command Take a tour \(Help menu\)](#)
[Command What's new \(Help menu\)](#)
[Command About \(Help menu\)](#)

Command Save results (File menu)

In the file menu you will find the command "**Save results**" to save results presently shown in the result panel.

If you move your mouse on the command "**Save results**" a side menu with the options "**All**" and "**Selected**" will be opened. Click on the option preferred and the dialogue "**Save in folder**" will be called up. Here you can choose the folder in your directory where you want to save your results.

Enter file name and format and verify your entries with the key "**Save**".

Attention

In the dialogue **Save results** you find various types of files to choose. The file-saving in XML is only available in BINGOOO *professional* und BINGOOO *corporate*. In BINGOOO *basic* and BINGOOO *personal*, the dialogue Upgrade will appear, if you choose XML as type of file.

You can find further information under:

[File menu](#)

[How to save marked results](#)

Command Print results (File menu)

In the file menu you will find the command "**Print results**". With this command, you call up the dialogue "**Print**" in order to print the results from your present result table.

You can find further information under:

[File menu](#)

[How to sort a result table](#)

[How to print selected results](#)

Command Load agent (File menu)

In the file menu you will find the command "**Load agent**".

With this command, you can select the agent definition file you want to work with. For example, you can choose the English ia-file if you want to search through international sources.

You can find further information under:

[File menu](#)

[Agent definition](#)

Command Save Agent (File menu)

In the file menu you will find the command "**Save agent**".

This function isn't active yet.

You can find further information under:

[File menu](#)

[Agent definition](#)

Command Exit (File menu)

In the file menu you will find the command "**Exit**".

Click on "**Exit**" if you want to close the **BINGOOO** program.

TIP

Alternatively, you can close the BINGOOO program by a click on the symbol "Close" on the top right of the BINGOOO screen.

You can find further information under:

[File menu](#)

[Exit BINGOOO](#)

Command Copy (Edit menu)

In the edit menu you will find the command "**Copy**". With the command **Copy**, you can duplicate results in order to add them to other programs or files, e.g.

TIP

There are even more possibilities to copy/paste results:

If your mouse stands in the result table, you can call up a context menu by clicking the right mouse key.

Here you can copy the result(s) currently marked with the command "Copy selection" or you can copy all results with the command "Copy all". With the command "Copy link" you just copy the complete web adress of the result currently marked.

In the browser panel you can also open a side menu to choose the command "copy" from.

You can find further information under:

[Edit menu](#)

[How to copy a single field from the result table](#)

[How to copy a link from the result table](#)

Command Paste (Edit menu)

In the edit menu you will find the command "**Paste**". With this command, you can paste copied results to another field or area of BINGOOO.

You can find further information under:

[File menu](#)

Command Aggregated result (View menu)

In the view menu, you will find the command "**Aggregated results**". If you activate this command by a mouse click, double entries will be eliminated automatically from the result table.

The function is active when marked in the menu by a tick before the command.

TIP

Alternatively, you can also activate or deactivate the function by a click on the arrow in the source panel's header. The option "**Aggregation**" will be shown then and can be switched on/off by a mouse click.

You can find further information under:

[View Menu](#)

[How to avoid double entries](#)

[Source panel](#)

Command Mark keyword in results (View menu)

In the view menu, you will find the command "**Mark keywords in results**". If you click on this command your search term will be highlighted by yellow background wherever found in the result table.

TIP

You can activate this function also by clicking on the symbol "**Mark keyword**" in the keyword line.

In the keyword line you can also enter up to 10 terms the field MARK SEARCH TERM IN RESULT in order to specify the results of a present table. If found in the result table, the keywords will be highlighted in different colours. If you don't enter terms manually, the search term in the entry field will be taken over here.

You can find further information under:

[View Menu](#)

[How to mark a search term in the result table](#)

[Keyword line](#)

Command Alternating result line colour (View menu)

In the view menu you will find the command "**Alternating result line colour**". If you click on that symbol, result lines will be alternately presented with different background colours to distinguish them more easily.

The function is active when marked in the menu by a tick before the command. Click again on the command if you want to deactivate the function.

You can find further information under:

[View Menu](#)

Command Result panel (View menu)

In the view menu, you will find the command "**Result panel**". If you move your mouse on this command a side menu will be called up with various options on how results may be shown in the result panel. Choose one of these options by a mouse click and the appearance of the result panel will change accordingly.

Table only

Click on this command if you want to see only the result table.

Table + Browser

Click on this command if you want to see result table and integrated browser at the same time.

Browser only

Click on this command if you want to see only the integrated browser in the result panel.

Attention

The command Result panel is only active in the Search mode.

You can find further information under:

[Result panel](#)

[Browser panel](#)

[View Menu](#)

[How to sort a result table](#)

[How to open the Browser panel](#)

Command Agent panel (View menu)

In the view menu, you will find the command "**Agent panel**". With this command, you call up or hide the agent panel on the left-hand side of the BINGOOO screen. From the agent panel you can choose the category and agent for your individual search.

As soon as you have chosen a category, its agents are listed below. After selecting an agent, you can enter your search term(s) in the specific keyword line and then start the search.

TIP

You can also click on the icon in the left-hand side sidebar to call up or hide the agent panel.

You can also close the agent panel by a click on the symbol "Close" top right of that panel.

You can find further information under:

[Agent panel](#)

[Category definition](#)

[Agent definition](#)

[View Menu](#)

[Sidebar left-hand-side](#)

[Agent symbol \(Sidebar to the left\)](#)

Command source panel (View menu)

In the view menu you will find the command "**Source panel**". With this command, you call up or blind out the **Source panel** which informs you about the number and names of the sources connected to BINGOOO.

Apart from the category's title you will be shown the status of the search and the number of hits gained from each source searched through.

If you don't want to use all sources listed in the source panel, you can deactivate those not wanted at the individual checkboxes.

If you activate the function **Aggregation**, double entries of results will be eliminated from the result table automatically. Please click on the arrow in the header of the source window to see if the option is already activated.

TIP

You can also call up or hide the source panel by clicking on the source symbol in the right-hand side sidebar.

You can find further information under:

[View Menu](#)

[Source symbol](#)

[Source panel](#)

[How to call up the source panel](#)

[How to close the source panel](#)

Command Messenger panel (View menu)

In the view menu you will find the command "**Messenger panel**". If you click on this command, the messenger panel will be called up at the bottom of the source panel.

Here you can view the messenger directory with your messenger contacts in your local network and in the internet currently online with BINGOOO.

If you click on the right mouse button you open a context menu with various commands such as "**Send instant message**" or "**Send SMS**".

You can find further information under:

[View Menu](#)

[Messenger panel](#)

[How to send instant messages](#)

[How to create a messenger account](#)

[How to create a contact list](#)

Command Browser-Tabs (View menu)

In the view menu you will find the command "**Browser-Tabs**". If you click on that command, a register line will be called up below the browser tool bar. Here, you can save loaded websites in the browser as "browser tabs" so that you can switch easily from one register (browser tab) to another.

How it works:

1. You have loaded a website belonging to a result in your result table in the integrated browser. As you want to visit that site frequently,, you need to save it as browser tab.
2. Click on the command "**Browser-Tabs**" in the view menu. The command will be automatically marked in the menu as active. Below the browser toolbar a line will be called up to set up new browser tabs.
3. You can see a browser tab with the complete link of the website currently shown in the browser. Aside, you see another empty browser tab marked with a small star. Here you can set up a new browser tab.
4. Click on the empty browser tab. Then click on another line of your result table. Now the website of that result will be loaded in the integrated browser. At the same time, a new browser tab indicating the link of that site will be added to the browser tab line. The empty browser tab moves to the right. The browser tab of the website presently shown in the browser is highlighted.
5. Repeat this procedure if you want to set up further browser tabs.
6. If you want to delete a certain browser tab just move your mouse on the respective tab and then click on the right mouse button. A pop-up window with various options will be called up. Click on the command "**Delete tab**" and the tab will disappear immediately. You can also delete all browser tabs currently shown from that pop-up window (command "**Delete all tabs**") or hide the browser tab line (command "**Hide tabs**")

TIP

You can also set up a single result as a browser tab, if you click on the right mouse button when your mouse stands in the result table. A context menu with various results will be opened. Here you find the command "**Open in new internal browser window**". If you click on that command, the link currently marked will be loaded in the integrated browser and at the same time be set up as a browser tab.

You can find further information under:

[View Menu](#)

[How to set browser-tabs](#)

[How to delete browser-tabs](#)

Command Toolbar (View menu)

In the view menu you will find the command "**Toolbar**".

With this command, you can call up or hide the toolbar below the main menu. The toolbar contains important commands such as "**Start**" or "**Stop**".

The command is active when marked by a tick in the menu.

You can find further information under:

[View Menu](#)

[Add favorite symbol](#)

[Show favorites symbol \(Browser toolbar\)](#)

[Tools symbol \(Browser toolbar\)](#)

[Symbol Show history \(Browser toolbar\)](#)

Command New search (Search menu)

In the search menu you will find the command "**New Search**". With this command you can choose a category and an agent for a new search, as an alternative to choosing it from the agent panel.

How it works:

1. Click on the menu **Search** to open the menu.
2. Move your mouse on the command "**New search**". A side menu will be opened showing you all **BINGOOO categories** available (e.g. *News, Economy* etc.).
3. Move your mouse on the category preferred to open another side menu showing you the **agents** belonging to this category.
4. Click on the agent you want to use. The keyword line above the result panel will immediately show the specific input fields for this agent. At the same time, the category chosen will be opened in the agent panel on the left-hand side so that you can see all agents available in this category.

Now you can enter your search term(s) in the keyword line and then start the search.

TIP

You can use this command especially in case you have hidden the agent panel.

You can find further information under:

[Search menu](#)

[Command Start search \(Search menu\)](#)

[Command Update search \(Search menu\)](#)

[Command Stop search \(Search menu\)](#)

[Searching criteria in BINGOOO](#)

Command Start search (Search menu)

In the search menu you will find the command "**Start search**". With this command you start your search after having entered your search term(s).

How it works:

1. First choose a category by a mouse click in order to define the general subject. Now the agents belonging to this category will be shown below.
2. Now choose an agent to define the special subject within the category. In the keyword line you can see now the specific input fields for your individual search term(s).
3. Enter your search term(s) in the input fields.
4. Click on the command "**Start search**" in the search menu and the agent starts its work. Results will be shown in the result panel.

TIP

You can start your search also by clicking on the start symbol or by a click on the "Enter"-key.

You can find further information under:

[Search menu](#)

[Start symbol](#)

[How to start BINGOOO](#)

Command Update Search (Search menu)

In the search menu you will find the command "**Update search**". With this command you can update the results of your search. New hits will be added to the results already listed in the result table.

The update of a certain search should be considered, for example, if you had deactivated some sources from your first search. If you now want to search through these sources to gain more hits you only have to activate the sources again and then click on the command "**Update search**". New hits found in the reactivated sources will be added at the bottom of your previous result table.

TIP

If you want to distinguish new results more easily, you should activate the function "Mark as read" before. You find this command in the search menu or as a symbol in the toolbar. If the function is activated, new results will appear at the end of the result table and will be highlighted.

You can find further information under:

[Search menu](#)

[Source panel](#)

[Command Mark results as read \(Search menu\)](#)

Command Stop search (Search menu)

In the search menu you will find the command "**Stop search**". With this command, you stop a running searching process.

TIP

You can also stop the search by clicking on the stop symbol in the toolbar or in the keyword line.

You can find further information under:

[Search menu](#)

[Command Start search \(Search menu\)](#)

[Command Update search \(Search menu\)](#)

[Command New search \(Search menu\)](#)

Command Mark results as read (Search menu)

In the search menu you will find the command "**Stop search**". With this command, you can mark the results presently shown in the result table as read. If you update your search later on, you can distinguish new hits more easily.

You can find further information under:

[Search menu](#)

[Command Clear results \(Search menu\)](#)

Command Clear results (Search menu)

In the search menu you will find the command "**Clear result**". With this command, you can delete all results from the result panel.

TIP

You can also clear results by clicking on the clear symbol in the toolbar.

You can find further information under:

[Search menu](#)

[How to delete results](#)

Command Agent options (Options menu)

In the options menu you will find the command **Agent options**. With this command you call up the dialogue **Agent options**. Here you can make some settings for alarms and limits.

Click on the command **Agent options** to open the dialogue **Agent options**. Here you can open the registers **Alert** and **Limits** to define your individual settings.

Register Alert

In the area **Alert notification** you can define how **BINGOOO** shall indicate alarms – e.g. by a message window and/or a system sound. Just click on the checkboxes of the alarm indications preferred. You can choose several options at the same time.

If you choose the option **Custom sound**, please enter the file name in the input field "Sound file". You can test the function with the key **Test**. Verify your entries with **OK**.

Register Limits

In the register **Limits**, you can define the duration of a searching process as well as the maximum number of results being presented in the result table.

In the area **Timeout**, you can define if you want to interrupt the search after some time or if you want the search to be repeated, for example. Just click on the option preferred.

In the input field **Timeout (sec)** you can enter the maximum desired duration (in seconds) of a search before it is interrupted or repeated. If you choose the option **Retry query**, please enter the maximum number of retries in the field **Retries**.

In the area **maximum results**, you can enter the maximum number of hits shown per source in the field **per source**. In the field **in total**, you enter the maximum number of all hits presented in the result table.
Verify your entries with **OK**.

You can find further information under:

[Options menu](#)

[Dialogue Agent options](#)

[Register Alert \(Dialogue Agent options\)](#)

[Register Limits \(Dialogue Agent options\)](#)

Command **General options (Options menu)**

In the options menu you will find the command **General options**. With this command, you call up the dialogue **General options**. Here you can make general settings for the program.

Click on the command **General options** to open the dialogue "General options". Here you will find the following registers to make your settings:

Start
Connection
Clients
Appearance
Language
Update
Messenger

You can change the register by a mouse click.

You can find further information under:

[Options menu](#)

[Dialogue General options](#)

[Register Connection \(Dialogue General options\)](#)

[Register Clients \(Dialogue General options\)](#)

[Register Appearance \(Dialogue General options\)](#)

[Register Language \(Dialogue General options\)](#)

[Register Update \(Dialogue General options\)](#)

[Register Messenger \(Dialogue General options\)](#)

Command Contents (Help menu)

In the help menu you will find the command **Contents**.
With this command, you can directly open the register **Contents** of the **BINGOOO Help**.
Here you can call up help topics according to your individual question. The respective help topic will be shown in the panel on the right hand side.

General subjects will be indicated by a book icon in the directory. The individual topics will be indicated by a sheet icon with a question mark.

You can open a certain help topic with a click on the topic title in the directory. The topic selected will be called up in the right-hand panel.

TIP

You can also change to the register **Index** by a click.

You can find further information under:

[Help menu](#)

[Command Index \(Help menu\)](#)

[Help on Help](#)

Command Index (Help menu)

In the help menu you will find the command "**Index**". With this command, you can directly the register "**Index**" in the dialogue "**BINGOOO Hilfe**". Here you find a list with all significant keywords in alphabetical order. Choose one keyword by a double click and the respective help topic will shown in the panel on the right hand side.

TIP

You can also change to the register "**Contents**" by click.

You can find further information under:

[Command Contents \(Help menu\)](#)

[Help on Help](#)

[Command Contents \(Help menu\)](#)

Command Update (Help menu)

In the help menu you will find the command **Update**. With this command you call up the register **Update** in the dialogue **General Options**. Here you can make individual settings for the update and start a manual update immediately.

The following settings can be made in the register **Update**:

In the area **Version check** you can define if you want the program version to be checked with every start of program (**every start**) or after a period of some days (**every n days**). You can also click on the key **Check now** to make a check immediately.

In the areas **Agent update** and **Program update**, you see in each case three options to choose from:

- **nothing** if you don't want to update;
- **confirmed update** if you want to be asked for your affirmation before every update;
- or
- **silent update** if you want the update to be automatically executed without your affirmation.

In both cases, the version number of your actual program and of the newest version of BINGOOO are indicated (can be identical). If you discover that you have an old version, you can start an update immediately by clicking on the key **Update now**. This key is only active if there is a newer version.

In the area **Sound**, you can immediately update the BINGOOO program by clicking on the key **Update manually**.

You can find further information under:

[Help menu](#)

[Command General options \(Option menu\)](#)

[Register Update \(Dialogue General options\)](#)

Command Feedback (Help menu)

In the help menu you will find the command **Feedback**. If you move your mouse on that symbol, a side menu with the commands **Support** and **Suggestion** will be opened. With a click on one of the symbols, the **BINGOOO Homepage** will be loaded in the integrated browser. The page will be automatically opened to the BINGOOO team contact page, where you can contact a team member via email.

TIP

You can also contact the BINGOOO team if you click on the dropdown arrow beneath the mail symbol in the toolbar: With a click you open a context menu with various options. Click on the command **Mail feedback to BINGOOO**. The mail window **BINGOOO User Feedback** will be called up and you can send your personal message to the BINGOOO team.

You can find further information under:

[Help menu](#)

[Command About \(Help menu\)](#)

[How to send a feedback to BINGOOO](#)

Command Homepage (Help menu)

In the help menu you will find the command **Homepage**. With this command you call up the **BINGOOO Homepage** in the integrated browser.

You can find further information under:

[Help menu](#)

Command Take a tour (Help menu)

In the help menu you will find the command **Take a tour**. With this command, you call up the **BINGOOO Guided Tour** from the BINGOOO Homepage in the browser. Here, you will be given some basic information about BINGOOO.

You can find further information under:

[Help menu](#)

Command What's new (Help menu)

In the help menu you will find the command **What's new**. With this command, you call up the register **What's new** in the dialogue **About**. Here you get information about the latest program developments and improvements.

The register **What's new** tells you about the further developments, corrections and improvements to the latest program version.

Below the text field with this information, you see the options **Program** and **Agents**. By a click on the respective option you will see the news about it.

TIP

You can switch to the dialog's other registers (**About**, **System** and **Plugins**) by a click on the respective register flap.

You can find further information under:

[Help menu](#)

[Register What's new \(Dialogue About\)](#)

Command About (Help menu)

In the help menu you will find the command **About**. With this command, you call up the register **About** in the dialogue **About**. Here you see the mail and web address of the BINGOOO AG. With a double click on the mail address, you can open a mail window to contact the BINGOOO team.

Email info@bingooo.com

Homepage www.bingooo.com

You can find further information under:

[Help menu](#)

[Command Homepage \(Help menu\)](#)

[Command Take a tour \(Help menu\)](#)

[Command What's new \(Help menu\)](#)

[Command Feedback \(Help menu\)](#)

Dialogue General Options

In the options menu you will find the command "**General options**". With this command, you call up the dialogue "General options". Here you can make general settings for the program.

Click on the command "**General options**" to open the dialogue "General options". Here you will find the following registers to make your settings:

Start
Connection
Clients
Appearance
Language
Update
Messenger

You can change the register by a mouse click.

You can find further information under:

[Options menu](#)

[Register Connection \(Dialogue General options\)](#)

[Register Clients \(Dialogue General options\)](#)

[Register Appearance \(Dialogue General options\)](#)

[Register Language \(Dialogue General options\)](#)

[Register Update \(Dialogue General options\)](#)

[Register Messenger \(Dialogue General options\)](#)

Dialogue Agent options (Options menu)

In the options menu you will find the command **Agent options**. With this command, you call up the dialogue **Agent options**. Here you can make some settings for alarms and limits.

Click on the command **Agent options** to open the dialogue **Agent options**. Here you can open the registers **Alert** and **Limits** to define your individual settings.

Register Alert

In the area **Alert notification** you can define how **BINGOOO** shall indicate alarms – e.g. by a message window and/or a system sound. Just click on the checkboxes of the alarm indications preferred. You can choose several options at the same time.

If you choose the option **Custom sound**, please enter the file name in the input field "Sound file". You can test the function with the key **Test**. Verify your entries with **OK**.

Register Limits

In the register **Limits**, you can define the duration of a searching process as well as the maximum number of results being presented in the result table.

In the area **Timeout**, you can define if you want to interrupt the search after some time or if you want the search to be repeated, for example. Just click on the option preferred.

In the input field **Timeout (sec)** you can enter the maximum desired duration (in seconds) of a search before it is interrupted or repeated. In case you have chosen the option **Retry query**, please enter the maximum number of retries in the field **Retries**.

In the area **maximum results**, you can enter the maximum number of hits shown per source in the field **per source**. In the field **in total**, you enter the maximum number of all hits presented in the result table.

Verify your entries with **OK**.

You can find further information under:

[Command Agent options \(Option menu\)](#)

[Register Alert \(Dialogue Agent options\)](#)

[Register Limits \(Dialogue Agent options\)](#)

Register Alert (Dialogue Agent options)

In the dialogue **Agent options** you find the register **Alert**. In the area **Alert notification**, you can define how **BINGOOO** shall indicate alarms – e.g. by a message window and/or a system sound. Just click on the checkboxes of the alarm indications preferred. You can choose several options at the same time.

In case you have chosen the option **Custom sound**, please enter the file name in the input field **Sound file**. You can test the function with the key **Test**. Verify your entries with **OK**.

You can find further information under:

[Command Agent options \(Option menu\)](#)
[Dialogue Agent options](#)

Register Limits (Dialogue Agent options)

In the dialogue **Agent options** you find the register **Limits**. In the register **Limits**, you can define the duration of a searching process as well as the maximum number of results being presented in the result table.

In the area **Timeout**, you can define if you want to interrupt the search after some time or if you want the search to be repeated. Just click on the option preferred.

In the input field **Timeout (sec)**, you can enter the maximum desired duration (in seconds) of the search before it is interrupted or repeated. If you choose the option **Retry query**, please enter the maximum number of retries in the field **Retries**.

In the area **maximum results**, you can enter the maximum number of hits shown per source in the field **per source**. In the field **in total**, you enter the maximum number of all hits presented in the result table.

Verify your entries with **OK**.

You can find further information under:

[Command Agent options \(Option menu\)](#)

[Dialogue Agent options](#)

Register Connection (Dialogue General options)

In the dialogue **General options** you find the register **Connections**. Here you can define settings for your proxy-server and the searching procedures.

You find various areas in the register:

Proxy

If your system has a „firewall" you have to make your entries for **Proxy Server, Proxy Port, User, Password** und **Automatic Configuration Script** in the respective input fields. You will get the required data from your system administrator.

If you have installed Internet Explorer, you will find the required data under *Extra/ Internet Options/ Connections/ LAN/ Proxy Server*.

As a private user, you probably don't have to make any entries here.

Scheduling

If you click on the function **Enable online check**, the automatic search will be activated as soon as you are online.

Threads

Here you can see a scale from 1 to 10. Move the arrow with your mouse to the number of searching processes you want to run parallel.

User-Agent

In the scrolldown menu you can choose to have the BINGOOO browser disclose its identity when addressing websites during a search process.

You can find further information under:

[Dialogue General options](#)

[Command General options \(Option menu\)](#)

Register Clients (Dialogue General Options)

In the dialogue "**General options**" you find the register "**Connections**". Here you make some settings for the web-browser, mail program and MS-agent.

You will find various areas to make your settings: **Web client** and **Embedded Web browser** on the left hand side, **e-Mail client**, **MS-Agent** and **BINGOOO as standard browser** on the right hand side.

Web client

Here you will find the options **embedded Internet Explorer**, **embedded Netscape/Mozilla** and **external default browser**.

Embedded Web Browser

Here you find various options to activate/deactivate via mouse click:

Smart source panel

If this option is activated, the source panel will be hidden as soon as you load an individual result in the embedded browser. As a consequence, the browser will appear larger. When you start another search the source panel will be called up again.

Smart browser toolbar

If this option is activated, the browser toolbar will only be shown when your mouse directly stands below the upper border of the browser panel.

Smart browser panel

If this option is activated the browser panel will only be shown when a result from the result table is loaded.

Smart browser mouseflip

If this option is activated you can hide the browser panel by simply moving your mouse quickly from the browser panel to the agent panel (and vice versa). This function only works if the option **Smart browser panel** is activated as well.

Suppress new browser window

If this option is activated, loaded results will only be shown in the embedded browser.

Suppress pop-up windows

If this option is activated, the loading of advertising pop-up windows (from commercial websites loaded) will be automatically suppressed.

No Cache/History entries (BINGOOO personal/corporate/professional only)

Clicking on this option will deactivate the "Sites previously visited" list. Sites you have visited earlier will not be shown. This service is designed to protect privacy and security.

no agent related websites (BINGOOO personal/corporate/professional only)

If this option is activated, theme advertising (when changing agents) is prevented.

no keyword related website (BINGOOO personal/corporate/professional only)

If this option is activated, keyword advertising is prevented.

e-Mail client

As default you will find the option **Standard (Mapi, Shell)**. The name of the program will be indicated in the field below. If you choose the option **Defined** instead of the default, you have to enter your individual e-mail program in this field.

MS Agent

If you have installed the program **Microsoft Agent**, your **BINGOOO** session can be assisted by small animated figures (avatars). You will find the following options:
enabled

If this option is activated, you will get any program or alarm messages spoken by the animated figures.

speak messenger messages

If this option is activated, another BINGOOO user on your local network receiving your BINGOOO instant message will get the information spoken by the animated figure.

whisper

If this option is activated, the spoken message will be whispered (low voice).

fast

If this option is activated, the speed of the spoken message will be accelerated.

automatic language selection

If this option is activated, the speech output will be in the language of the user's country.

BINGOOO as standard browser

You will find the following options:

For HTML and HTTP

If the option is activated, BINGOOO will be set as standard browser for .htmls-files and http-links. With a click on a respective file or link, BINGOOO will start automatically, instead of Internet Explorer or Netscape.

Verify your entries with the keys **Save** or **OK**. Click on the key **Reset** if you want to activate the previous values again. Close the dialogue with the keys **X** or **Cancel**.

You can find further information under:

[Dialogue General options](#)

Register Appearance (Dialogue General options)

In the dialogue **General options** you find the register **Appearance**. Here you can make settings for the appearance of the toolbar, backgrounds and online-help.

Area **Appearance**

If you want to change some background colours or symbols of the various BINGOOO panels you have to click on the key **Edit schemas**. Another window will be opened where you can define different colours and symbols for the various BINGOOO panels or toolbars.

Area **Layout**

Here you can activate the following options by a mouse click:

Toolbar visible

If this option is activated, the toolbar below the main menu will be shown automatically when starting the program.

show toolbar captions

If this function is activated, the symbols' title will appear below the symbols.

Header visible

If this option is activated, the header telling you which category and agent you have presently chosen will be shown automatically when starting the program.

Mouseover in result panel

If this option is activated, the present position of your mouse in the result table is additionally marked by underlining the respective result line.

Embedded Netscape / Mozilla

Embedded Internet Explorer

Area **Help System**

If this option is activated, the BINGOOO online help will be shown as html-format. Therefore Windows 98 is required as your operating system.

Verify your entries with the keys **Save** or **OK**. Click on the key **Reset** if you want to activate the previous values again. Close the dialogue with the keys **X** or **Cancel**.

You can find further information under:

[Dialogue General options](#)

[How to change the appearance of the BINGOOO screen](#)

Register Language (Dialogue General options)

In the dialogue **General options** you find the register **Language**. Here you can choose the language and agent definition file you want to work with.

Area **Program**

You can activate the option **Autoselection** if you want the program to set it automatically. In this case, BINGOOO will always refer to the respective national language. Alternatively, you can choose another language from the scrolldown menu **Preferred language** (e.g. English, French etc.). Then the program language will be adjusted accordingly.

Area **Agents**

You can activate the option **Autoselection** if you want the program to choose the agent definition file (ia-file) automatically. In this case, BINGOOO will always refer to the respective ia-file of your country. If you want to search for international English contents instead of German contents, e.g., you can choose the file **english.ia** from the scrolldown menu.

Area **Help**

You can activate the option **Autoselection** if you want the program to set it automatically. In this case BINGOOO will always refer to the respective national language. Alternatively, you can choose another language from the scrolldown menu **Selected language** (e.g. English). Then the online help will be shown in that language.

Verify your entries with the keys **Save** or **OK**. Click on the key **Reset** if you want to activate the previous values again. Close the dialogue with the keys **X** or **Cancel**.

You can find further information under:

[Dialogue General options](#)

[How to change agent definition file](#)

[How to choose the program language](#)

Register Update (Dialogue General options)

In the dialogue **General options** you find the register **Update** to make individual settings for the update of programs and agents.

Area **Version check**

In the area **Version check**, you can define if you want the program version to be checked with every start of program (**every start**) or after the period of some days (**every n days**). You can also click on the key **Check now** to make a check immediately.

Area **Agent update** and **Program update**

In the areas **Agent update** and **Program update**, you see at each case three options to choose:

- **nothing** if you don't want to update;
 - **confirmed update** if you want to be asked before every update for your affirmation;
- or
- **silent update** if you want the update to be automatically executed without your affirmation.

In both cases the version number of your actual program and of the newest version of BINGOOO are indicated (can be identical). If you discover that you have an old version, you can start an update immediately by clicking on the key **Update now**. This key is only active if there is a newer version.

Area **Sound**

In the area **Sound**, you can immediately update the BINGOOO program by clicking on the key **Update manually**.

You can find further information under:

[Dialogue General options](#)

[Command Update \(Help menu\)](#)

Register Messenger (Dialogue General options)

In the dialogue **General options** you find the register **Messenger**. Here you can make entries for **Instant Messaging** with the **BINGOOO Messenger**. Please make sure that you are online when defining your settings here.

Area **Account**

Here you can enter your individual data for your own messenger account. As default you will find the entries **Server** (= jabber.org) and **Place** (= home). Enter your own name in the field **user** (e.g. „paul.paulsen“). The ending „@jabber.org“ will be automatically generated by the program. Please enter your personal password in the field **Password**. Please don't forget your keyword.

Click on the key **Create account** in order to activate your account and verify your entries by a click on **OK**. The **symbole** (LAN and Internet) in the messenger panel should be green now. The green colour tells you that you are online.

Area **Buddies**

Here you can create new buddies or delete buddies from your buddy list. As a precondition for the creation of a new buddy, you have to make sure that the person has a jabber.org account. Click either on the key **Add** or the key **Delete**. A window will be opened accordingly where you can enter the jabber.org address you want to be added or deleted. Verify your entries with **OK**.

If you want to add a buddy and your addressee is online, he will immediately get a message on his screen asking him if he agrees to be added to your buddy list.

If he disagrees by clicking on **No**, you will receive that information on your BINGOOO screen. In this case, you can't add that person to your buddy list.

If he agrees by clicking on "Yes", you will receive the positive answer on your screen together with his query of whether you also agree to be added to his buddy list. As soon as you click on **Yes** your addresses will be added to your buddy lists vice versa and you can start to communicate via instant messages immediately. The green colour of the symbols will indicate that you are able to use the BINGOOO messenger now.

Area **Status**

Here you can define your present state (**online, busy, away, sleeping** or **chat**) to be communicated to your messenger contacts in their own messenger list. Your new status in your contacts' directories will be identified by the colour of your individual symbol (e.g. green symbol if your status is *online*).

Apart from that, you can activate the options **Category header colours, Enabled** and **Enable URL reception** here. You can also enable the LAN Messenger with a click on the option **LAN** .

You can find further information under:

[Dialogue General options](#)

[How to create a messenger account](#)

[How to create a buddy list](#)

[How to send instant messages](#)

Dialogue About

The dialogue "About" is called up with the command "About" in the help menu. Here you find the registers **About**, **System**, **Plugins** and **What's new**.

About

Here you see the mail and web addresses of BINGOOO AG. With a double click on the mail address, you can open a mail window to contact the BINGOOO team.

System Info

Here you get technical information about your PC, e.g. your processor, the free memory, internet connection or local IP address.

Plugins

Here you can see a list of programs installed on your PC BINGOOO is connected with.

What's new

Here you get information about the latest program developments and improvements. Below the text field with the information you see the options **Program** and **Agents**. By a click on the respective option you will see the latest information about it.

You can find further information under:

[Register About \(Dialogue About\)](#)

[Register System Info \(Dialogue About\)](#)

[Register Plugin \(Dialogue About\)](#)

[Register What's new \(Dialogue About\)](#)

Register About (Dialogue About)

In the dialogue **About** you will find the register **About**.

Here you see the mail and web address of BINGOOO AG. With a double click on the mail address you can open a mail window to contact the BINGOOO team.

E-Mail info@bingooo.com

Homepage www.bingooo.com

You can find further information under:

[Dialogue About](#)

Register System Info (Dialogue About)

In the dialogue **About**, you will find the register **System Info**.

Here you get technical information about your PC, e.g. your processor, the free memory, internet connection or local IP adress.

You can find further information under:

[Dialogue About](#)

Register Plugins (Dialogue About)

In the dialogue **About** you will find the register **Plugins**.

Here you can see a list of programs installed on your PC BINGOOO is connected with.

The entry *true* tells you that the respective program is connected with **BINGOOO**.
The entry *false* tells you that the respective program is not connected with **BINGOOO**.

You can find further information under:

[Dialogue About](#)

Register What's new (Dialogue About)

In the dialogue **About** you will find the register **What's new**.

Here you get information about the latest program developments and improvements. Below the text field with the information, you see the options **Program** and **Agents**. By a click on the respective option you will see the latest information about it.

You can find further information under:

[Dialogue About](#)

Dialogue Add to favorites (Browser toolbar)

If you want to regularly visit a certain website presently loaded in the browser panel, you can add that website to your favorites. This enables you to change easily between various websites and spares loading times.

You can open the dialogue **Add to favorites** by clicking on the symbol **Add to favorites** in the browser toolbar.

1. The field name shows you the complete link of the website.
2. Click on the key "**Create in**" to choose the right folder for the website in your directory. The directory will be shown in the dialogue immediately.
3. Choose a folder by a mouse click.
4. Click on the key "**New folder**" if you want to create a new folder.
5. Verify your entries with "**OK**".

You can find further information under:

[Add favorite symbol](#)

[Show favorites symbol \(Browser toolbar\)](#)

[How to save favorites in the browser panel](#)

Dialogue Organize favorites

The dialogue **Organize favorites** is called up by clicking on the symbol **Show favorites** in the browser toolbar. Here you can rename your favorites, move them to other folders or create new folders.

You will be shown the present structure of your favorite directory. Here you can mark the folder or file you want to rename or replace by a mouse click. For further procedures, please use the keys **Create folder**, **Rename**, **Move to** or **Delete**.

You can find further information under:

[Add favorite symbol](#)

[Show favorites symbol \(Browser toolbar\)](#)

[Dialogue Add to favorites \(Browser toolbar\)](#)

Dialogue Internet options

If you click on the **tool symbol** in the browser toolbar you find the command **Browser options** in the menu. By clicking on that command you open the dialogue **Internet options**. Here you can make individual settings, e.g. for security or internet connection.

You can find further information under:

[Tools symbol \(Browser toolbar\)](#)

How to start BINGOOO

Click on the **BINGOOO desktop symbol** to start BINGOOO.

The BINGOOO program will be opened immediately and you can start your research.

If the **BINGOOO Tray Symbol** is visible at the bottom in the systray area of your PC-screen, you can open BINGOOO also by a double click on that symbol.

BINGOOO starts in the Browser-, Search- or Messenger-mode - according to the BINGOOO-mode running when you last finished the program.

When you start the program for the first time, **BINGOOO** will start in the browser mode. You will see the BINGOOO Homepage.

TIP

The tray icon is located on the right-hand side of the information bar at the bottom of your screen. The information bar shows the icons of those programs running at the moment.

You can find further information under:

[The BINGOOO surface](#)

[Command Take a tour \(Help menu\)](#)

[Exit BINGOOO](#)

Exit BINGOOO

You can finish the program by clicking on the command **Exit** in the file menu.

If the BINGOOO-tray-icon is visible at the bottom of your PC-screen you can finish BINGOOO also by clicking that tray icon with the right mouse button. A pop-up menu will be called up where you choose the command **Exit**.

TIP

The tray icon is located on the right-hand side of the information bar at the bottom of your screen. The information bar shows the icons of those programs running at the moment.

You can find further information under:

[Command Exit \(File menu\)](#)

[How to start BINGOOO](#)

How to install BINGOOO

Please make a double-click on the **bingoooXXX.exe**-file to install BINGOOO. The installation will proceed automatically then. xxx stands for the actual version's number.

In case you are using a **Proxy-Server** or/and your system is equipped with a Firewall, you have to make the following settings.

1. Open the window **General Options** with the command **General Options** under the menu **Options**.
2. Open the register **Connection** with a mouse click.
3. Here you can define the required setting or give the specific keywords. Your system administrator will tell you the required data.
If you have installed **Internet Explorer** you will find the required data under **Extras | Internet Options | Connections | LAN | Proxy Server**.

When you are working with a private PC you probably don't need to enter anything.

You can find further information under:

[Register Connection \(Dialogue General options\)](#)

[BINGOOO Installation](#)

[Proxy server](#)

[Firewall](#)

Selective search with BINGOOO

You can search for specific information or for daily news with **BINGOOO**.

If you need special information - e.g. a certain product or a train for a fixed date - you have to proceed as follows:

1. First click on the **category** in the **agent panel** to define the general subject of your search. (e.g. *Economy of Shopping*).
2. As soon as you have chosen the category, specific **agents** belonging to that category will be listed below. Each agent searches through sources referring to a special subject within the category. The agent chosen will be highlighted in the panel.
3. Depending on the agent chosen, the **keyword line** will show specific **input fields** and/or dropdown menus to choose searching criteria from. Here you can enter your individual search term(s) (e.g. in the category *economy*, agent *Job* the search term Programmer). Other research requires several entries.
4. When you have entered your search term(s) you can start the search by clicking the start symbol or the Enter-key.

The results will be presented as a result table in the result panel. By clicking on one single result you can load the original website referring to it in the embedded browser.

TIP

You can also choose a category and an agent by clicking on the command New search in the search menu. Menus listing categories/ agents to choose from will be called up accordingly.

You can find further information under:

[BINGOOO systematics](#)

[Category definition](#)

[Agent definition](#)

[Command New search \(Search menu\)](#)

How to start a search

The **BINGOOO** systematics enables you to find results most efficiently.

How it works:

1. First click on the **category** in the **agent panel** to define the general subject of your search. (e.g. *Economy of Shopping*).
2. As soon as you have chosen the category, specific **agents** belonging to that category will be listed below. Each agent searches through sources referring to a special subject within the category. The agent chosen will be highlighted in the panel.
3. Depending on the agent chosen the **keyword line** will show specific **input fields** and/or drop-down menus to choose searching criteria from. Here you can enter your individual search term(s) (e.g. in the category *economy*, agent *Job* the search term *Programmer*). Other research requires several entries.⁴ When you have entered your search term(s), you can start the search by clicking the start symbol or the Enter-key.

The results will be presented as a result table in the result panel. By clicking on one single result, you can load the original website referring to it in the embedded browser.

TIP

If you have selected an agent through the Newsticker, your search will start immediately without a search word.

You can find further information under:

[Search menu](#)

Update search

You can update your results in **BINGOOO**. This can be useful in case you had excluded some sources for your first query and now want to check these sources as well.

1. If you have made subsequent queries but would like an updated search of your original query, you will need to re-define its search criteria.
2. Click on the command **Update search**. The updated search will start immediately. New results will be listed at the end of the previously presented hits.

TIP

You can distinguish new results from older ones if you mark your first result table as read. In this case, new results in the result table will be highlighted in the updated table whereas the results already known appear paler.

You can find further information under:

[Search menu](#)

[Source panel](#)

[Command Mark results as read \(Search menu\)](#)

How to search for daily news (Newsticker)

You can also search for daily news for certain subjects.

If you need some brand-new information you have proceed as follows:

1. Choose your category and agent from the agent panel. In the German ia-file you will find a news ticker service. for example, you can activate the tickers in the category *Wirtschaft (economy)* by choosing the agent *Boulevard*, or in the category *Sport (sports)* by choosing the agent *Nachrichten (news)*.
2. The keyword line will tell you if the agent delivers news ticker information. In this case, simply click on the start symbol or the Enter-key to start the query.

The results will be presented as a result table in the result panel. By clicking on one single result you can load the original website refering to it in the embedded browser.

Attention

As long as you haven't entered a search term in an input field of an agent searching for newsticker news and archive information, the entry "latest news" will indicate the additional newsticker function.

You can find further information under:

[BINGOOO systematics](#)

[Category definition](#)

[Agent definition](#)

Show related links

When you have loaded a certain website in the browser panel you can call up a list with related links in order to find out other information referring to the specific subject.

How it works:

1. With the individual website loaded in the browser panel, please click on the tool symbol in the browser toolbar. A menu with various commands will be opened immediately.
2. In the menu, click on the command **Related Links**. A list with related links will be called up immediately in the browser panel.
3. If you click on one of these related links, you can load that website in the browser panel as well.

TIP

If you want to change quickly from one website to another, you can save them as browser-tabs in the browser panel. By clicking on the tabs you can switch to another website much faster than by loading it again from the result table.

You can find further information under:

[Browser toolbar](#)

[Tools symbol \(Browser toolbar\)](#)

[How to set browser-tabs](#)

How to make a Web-Tour with BINGOOO

In every category you will find an agent **Webtour**, which leads you to the most important websites regarding the category's subject. This is meant to give you a first orientation within a certain subject.

If you just want to get an idea where to get qualified information with regard to a subject (e.g. Economy; News etc.) the agent Webtour can give advice.

How it works:

1. In the agent panel, select a category and then click on the respective agent **Webtour**.
2. Now you click on the start symbol (whether in the toolbar or in the input line).
3. You will receive a result table with various interesting links leading to Top-Websites.
5. With a click on a single result, you open the original website in the embedded browser.

You can find further information under:

[Browser toolbar](#)

[Tools symbol \(Browser toolbar\)](#)

[How to set browser-tabs](#)

How to search with the agent Web

In the category **Search** you will find the agent **Web**, which serves as a "meta-meta-searching-engine". The agent Web searches through several important searching engines of the internet at the same time. There is no restriction regarding the subject.

Search syntax – Combined search terms:

When searching with the agent WEB, you can also combine several search terms. Please use the so-called Boolean operators to do this.

Boolean Operators	Notation in BINGOOO
UND or AND	+
ODER or OR	blank space
NICHT or NOT	-

How it works:

1. AND-Search:

Example: +Car +Offers

You will get results containing each all search terms entered in the keyword line.

2. OR-Search:

Example: Car Offers

You will get results containing either one or the other search term.

3. NOT-Search:

Example: +Car -Offers

You will get results containing the search term marked by a plus. Results containing the search term marked by a minus will be excluded from the result table.

4. Phrase Search

Example: "Peter Mustermann"

You will get results containing those search terms or even sentences set in quotation marks.

Attention

The Boolean Operators mentioned above are only supported properly by the following search engines and catalogues:

altavista
alltheweb
Fireball
Infoseek
Northernlight

[Search menu](#)

[Searching criteria in BINGOOO](#)

[Combined search terms - Boolean Operators](#)

How to use MP3-Agent

The agent **MP3** presents download offers for music of MP3-Format. With this agent you can find pieces of music to download from the internet which you can then save to your hard disk.

MP3 is the abbreviation for "MPEG-1 Audio Layer3". MP3 ist a special procedure for space saving filesaving. The quantity of data is reduced to a tenth of its original quantity.

In **BINGOOO** you can use this procedure to download pieces of music available on the Web free of charge.

How it works:

1. Click on the category **Search** in the agent panel. The agents belonging to the category will be shown immediately.
2. Choose the agent **MP3**. The keyword line will now show the specific input field for your query.
3. Enter the name of the performing artist or composer and start the search by clicking on the **start symbol** or the **enter-key**.
4. You will get a result table with various titles of the performing artist or composer, from different competitors. The table informs you about the length of a song among other details. You can thus compare results and choose the result providing the best conditions for a possible download.
5. Click on your favorite title. A download window will be opened.
6. Click on the option **Die Datei von ihrem aktuellen Ort öffnen** if you just want to listen to that piece of music. This will require installation of an MP3 player, if your PC does not already have one.
Click on the option **Datei auf Datenträger speichern** if you want to download the song. The window **Speichern unter** will be opened.
7. Choose a folder for the file and verify your entries with the button **Speichern**.

You can find further information under:

[Searching criteria in BINGOOO](#)

How to activate and deactivate sources

Each **BINGOOO** agent searches through various specific sources, according to subject. You can also exclude some sources from a searching process. This may be considerable if you expect a multitude of results and don't want the result table to be too long.

How it works:

1. You have already chosen your category, agent and search term(s) for your query.
2. If the source panel isn't visible you can call it up with the command **Source panel** in the view menu or by clicking on the **source symbol** in the toolbar.
3. In the source panel you see all sources connected with the particular agent. As default, all sources are activated. If you want to deactivate some sources, just click on the checkbox to the left of each, deleting the tick marking each source as active.
4. Now you can start your search. The agent will only search through the sources still activated.

You can find further information under:

[Source panel](#)

How to restrict the search

If you want to restrict your search you have to call up the dialogue **Agent options** by clicking on the command **Agent options** in the **Options menu**. In the dialogue you can open the register **Limits**. Here you can define settings for the length of your search and the number of results you want to be shown.

How it works:

In the area **Timeout**, you can define if you want to interrupt the search after some time or if you want the search to be repeated, for example. Just click on the option preferred.

In the input field **Timeout (sec)**, you can enter the maximum desired duration (in seconds) of the search before it is interrupted or repeated. If you choose the option **Retry query**, please enter the maximum number of retries in the field **Retries**.

In the area **maximum results**, you can enter the maximum number of hits shown per source in the field **per source**. In the field **in total**, you enter the maximum number of all hits presented in the result table.
Verify your entries with **OK**.

You can find further information under:

[Dialogue Agent options](#)

[Command Agent options \(Option menu\)](#)

[How to make settings for alarms](#)

Searching with pre-defined input fields

Depending on the agent you have chosen, the keyword line shows one or more input fields. Apart from input fields where you can enter an individual search term, you may also find a pre-defined input field where you can choose one of several options from a scroll-down menu.

How it works:

1. First choose a **category** and an **agent** from the agent panel. If , for example, you have chosen the agent **Stocks & Quotes** in category **Economy** from the English ia-file, you will find a drop-down menu in the keyword line to choose the indices from.
2. Open the dropdown menu by clicking on the the drop-down arrow and then choose an indice by a mouse click.
3. Click on the **start symbol** (in the keyword line or in the toolbar) or click the Enter-key.

Results will be presented in a result table. You can load the original website referring to a hit in the browser panel by clicking on the result line.

You can find further information under:

[BINGOOO systematics](#)

[Selective search with BINGOOO](#)

[Update search](#)

How to mark a search term in the result table

In the view menu, you will find the command **Mark keywords in results**. If you click on this command, your search term will be highlighted by yellow background wherever found in the result table.

TIP

You can activate this function also by clicking on the symbol **Mark keyword** in the keyword line.

You can find further information under:

[View Menu](#)

[Command Mark keyword in results \(View menu\)](#)

How to sort a result table

Results will be presented in a result table with several columns containing comparable data. Data instead of links - the results of the various sources will be extracted and sorted according to parameters defined by BINGOOO. The specific parameters are presented in the various columns of the respective list. For example, the result table of the agent **News General** shows the headline of the news, a short summary of its content, the source etc.. You can sort the results according to parameter by clicking on the headline of one column (e.g. for the parameter *price*).

How it works:

If you want to further specify your results, you can mark those results important to you with a click on the checkboxes standing before each result. After having marked the results, you can save, print or send them as html-file to other persons via email, e.g.

With a click on one result in the table, you open the original website belonging to it in the integrated browser. You will always remain on the BINGOOO interface - while viewing a certain website in the integrated browser, you have direct access to the result table which is active even when you have maximized the browser panel.

You can find further information under:

[Result panel](#)

[Result table](#)

[Browser panel](#)

[Command Result panel \(View menu\)](#)

[How to open the Browser panel](#)

How to print a result table

You can also print the results from your **BINGOOO** search.

How it works:

1. You see your result table in the result panel.
2. If you want to print the entire result table, you click on the command **Print results** in the file menu. You can also click on the print symbol in the toolbar and start the command **Print results** from here.

TIP

Alternatively, you can print the result table by clicking the right mouse key in the result table area. A context menu will be opened where you can find that command as well.

You can find further information under:

[File menu](#)

[Print symbol](#)

How to mail a result table

This function is only available in BINGOOO professional and BINGOOO corporate

You can also mail your result table as HTML-file to another person.

How it works:

1. Click on the arrow next to the **mail symbol** in the toolbar. A pop-up menu with several commands will be opened.
2. Click on the command **Mail result table (html attachment)**.
3. In the side-menu click either on the option **All** or **Selected**. A mail window will be opened.
4. Enter the mail address of your addressee in the appropriate input field. You can add further information in the text field.
5. Click on the button **Send**. The result table will be mailed to your addressee immediately.

TIP

You can open the mail dialogue also from the context menu in the result table.

You can add further attachments using the paste menu from the mail window.

You can find further information under:

[Result table](#)

[Mail symbol](#)

[How to sort a result table](#)

[How to mail a result link](#)

How to mail a result link

You can also mail a single result from your result table to another person.

How it works:

1. You have marked a certain result line in the result table.
2. Now click on the arrow next to the mail symbol in the toolbar. A pop-up window will be opened with several commands.
3. Click on the command **Mail result as link**. A mail window will be opened.
4. Enter the mail address of your addressee in the appropriate input field. In the text field you can see the entire link of the respective result. You can add further information in the text field.
5. Click on the button **Send**. The link table will be mailed to your addressee immediately.

TIP

You can add further attachments using the paste menu from the mail window.

You can find further information under:

[Mail symbol](#)

[How to mail a result table](#)

How to delete results

You can easily delete the result table (and a website from the browser panel, if loaded) from the result panel.

How it works:

You see a result table in the result panel. Click on the **Clear symbol** in the toolbar. If the toolbar isn't visible you can call it up from the **view menu**.

Alternatively, you can click on the command **Clear Results** in the **search menu**. The result table (and loaded website) will be deleted immediately.

Or you click the right mouse-key when your mouse cursor stands in the result table. A context menu with several commands will appear. Here you can also find the command **Delete results**.

You can find further information under:

[Command Clear results \(Search menu\)](#)

How to open the Browser panel

In the embedded browser you can load original websites referring to individual results in the result table. You will see the website without leaving the **BINGOOO** interface.

There are different ways to open the browser panel (in teh Search mode):

If you just **click on one result line** of your result table, the website will be loaded and automatically shown in the browser panel. The view of the result panel will therefore be divided; above you will still see a part of the result table. You can navigate in the result table by using the scrollbar at the right-hand side.

You can also open the browser panel from the **view menu**. If you click on the command **Result panel**, a side menu will be called up. Here you can click on the option **Table and Browser** or **Browser only**. You could also choose the command **Table only**, if required.

You can find further information under:

[Browser panel](#)

[Browser toolbar](#)

[Browser-Symbol](#)

[How to make settings for browser options](#)

How to search in a webpage

You can also search for a certain keyword in a website loaded in the embedded browser.

How it works:

1. Click on the **tools symbol** in the browser toolbar. A menu with various commands will be called up.
2. Now click on the command **Find in webpage**. The window **Suchen** will be opened.
3. Enter your search term in the input field.
4. If necessary, you can activate the options **Nur ganze Wörter** and **Groß/Kleinschreibung beachten** by clicking on the checkboxes.
5. In the area **Suchrichtung** you can define the direction of the search - just click on the option **Rückwärts** or **Vorwärts**.
6. Click on the button **Weitersuchen** after having made your entries. Hits will be highlighted in the webpage by blue background colour.

You can find further information under:

[Browser toolbar](#)

[Tools symbol \(Browser toolbar\)](#)

How to print a webpage

You can also print a webpage loaded in the browser panel.

How it works:

1. You have loaded a result of your present result table in the embedded browser.
2. Just click on the **print symbol** in the toolbar. The webpage will be printed immediately.

You can find further information under:

[Browser toolbar](#)

[How to activate and deactivate the smart browser toolbar](#)

How to load a website by entering URL

Not only can you load websites connected with your result table in the browser panel, but also any website if you only know the right URL (web address). When you have loaded such a site you can proceed as with any site you have opened from the result table.

How it works:

1. You either changed to the Browser mode or opened the Browser panel in the search mode.
2. In the browser toolbar, you can see at the right-hand side the field **Address**. Here you can enter the URL of the website you want to load.
3. After entering the URL, just click on the Enter-key. The website will be loaded. Now you can file save, print or mail it using all BINGOOO-commands available.
4. If you - instead of a URL - enter a search term without .domain-ending in the address field, BINGOOO automatically switches to the search mode so that you can comfortably start your query.

TIP

If the browser toolbar isn't visible, maybe the function **smart browser toolbar** is activated in the register **Clients** in the dialogue **General options**. You can verify this by opening the dialogue from the **options menu**. Here you can deactivate the function by just clicking on the checkbox to the side.

You can find further information under:

[Browser toolbar](#)

How to set browser-tabs

BINGOOO enables you to save several websites as browser-tabs - like registers - in the browser panel so that you can switch easily from one website to the other. The loading from a browser-tab is faster than loading it from the result table again.

How it works:

1. You have loaded a website belonging to a result of your result table in the integrated browser. As you want to visit that site frequently, you need to save it as a browser tab.
2. Click on the command **Browser-Tabs** in the view menu. The command will be automatically marked in the menu as active. Below the browser toolbar, a line will be called up to set up new browser tabs.
3. You can see a browser tab with the complete link of the website currently shown in the browser. Aside, you see another empty browser tab marked with a small star. Here you can set up a new browser tab.
4. Click on the empty browser tab. Then click on another line of your result table. Now the website of that result will be loaded in the integrated browser. At the same time, a new browser tab indicating the link to that site will be added to the browser tab line. The empty browser tab moves to the right. The browser tab of the website presently shown in the browser is highlighted.
5. Repeat this procedure if you want to set up further browser tabs.
6. If you want to delete a certain browser tab just move your mouse on the respective tab and then click on the right mouse button. A pop-up window with various options will be called up. Click on the command **Delete tab** and the tab will disappear immediately. You can also delete all browser tabs currently shown from that pop-up window (command **Delete all tabs**) or hide the browser tab line (command **Hide tabs**)

TIP

You can also set up a single result as browser tab if you click on the right mouse button when your mouse stands in the result table. A context menu with various results will be opened. Here you find the command "Open in new internal browser window". If you click on that command, the link currently marked will be loaded in the integrated browser and at the same time set up as browser tab.

Or you just press the Ctrl-key when clicking on a single result in the table. The loaded website will be saved as a browser-tab as well.

You can find further information under:

[Command Browser Tabs \(View menu\)](#)
[How to delete browser-tabs](#)

How to delete browser-tabs

If you want to delete browser-tabs from the browser panel, you can either delete a single one or delete all tabs at the same time.

How it works:

1. In the browser panel below the browser toolbar you see all registers of the current browser-tabs. In the register of the website you want to delete, just click the right mouse button. A pop-up window with further commands will be opened.
2. If you just want to delete that single website, click on the command **Delete tab**. the website will disappear from the browser panel immediately.
3. If you want to delete all browser-tabs currently set in the browser panel, just click on the command **Delete all tabs**.
4. All tabs will disappear from the browser panel except for the empty browser tab marked by a star which is necessary for creating a new tab.

You can find further information under:

[Command Browser Tabs \(View menu\)](#)
[How to set browser-tabs](#)

How to save favorites in the browser panel

If you have loaded an interesting website in the browser panel which you want to visit more often you can save it as a **favorite**. By doing this, the respective website is immediately at your disposal and does not need to be searched for again.

How it works:

1. You have loaded a website in the browser panel and want to save as favorite now.
2. Click on the symbol **Add favorite** in the browser toolbar. The dialogue **Zu Favoriten hinzufügen** will be opened.
3. In the field **Name**, you can already see the complete link of the particular website.
4. Click on the button **Erstellen in** to choose the folder in which you want to filesave the website. The current structure of your favorites' directory will be shown immediately.
5. Choose the folder for the website by a mouseclick. That folder will be highlighted automatically by blue background.
6. In the dialog you can also activate the function **Offline verfügbar machen** at the checkbox. If activated you can also reach that website in the offline mode.
7. Verify your entries with **OK**.

TIP

You can also create a new folder in your favorite directory by clicking on the button **Neuer Ordner**.

You can find further information under:

[Add favorite symbol](#)

[Dialogue Add to favorites \(Browser toolbar\)](#)

[Dialogue Organize favorites](#)

How to organize favorites in the browser panel

You can reorganize your favorite directory if required. That means that you can rename folders and files, create new folders or delete files or folders.

How it works:

1. Click on the symbol **Show favorites** in the browser toolbar. The dialogue **Favoriten verwalten** will be opened immediately.
2. At the right-hand side of the dialogue you can see the present structure of your favorite directory. At the left-hand side you see some statistical information about the directory and several buttons to proceed: **Ordner erstellen**, **Umbenennen**, **Verschieben in** und **Löschen**.
3. Click on the button **Ordner erstellen** if you want to add a new folder to your directory. The new folder will appear immediately in the right-hand side directory so you can rename it.
4. Click on the button **Umbenennen** if you want to rename a certain folder. The folder you have chosen will be highlighted and you can rename it.
5. If you want to move a folder or file to another folder just mark it by a mouseclick and then click on the button **Verschieben in**. The window **Ordner suchen** will be opened. Click on the folder you want to move your selected folder or file to. Verify your entries with **OK**. The window will be closed. The view of your directory will be updated immediately.
6. If you want to delete a folder or file first mark it by a mouseclick and then click on the button **Löschen**. The object chosen will be deleted immediately

TIP

In the dialog you can also activate the function **Offline verfügbar machen** at the checkbox. If activated you can also reach that website in the offline mode.

You can find further information under:

[Add favorite symbol](#)

[Show favorites symbol \(Browser toolbar\)](#)

[How to save favorites in the browser panel](#)

How to change view

You can change the view of the BINGOOO interface according to your interest. In the Search mode, for example, you can hide agent panel and source panel in order to enlarge the view of your current result table. Or you can maximize the browser panel in order to view a certain website completely.

You can change the view with the commands you find in the **view menu** or by clicking on the various **symbols** in the **subject line**.

View menu

In the **view menu** you can click on the various commands to call up **agent panel, source panel, result panel, messenger panel** and **toolbar**. By clicking on the command Result panel, you open a side menu with the commands **Table only, Table + Browser** or **Browser only** to define the view of the result panel.

Sidebar left hand side (available only in the search mode):

When you are working in the search mode, you can see the sidebar between agent panel and result panel with four symbols.

With the arrow symbol you can hide the left hand side panel; by clicking on the symbol again you return to the previous view.

With the next symbol you hide or call up the agent panel.

With the table symbol you hide or call up the result table in the result panel.

with the browser symbol you hide or call up the embedded browser in the result panel.

Sidebar right hand side (available in the search mode and in the browser mode):

When you are working in the browser mode, you can see the sidebar between the result panel and the source panel.

With the arrow symbol you can hide the complete right hand side panel (whether with source panel only or with messenger panel opened at the same time, e.g.); if you click on the symbol again, you return to the previous view.

With the radio symbol you can hide or call up the window for receiving web-tv or -radio.

With the source symbol you can hide or call up the sources used by the agent you have currently chosen.

With the messenger symbol you can hide or call up the window for sending instant messages or sms.

Change mode

By clicking the icons Search, Browser or **Messenger** you can change from one BINGOOO mode to another.

You can find further information under:

[Subject line](#)

[View Menu](#)

[How to use the BINGOOO sidebars](#)

How to call up the agent panel

If the agent panel isn't visible currently, you can easily call it up again.

How it works:

1. Click on the **view menu**. The menu with its various commands will be opened.
2. Click on the command **Agent panel**. The command is active when you see a tick before it in the menu. The agent panel will immediately appear at the right-hand side . You can hide the agent panel with the same procedure.

TIP

Alternatively, you can call up or hide the agent panel from the vertical sidebar at left-hand-side of the result panel. Just click on the **arrow** (arrow showing to the left when agent panel is visible, arrow showing to the right when agent panel is hidden) or the **agent symbol**.

You can find further information under:

[Agent panel](#)

[Agent definition](#)

[Category definition](#)

How to call up the source panel

If the **source panel** isn't visible currently, you can easily call it up again.

How it works:

1. Click on the **view menu**. The menu with its various commands will be opened.
2. Click on the command **Source panel**. The command is active when you see a tick before it in the menu. The source panel will immediately appear at the left-hand side.

You can hide the source panel with the same procedure or using the right-hand side sidebar.

You can find further information under:

[Source panel](#)

[Command Source panel \(View menu\)](#)

[Source symbol](#)

[How to close the source panel](#)

How to close the source panel

You can easily hide the source panel in order to enlarge the view of the result table for example.

How it works:

1. Click on the **view menu**. The menu with its various commands will be opened.
2. Click on the command **Source panel** marked as active by the tick standing before it. The command is deactivated when the tick isn't visible anymore. The source panel will be hidden now.

You can call up the source panel with the same procedure or using the right-hand side sidebar.

You can find further information under:

[Source panel](#)

[How to call up the source panel](#)

[Command Source panel \(View menu\)](#)

How to call up the messenger panel

If you want to send instant messages or sms to others, you have to call up the messenger panel.

How it works:

1. Click on the **view menu**. The menu with its various commands will be opened.
2. Click on the command **Messenger panel**. The command is active if marked by the tick standing before it. The messenger panel will be called up at the bottom of the source panel now.

You can close the source panel with the same procedure or you use the side-bar.

You can find further information under:

[Messenger panel](#)

How to make settings for the agent update

You can define individually whether the agent update should be executed automatically or should ask you for your permission before.

How it works:

1. In the help menu click on the command **Update**. The dialogue **General options** with the register **Update** will be opened immediately.
2. In the area **Agent Update**, you have three options at your disposal. Choose one option by clicking on the circle standing before it.
Click on the option **none** if you don't want the present agents to be updated at all.
Click on the option **Confirmed update** if you want to be informed and asked for your permission before any agent update. In this case, a dialog will be automatically called up as soon as a new version is available. Here you can either allow or reject the agent update.
3. Click on the option **silent update** if you want the update to be executed automatically without asking your permission.

TIP

Above these options, you see the version date and number of the version currently installed on you PC and the version date and number of the newest version available. If the latter should be newer than your current version you can update immediately by clicking on the button **Update now**

You can open the register **Update** also from the options menu.

You can find further information under:

- [Dialogue General options](#)
- [Register Update \(Dialogue General options\)](#)
- [How to make a version check](#)
- [How to make settings for program update](#)

How to make settings for the program update

You can define individually whether the program update should be executed automatically or should ask you for your permission before.

How it works:

1. In the help menu click on the command **Update**. The dialogue **General options** with the register **Update** will be opened immediately.
2. In the area **Program Update**, you have three options at your disposal. Choose one option by clicking on the circle standing before it.
Click on the option **none** if you don't want the present program to be updated at all.
Click on the option **Confirmed update** if you want to be informed and asked permission before any program update. In this case, a dialogue will be automatically called up as soon as a new version is available. Here you can either allow or reject the program update.
3. Click on the option **silent update** if you want the update to be executed automatically without asking your permission.

TIP

Above these options, you see the version date and number of the version currently installed on you PC and the version date and number of the newest version available. If the latter should be newer than your current version you can update immediately by clicking on the button **Update now**.

You can open the register **Update** also from the options menu.

You can find further information under:

- [Dialogue General options](#)
- [Register Update \(Dialogue General options\)](#)
- [How to make a version check](#)
- [How to make settings for the agent update](#)

How to make settings for browser options

In the browser toolbar you find the **tool symbol** at your disposal. By clicking on that symbol you call up a menu with various commands, among them also one referring to browser options.

How it works:

1. In the browser toolbar, click on the tool symbol. The menu with various commands will be shown immediately.
2. Click on the command **Browser options**. The dialog **Internet options** will be called up. Here you find various registers where you can make your individual settings regarding connection, programs or security etc.
3. Open the required register by a mouseclick and make your settings.
4. Verify your entries with **OK**.

You can find further information under:

[Dialogue Internet options](#)

How to change agent definition file

You can also change the current **agent definition file** if you want to search through different sources referring to international content instead of German content, for example.

How it works:

1. In the options menu click on the command **General options**. The dialogue **General options** will be called up immediately.
2. Open the register **Language** by a mouseclick on the register.
3. In the area **Agents** you will see a scrolldown menu to choose the particular ia-File from. If you are currently working with the German version of **BINGOOO**, the present entry is **ia-deutsch**. As soon as you choose the file **ia-english** from the scrolldown menu, agents and sources in the agent panel and source panel will immediately change accordingly.
4. Verify your entries with **OK**.

TIP

You can change the agent-definition-file also with the agent wizard in the headline of the agent panel. Click on the arrow aside of the default entry agent. A window will be opened showing all files currently available. Click on the agent definition file preferred. The BINGOOO interface will change accordingly.

If you change to international content (ia-english), it is advisable to also change the language of the programs function and menus and of the programs online help. You can do that in the register **Language** as well.

You can find further information under:

[Register Language \(Dialogue General options\)](#)

[How to use the agent wizard](#)

How to choose the program language

You can choose the program language (for categories, agents, menus, commands etc.) you want to work with.

How it works:

1. In the options menu, click on the command **General options**. The dialogue **General options** will be called up automatically.
2. Open the register **Language** by a mouseclick.
3. In the area **program** the field **Preferred language** shows you the current program language you are working with. Click on the scrolldown menu to see the list of languages available.
4. Click on the language you want for the the new program. The language of any terms on your BINGOOO screen will immediately change accordingly.
6. If the checkbox **Autoselection** is marked, the program language will automatically be the national language when starting BINGOOO.
7. In the area **Help** you can select the language you prefer for the BINGOOO online help. Please proceed the same way as described above.
8. You can activate or deactivate the option **Autoselection** here as well.
9. Verify your entries by clicking on the buttons **Save** or **OK**.

You can find further information under:

[Dialogue General options](#)

[Register Language \(Dialogue General options\)](#)

How to make settings for Netscape 6.0

Apart from the Internet Explorer, BINGOOO can also integrate **Netscape 6.0** as the embedded browser. Other browsers will be called up as external browser. However, in case you are using Netscape 6.0, you have to make some additional settings.

How it works:

Click the button "register Mozilla Control" in general options / browser and then select the option "integrated Netscape/Mozilla".

How to make settings for alarms

In the dialogue **Agent options** you find the register **Alert**. In the area **Alert notification**, you can define how **BINGOOO** shall indicate alarms – e.g. by a message window and/or a system sound. Just click on the checkboxes of the alarm indications preferred. You can choose several options at the same time.

In case you have chosen the option **Custom sound**, please enter the file name in the input field **Sound file**. You can test the function with the key **Test**. Verify your entries with **OK**.

You can find further information under:

[Dialogue Agent options](#)

[Register Alert \(Dialogue Agent options\)](#)

[Register Limits \(Dialogue Agent options\)](#)

How to activate and deactivate the smart browser toolbar

If you want the **browser toolbar** only to be shown when using its tools and symbols you can activate the function **Smart browser toolbar**. To do this, you have to call up the window **General options**. If the function is activated, you won't see the browser toolbar in the opened browser panel. Only when you move the mouse-pointer directly on the upper margin of the browser panel, the toolbar will appear on screen. As soon as you move the mouse-pointer to another part of the screen, the toolbar will be hidden again.

How it works:

1. In the **options menu**, click on the command **General options**. The dialogue **General options** will be called up.
2. Open the register **Clients** by a mouseclick.
3. In the area **Embedded Web Browser**, you can activate the option **Smart browser toolbar** by clicking on the circle before it. A black dot in the circle will indicate that the function is activated now.
4. Verify your entries with **OK**.

For deactivating the function proceed the same way.

You can find further information under:

[Browser toolbar](#)

[Dialogue General options](#)

[Register Clients \(Dialogue General options\)](#)

How to show the ASCII text of a website

From the **tools symbol** in the browser toolbar you can call up the mere source of a website loaded in the browser panel. An external editor window will be opened showing the encoding of the website's layout elements (for example with HTML). That view can also be called up in the offline mode.

How it works:

1. A website is loaded in the embedded browser.
2. In the **browser toolbar**, click on the tools symbol. A menu with various commands will be opened.
3. Click on the command **View source**. An external browser window (editor) will be opened showing you the mere ASCII text.
4. You can save or print the ASCII text etc.
5. Close the editor by clicking on the button **X**.

You can find further information under:

[Tools symbol \(Browser toolbar\)](#)

How to activate and deactivate the smart browser mouseflip

If the option **Smart Browser Mouseflip** is activated you can change the display of your BINGOOO screen even faster. By just moving the mouse-pointer quickly from the browser panel to the agent panel you can blind in and out the embedded browser. You can activate the function in the dialogue **General option**.

How it works:

1. In the options menu you click on the command **General options**. The dialogue **General options** will be opened immediately.
2. Open the register **Clients** by a mouseclick.
3. In the area **Embedded Web Browser**, you can activate the option **Smart Browser Mouseflip**. The function is activated when marked by a black dot in the circle standing before it.
4. Verify your entries with **OK**.

You can find further information under:

[Dialogue General options](#)

[Register Clients \(Dialogue General options\)](#)

How to activate and deactivate Mouseover

If this option is activated you can hide the browser panel by simply moving your mouse quickly from the browser panel to the agent panel (and vice versa) This is faster than using the menu commands. This function only works if the option **Smart browser panel** is activated as well.

How it works:

1. In the options menu, you click on the command **General options**. The dialogue **General options** will be opened immediately.
2. Open the register **Appearance** by a mouseclick.
3. In the area **Layout**, you can activate the option **Mouseover**. The function is activated when marked by a black dot in the circle standing before it.
4. Verify your entries with **OK**.

You can find further information under:

[Dialogue General options](#)

[Register Appearance \(Dialogue General options\)](#)

How to activate long agent hint

BINGOOO provides you with short information regarding the agents appearing in the agent panel, if you have activated the option **long agent** hint in the dialogue **General options**. In this case, any time you move the mouse button on an agent, you will see a yellow pop-up window telling you about the agent's subject, the number and data of sources and results achieved etc.. Normally, the function should be set as default.

How it works:

1. In the options menu, click on the command **General Options** to call up the dialogue **General options**.
2. Open the register **Start** by a mouseclick.
3. In the area **Start** you can activate or deactivate the function **Long agent hint** by clicking on the checkbox. The function is active when the checkbox is marked.
4. Verify your entries with **OK**.

TIP

You can get more information about a particular agent if you click the right mouse-button when the mouse-pointer directly stands on that agent in the agent panel. Then the agent's online help will be shown in the embedded browser, giving you detailed information about the agent's properties, how to work with it and about the structure of the result table.

You can find further information under:

[Register Start \(Dialogue General options\)](#)

[How to call up Agent Online help](#)

Symbol Show history (Browser toolbar)

By clicking on the symbol **Show history** in the browser toolbar, a menu with various options will be opened. By the options, you can choose a point in time for which you want to be shown all websites loaded. With a click on each command, another window will be opened showing the list of links you had loaded at a given point in time.

For example, you will find the following options:

3 Weeks ago

2 Weeks ago

Last week ...

Today

In case you had loaded further links from a certain link indicated in the menu, you can see those in a further menu. If you click on a link in the list, the website will be loaded again in the browser panel.

TIP

You can suppress cache entries by opening the register **Clients** in the dialogue **General options**. Here, you just activate the option **no cache/history entries** at the checkbox. This function is only available in BINGOOO *personal*, BINGOOO *professional* and BINGOOO *corporate*.

You can find further information under:

[Browser toolbar](#)

[Register Clients \(Dialogue General options\)](#)

How to activate and deactivate Automatic Online check

For subjects depending on actuality, e.g. flight departures or traffic, BINGOOO offers the function **Automatic online check**. Once activated, the respective agents will automatically search through their sources in predefined intervals. You will get an updated result table listing the new entries at the end of your former list.

How it works:

1. in the options menu, click on the command **General Options**. The dialogue **General Options** will be called up.
2. Open the register **Connection**.
3. In the area **Scheduling** you can click on the checkbox beneath the option **Enable online check**. The function is activated when the checkbox is marked.
4. Verify your entries with **OK**.

You can find further information under:

[Newsticker](#)

How to activate and deactivate Online help

If you can't call up the **BINGOOO online help**, you ought to check if the function might be deactivated. In that case you simply reactivate the function.

How it works:

1. In the menu **options**, click on the command **General options**. The dialogue **General Options** will be called up.
2. Open the register **Appearance** by a mouseclick.
3. In the area Help system, you can click on the checkbox **Use HTML Help if installed**. The function is activated when the checkbox is marked.
4. Verify your entries with **OK**.

You can find further information under:

[Dialogue General options](#)

[Help on Help](#)

[Register Appearance \(Dialogue General options\)](#)

How to call up Agent Online help

You can call up detailed information about a particular agent. The agent online help will tell you about its function, how to work with it and about the structure of the result table.

How it works:

1. In the agent panel move your mouse-pointer directly on the agent whose online help you want to call up.
2. Now click the right mouse-button. The button **Online-Hilfe für Agenten** will be called up.
3. Click on that button to load the help system in the browser panel.

Attention

At the moment the agent online help is only available in German.

You can find further information under:

[How to activate long agent hint](#)

How to suppress pop-up windows

Many websites are interactive, allowing unwanted commercial windows to be called up automatically when you load a certain website. BINGOOO enables you to suppress these popup-windows.

How it works:

1. In the options menu, click on the command **General options**. The dialogue **General Options** will be called up.
2. Open the register **Clients** by a mouseclick.
3. In the field **Embedded Web-Browser**, click on the checkbox beneath the option **Supress popup window**. The function is activated when the checkbox is marked.
4. Verify your entries with **OK**.

You can find further information under:

[Dialogue General options](#)

[Register Clients \(Dialogue General options\)](#)

How to send a Feedback to BINGOOO

BINGOOO is a dynamic program which will continuously be improved and updated. It is part of the BINGOOO philosophy to realize user suggestions. For this reason, you can easily contact the **BINGOOO team** for giving your personal feedback.

In the help menu you find the command **Feedback**. With this command, you call up a mail window directed to **BINGOOO AG**. Here you can express your compliments, criticisms or suggestions.

Just enter your name and eMail-address in the input field and write your personal comment in the text field. with a click on the button **Send**, your message will be mailed to BINGOOO immediately.

TIP

Another mail window to contact BINGOOO can be called up by the command **About** in the help menu. Click on this command and the register **About** of the window **About** will be opened. Here, click on the email address of [BINGOOO](#). A mail window with the BINGOOO email address in the input field will be opened immediately.

You can find further information under:

[Help menu](#)

[Command Feedback \(Help menu\)](#)

[Command About \(Help menu\)](#)

How to change the appearance of the BINGOOO screen

You can change the appearance of the **BINGOOO screen** by the individual choice of background colours and symbols. Settings can be made in the register **Appearance** in the dialogue **General options**.

How it works:

1. In the options menu click on the command **General options** to open the dialogue **General options**. Click on the register **Appearance**.
2. In the register **Appearance**, click on the button **Edit schemes**. The window **Schemes** will be opened. Here you can change the background colours of each panel or choose different icons for the toolbar.
3. In the area **Colours**, you can see the current background colours of panels and frames. Just click on the colour of the panel you want to change. The window **Colours** will be called up.
4. In the window **Colours**, you see 48 small boxes showing the ground colours. Just click on your preferred colour and verify your choice by clicking on the button **OK**.
5. In the area **Normal Toolbar Icons**, you can choose different icons from a scrolldown menu. Verify your choice with **OK**.
6. In the area **Active Toolbar Icons** you can change the appearance of the active symbols of the toolbar. Choose your preferred type of symbol from the scrolldown menu and verify your choice with **OK**.
7. In the area **Skins**, you can change the background colour of the toolbar. Choose your preferred skin from the scrolldown menu and verify your choice with **OK**.

Tip

In the window **Schemes**, users of BINGOOO corporate can call up a further window **CI** (corporate identity) for defining their corporate version.

You can find further information under:

[Register Appearance \(Dialogue General options\)](#)
[How to make standard settings for a corporate version](#)

Microsoft Agent (MS Agent)

You can download the MS Agent from the following web-address:

<http://msdn.microsoft.com/workshop/imedia/agentdl.asp>

The program offers small animated characters (avatars) who move and speak to you during your BINGOOO session. BINGOOO has implanted an interface for this function. Some settings have to be made before using that function.

In case MS Agent is not installed on your PC you have to proceed as follows:

1. Install MS Agent Core Components Version 2.0 of **MSAgent.exe** (395K).

WINDOWS 2000 users can skip this step as the Microsoft Agent Core Components are already installed in Windows 2000.

If you use an older Windows version than 2000, you have to download the above **MSAgent.exe Setup program** and run it to install the core components. You may then delete the setup program.

2. Install the Lernout & Hauspie TruVoice Text-to-Speech Engine (English version) and **tv_enua.exe** (1MB). Lernout & Hauspie TruVoice Text-to-Speech (**TTS**) provides speech output capabilities for MS Agent so you can hear from your loudspeakers what the characters are saying.

Download the above **tv_enua.exe Setup-Programm** and run it to install the TTS engine. Again you may afterwards delete the setup program. After installation you should see **Lernout & Hauspie TruVoice American English TTS Engine** in the Control Panel's 'Add/Remove' Program list.

3. (optional)

Install the **Microsoft Speech Recognition Engine**, Version 4.0 **actcnc.exe** (6MB)

The MS Speech Recognition engine provides speech input capabilities for MS Agent. This allows you to speak to the characters through a microphone. However, MS Agent must be specifically programmed to understand and interact with your speech. MS Agent does not support dictation.

Download the above **actcnc.exe Setup-Programm** and run it to install the TTS Engine.

Again, you may afterwards delete the setup program. Should you have installed this program already you will see **MS Agent Speech Recognition Engine 4.0 (in English)** in the Control Panel's 'Add/Remove' Program list.

4. (optional)

Install **Microsoft Speech Control Panel, Spchcpl.exe** (840K)

the Speech Control Panel will add an icon to your control Panel to enable you to list the compatible speech recognition and text-to-speech engines installed on your system and customize their settings for your convenient use.

5. download some **MS Agent Characters, Genie.exe**

There are many MS Agent characters available and many more are being created. Now that you have installed MS Agent on your computer, you only have to download additional characters (files with .ACS extensions) as they become available and save them to your **C:\WINDOWS\MSAGENT\CHARS** or **C:\WINNT\MSAGENT\CHARS** folder, depending on your operating system.

6. When you have installed MS Agent you should check if the function is also activated in the BINGOOO program. To do this, just open the dialogue **General options** in the options menu. Here, open the register **Start** to check if the option **Sound enabled** is activated.

Newsticker

You can search for specific information or daily news with **BINGOOO**.

Some agents provide you with **Newsticker** News giving you real-time updates for subjects dependent upon the most current information. The keyword line will tell you if the agent chosen serves as a newsticker. In this case, you don't enter an individual search term but can just click on the start symbol.

Attention

As long as you haven't entered a search term in an input field of an agent searching for newsticker news and archive information, the entry "latest news" will indicate the additional newsticker function.

You can find further information under:

[How to search for daily news \(Newsticker\)](#)

Proxy-Server

Proxy servers are programs that mediate between a workstation user in a networked environment and the Internet beyond. They are associated with a "gateway," which separates the internal network from the outside; a "firewall," which screens all incoming traffic and protects the network from unwelcome intruders, and a "caching" program, which looks locally for previously downloaded web pages. If the requested page is not found, the proxy server goes out to the Net and retrieves it, almost invisibly, for the user. By all indications, this is a safe, efficient way of handling inbound and outbound traffic on a network

You can find further information under:

[Register Connection \(Dialogue General options\)](#)
[Firewall](#)

System file update

since the operating systems are dynamic it is necessary to update certain files from time to time to be able to make use of its latest features.

to download BINGOOO, just call up the following address:
<http://www.bingooo.com/BingoooXXX.exe> (XXX = no. of version)

If your MS Windows configuration is up-to-date you just need to download BINGOOO. If your configuration is dated out, you should first upgrade some system files as follows.

Internet Explorer

In order to use the embedded browser window, you need to have installed MS Internet Explorer (Version 4.0 or higher). If you either have not installed MS Internet Explorer or have an older version, please install or update here:

<http://download.microsoft.com/download/ie501/Install/5.01/W9XNT4/DE/ie5setup.exe>
[http://download.microsoft.com/download/ie501/Install/5.01/W9XNT4/DE/ie5setup.exe /Q /M:0](http://download.microsoft.com/download/ie501/Install/5.01/W9XNT4/DE/ie5setup.exe/Q/M:0)
<http://www.microsoft.com/windows/ie/default.htm>
<http://www.microsoft.com/ie>

Netscape

If you prefer to use the **Mozilla ActiveX Control** please install or update here:
<http://www.iol.ie/~locka/mozilla/mozilla.htm>

Comctl32

If you use an MS Windows version older than 95b2 you may need to update the Windows '**Common Control Library**' (comctl32.dll). If you are using MS Internet Explorer Version 3.0 or higher you will not face this problem. If not, please update here:
<http://msdn.microsoft.com/downloads/sdks/platform/redist.asp>
<http://www.microsoft.com/msdownload/ieplatform/ie/comctrlx86.asp>
<ftp://ftp.microsoft.com/softlib/mslfiles/40comupd.exe>

Wsock32

If you use an MS Windows Version older than 95b2 you may need to update the '**Winsock Library**' (wsock32.dll) by:
· <ftp://ftp.microsoft.com/softlib/mslfiles/W SOCKUPD.EXE>

and **HTMLHelp** by:
http://msdn.microsoft.com/library/tools/htmlhelp/wkshp/download_main.htm

Microsoft Agent

The installation of MS Agent is necessary to use the speech output in **BINGOOO** .

1. Install MS Agent Core Components version 2.0 of **MSAgent.exe** (395K)
WINDOWS 2000 users skip this step as the Microsoft Agent Core Components are already

installed in Windows 2000.

If you use a Windows version older than 2000, download the above **MSAgent.exe Setup-program** and run it to install the core components. You may delete the setup program afterwards.

2. Install the Lernout & Hauspie TruVoice, Text-to-Speech Engine (English version)

tv_enua.exe (1MB).

The Lernout & Hauspie TruVoice Text-to-Speech (**TTS**) Engine provide speech output capabilities for MS Agent so you can hear from your loudspeakers what the characters are saying.

Download the above **tv_enua.exe Setup-Programm** and run it to install the TTS engine.

Again you may afterwards delete the setup program. After installation you should see **Lernout & Hauspie TruVoice American English TTS Engine** in the Control Panel's 'Add/Remove' Program list.

3. (optional)

Install the **Microsoft Speech Recognition Engine**, Version 4.0 **actcnc.exe** (6MB)

The MS Speech Recognition engine provides speech input capabilities for MS Agent. This allows you to speak to the characters through a microphone. However, MS Agent must be specifically programmed to understand and interact with your speech. MS Agent does not support dictation.

download the above **actcnc.exe Setup-Programm** and run it to install the TTS Engine.

Again you may afterwards delete the setup program. Should you have installed this program already you will see **MS Agent Speech Recognition Engine 4.0 (in English)** in the Control Panel's 'Add/Remove' Program list.

4. (optional)

Install **Microsoft Speech Control Panel, Spchcpl.exe** (840K)

the Speech Control Panel will add an icon to your control Panel to enable you to list the compatible speech recognition and text-to-speech engines installed on you system and customize their settings for your convenient use.

5. Download some **MS Agent Characters, Genie.exe**

There are many MS Agent characters available and many more are being created. Now that you have installed MS Agent on your computer, you only have to download additional characters (files with .ACS extensions) as they become available and save them to your **C:\WINDOWS\MSAGENT\CHARS** or **C:\WINNT\MSAGENT\CHARS** folder, depending on your operating system.

6. When you have installed MS Agent you should check if the function is also activated in the BINGOOO program. To do this, just open the dialogue **General options** in the options menu. Here, open the register **Start** to check if the option **Sound enabled** is activated.

How to update manually

If the automatic program update doesn't work you can update manually.

How it works:

1. In the options menu, click on the command **General options**. The dialogue **General options** will be opened.
2. Click on the register **Update**.
3. In the area **Manual Update**, click on the button **Update manually**. The program will be updated immediately.

TIP

You can open the register also from the help menu with the command **Update**.

You can find further information under:

[Dialogue General options](#)

[Register Update \(Dialogue General options\)](#)

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You can find further information under:

[About BINGOOO](#)

Speech output with MS Agent

If you have installed **MS Agent** on your PC, the function is activated in the **BINGOOO** program and you have loudspeakers, you may also receive information by speech output.

How it works:

Move your mouse-pointer on any symbol on the **BINGOOO screen**. At the same time the popup window provides you with quick information regarding that symbol, you will also hear the text from your loudspeakers.

The same applies also for the quick information in the result table.

How to activate MS Agent in BINGOOO:

1. In the options menu open the dialogue **General options** by clicking on the command **General options**.
2. Click on the register **Clients**.
3. In the area **MS Agent**, click on the option **Enabled** so that the small box beneath is marked.
4. Click on the option **Whisper** if you want the message to be whispered (low voice).
5. Click on the option **Fast** if you want the message to be accelerated.
6. Verify your entries with **OK**.

You can find further information under:

[Microsoft Agent \(MS Agent\)](#)

Firewall

A firewall is a computer, router or other communications device which filters access to a protected network.

It allows a company to protect its network from unwarranted intrusion from the Internet whilst permitting its employees to get access to Internet services such as web and email. Firewalls can also be used as an access control measure to only allow certain people within the organisation access to the Internet. Many firewalls now contain features to control, authenticate and secure users who may want to access a company's internal data from the Internet or even another company.

Firewalls are used in many organisations, not just those with Internet connections. They can be used to protect mainframe or other central resources from general access within an organisation or to ensure confidentiality of information passing across public networks (whether internal or external).

You can find further information under:

[Proxy server](#)

How to make a version check

You can define some individual settings for the program update.

How it works:

1. In the options menu click on the command **General options** to open the dialogue **General options**.
2. Open the register **Update** by mouseclick.
3. In the area **Versions check**, just click on the option **every start** if you want an update every time you start the program. Or you click on the option **every n days** if you want the program to be updated in regular intervals. The option chosen will be marked by a black point in the circle standing before it.
4. If you have chosen the option **every n days**, you can enter the number of days you want to pass between two updates.
5. You can also control when you have updated last by clicking on the button **Check now**.

TIP

You can open the register also from the help menu with the command **Update**.

You can find further information under:

[Dialogue General options](#)

[Register Update \(Dialogue General options\)](#)

[How to make settings for the agent update](#)

[How to make settings for program update](#)

How to create a messenger account

Before using the BINGOOO function **Instant Messaging**, you have to create your own messenger account.

How it works:

1. Please pay attention that you are online with BINGOOO. The creation of the messenger account is only possible in the online mode.
2. In the options menu, click on the command **General options** to open the dialogue **General options**. Open the register **Messenger** here.
3. In the area **Account**, you find as default the entries *Server* (= jabber.org) and *Place* (= home). Enter your name in the field **User** (e.g. *paul.paulsen paulsen* or *guenter.mustermaenner* for *Günter Mustermänner*). The ending @jabber.org will be generated automatically by the program. Enter your personal password in the field **Password**. Please do not forget your password.
4. Click on the button **Create account** to activate your account.
5. Verify your entries by clicking on the button **OK**.
6. Your **Messenger Symbol** in the messenger panel should be green now to indicate that you are online. At the same time, all contacts in your local network (LAN) who are currently online with BINGOOO are visible as green symbols.
7. You can now invite others in the Internet to the BINGOOO Messaging.

Alternative:

Alternatively, you can also open the register **Messenger** by clicking on the right mouse-button in the messenger panel. A context menu will be opened. Here you can click on the command **Create account**. The window **Messenger account** will be opened. Click on the field **Create** to create your account. The register **Messenger** will be opened immediately and you can proceed as described above.

You can find further information under:

[Messenger panel](#)

[How to create a contact list](#)

[How to send instant messages](#)

[How to recommend a website](#)

[How to enable URL reception](#)

[How to declare your messenger status](#)

[How to change to the Messenger-only-mode](#)

How to create a contact list

Before you can send Instant Messages via Internet, you have to create a buddy list with your personal contact addresses. As a precondition, your contacts need to have a jabber.org-account.

How it works:

1. In the messenger panel, click on the right mouse-button. The context menu with Messenger commands will be opened.
2. Now click on the command **Add Contact**. The window **Subscribe** will be opened.
2. Enter the exact Jabber.org-address of your contact in the input field and verify your entry by clicking on the button **OK**.

If your contact is currently online, a window will appear on his screen immediately. Here he can accept or reject your invitation to become member of your buddy list.

If he clicks on **No** you will be informed accordingly on your screen. That contact cannot be added to your contact list.

If he clicks on **Yes** you will get the positive feedback with the automatically generated question if you also want to be member of his contact list. As soon as you have made your positive reply, the respective symbols in your and your contact's messenger panel will be green. Now you are able to send instant messages to each other.

You can find further information under:

[Messenger panel](#)

[How to create a messenger account](#)

[How to send instant messages](#)

[How to enable URL reception](#)

[How to invite buddy to use BINGOOO](#)

How to send instant messages

You have to be online with BINGOOO if you want to send instant messages. To avoid errors, you should also make sure that your addressee is online, too. You can tell that by the color of his respective symbol in your messenger panel, which should be green.

How it works:

1. In the messenger panel, click on the right mouse-button when directly standing on your addressee. A context menu with several commands will be opened.
2. Click on the option **Send instant message**. The window **Instant Message**, showing the address of sender and addressee and an input field for your message, will be called up now. You can also call it up by just double-clicking on the addressee.
3. Enter your message in the input field. Then click on the button **Send**.
4. Your message will reach the addressee immediately.

You can find further information under:

[Messenger panel](#)

[How to create a messenger account](#)

[How to create a contact list](#)

[How to send instant messages](#)

[How to recommend a website](#)

[How to enable URL reception](#)

[How to declare your messenger status](#)

How to recommend a website

You can send a recommendable website currently shown in your browser panel directly to one of your messenger contacts.

How it works:

1. In the messenger panel click on the right mouse-button when directly standing on your addressee. A context menu with several commands will be opened.
2. Click on the option **Recommend website**. the window **Instant Message**" showing the address of sender and addressee will be called up. in the input field for your personal message you will see the complete link of the respective website.
3. Enter your personal message in the text field. Then click on the button **Send**.
4. Your message will reach the addressee immediately. if your addressee has activated the option **Enable URL reception**, the recommended website will be automatically be loaded on his screen.

You can find further information under:

[Messenger panel](#)

[How to create a messenger account](#)

[How to create a buddy list](#)

[How to send instant messages](#)

[How to enable URL reception](#)

[How to declare your messenger status](#)

[How to invite buddy to use BINGOOO](#)

How to enable URL reception

In the register **Messenger** of the dialogue **General Options**, you can also define if a website recommended to you by a messenger contact may be loaded automatically on your BINGOOO screen or not. If not, you will just get the instant message with the complete link.

How it works:

1. In the options menu, click on the command **General options** to call up the dialogue **General options**. Here, open the register **Messenger**.
2. In the area **Status**, you see, among others, the option **Enable URL reception**.
3. The function is activated if the checkbox beneath is marked. If activated, recommended websites will automatically be loaded on your BINGOOO screen.

You can find further information under:

[Messenger panel](#)

[How to create a messenger account](#)

[How to create a buddy list](#)

[How to send instant messages](#)

[How to recommend a website](#)

[How to declare your messenger status](#)

[How to invite buddy to use BINGOOO](#)

How to declare your messenger status

You can let your messenger contacts know about your current messenger status, e.g. if you are online or busy.

How it works:

1. In the messenger panel, click on the right mouse-button when directly standing on your addressee. A context menu with several commands will be opened.
2. Click on the option **My Status**. Another menu will be called up with the options **online**, **busy**, **away**, **sleeping** or **chat**. Your current status is marked by a point.
3. Click on the option you want to change to (e.g. **busy**). Now that option will be marked by a black point. In the messenger panels of your messenger contacts, your new status will be indicated by a different colour of your symbol.

You can find further information under:

[Browser panel](#)

[How to create a messenger account](#)

[How to create a buddy list](#)

[How to send instant messages](#)[How to enable URL reception](#)

[How to invite buddy to use BINGOOO](#)

How to avoid double entries

As the BINGOOO agents are searching through various sources at the same time, it may occur that one result is found in several sources. If you don't want that result to be listed several times in your result table, you can activate the function **Aggregation**.

How it works:

1. Open the source panel from the view menu or the toolbar.
2. In the header of the source panel, you will find an arrow icon. Click on the icon to open the option **Aggregation**. If the option is marked as active, double entries will be automatically be avoided.
3. Just click on the option to activate or deactivate the function.

If a result has been found in various sources, all sources will be indicated in the column Source of the result table.

You can find further information under:

[Command Aggregated results \(View Menu\)](#)

Status of a source

The source panel does not only inform you about which sources the currently chosen agent is connected with but gives you further information about each source:

After a search has been started the programme informs you about the status of the search and the number of achieved results.

The status of search is indicated by different symbols in the checkboxes.

Green tick: Extraction succeeded to 100 %

Blue tick: Extraction completed but with a slight restriction

Red cross: source not available at the moment or Search interrupted

When your mouse-pointer directly stands on a source in the source panel, you can see its home-URL in the statusline. The tooltip will show its longname. If you press the Ctrl-button now, the query-URL will then be shown in the status line.

You can find further information under:

[Source panel](#)

How to restrict number of results and duration of search

You can also restrict the numbers of results you want to be presented in the result table. apart from that, you can also define the maximum duration of a search.

How it works:

1. In the options menu, click on the command **Agent options** to open the dialogue **Agent options**.
2. Click on the register **Limits**.
3. In the area **Timeout** you can define if you want to interrupt the search after some time or if you want the search to be repeated, for example. Just click on the option preferred.
4. In the input field **Timeout (sec)** you enter the maximum desired duration (in seconds) of the search before it is interrupted or repeated. In case you have chosen the option **Retry query**, please enter the maximum number of retries in the field **Retries**.
5. In the area **maximum results**, you can enter the maximum number of hits shown per source in the field **per source**. In the field **in total**, you enter the maximum number of all hits presented in the result table.

You can find further information under:

[Selective search with BINGOOO](#)

Status of an agent

In the agent panel you can identify those agents you have already worked with since you have started your current **BINGOOO** session.

A **yellow star** standing before an agent will indicate that you had already made a query with that agent. A running search will be indicated by **two blue arrows** before the agent. As soon as the search is completed, the yellow star will be shown instead.

You can find further information under:

[Status of a source](#)

How to receive Internet-TV and -Radio

If you have installed a player (for example Real Player or Windows Media Video) for media streaming, you can also receive **Internet-TV** and **-Radio** with BINGOOO. You can receive Internet-TV- and -Radio either when you are working in BINGOOO or in other programs such as Word or Excel. In the second case, however, you have to change to the **Messenger-Only-Mode**, the **BINGOOO communicator**.

How it works:

1. If you want to receive web-TV/-radio while working in other programs, you change to the Messenger-only-mode by a click on the Messenger symbol in the toolbar. The normal BINGOOO screen will be closed automatically and at the same time the smaller communicator window will be called up. The BINGOOO program is still active, even if not seen now.

If, instead, you want to listen to web-radio while working in BINGOOO, you just open the media panel as a part of the source panel by a click on the media symbol in the sidebar to the right or by using the command Media panel in the view menu.

2. In the Messenger-only-mode the media window provides the menus **File, View, Options** and **Help**. You can return to the normal BINGOOO screen by the view menu or the BINGOOO icon.

For the embedded media window, you will find these menus in the main menu bar.

3. The media window shows a kind of black monitor. Here, the transmission of an Internet-TV channel will be displayed.

In the lower part, you see the messenger directory you already know from your messenger panel on the normal BINGOOO screen. You can also blind out that lower part.

4. In the line above the black monitor beneath the entry **Radio/TV off**, you can click on a black arrow to open the menu to choose your preferred channel (Radio or TV) from. Click on the channel you want to receive now. The name of the channel will now appear instead of the entry **Radio/TV off**. Provided that you have installed a player, you will receive the channel now.

Attention:

Some of the channels offered can be received only by different players.

You can find further information under:

[Messenger panel](#)

[How to change to the Messenger-only-mode](#)

How to change to Messenger-only-Mode

If you want to use the BINGOOO Messenger accompanying to other programmes, you can change from the Search or Browser mode to the mere Messenger mode. Then, the BINGOOO Messenger with the media panel will appear as a small vertical window, so that you can work with Word or Excel, for instance, at the same time.

How it works:

1. Click on the Messenger icon in the main toolbar. BINGOOO changes to the mere Messenger mode automatically. The normal BINGOOO screen is blinded out.
2. You will see the menus **File, View, Options** and **Help**.
3. You can return to the normal BINGOOO screen by clicking on the **BINGOOO Logo** or using the **view menu**.
4. The upper part of the window shows the media panel where the transmission of an Internet-TV channel can be displayed.
In the lower part you see your messenger directory you already know from your messenger panel on the normal BINGOOO screen.
5. In the line above the media panel beneath the entry **Radio/TV off**, you can click on a black arrow to open the menu to choose your preferred channel (Radio or TV) from. Click on the channel you want to receive now. The name of the channel will now appear instead of the entry Radio/TV off. Provided that you have installed a real player, you will receive the channel now.

You can find further information under:

[Messenger panel](#)

[How to receive Internet-TV and -Radio](#)

How to use the agent wizard

If you are not quite sure which category to choose for your query, the **agent wizard** in the agent panel may help you.

How it works:

1. In the headline of the agent panel you see a question mark, the entry **Agents** and a small arrow aside.
2. Click on the question mark in the headline. The entry *Agents* will disappear immediately.
3. Now you can enter a keyword for your query describing its general subject, e.g. *Stocks*. As a consequence, that category containing one or even more agents regarding that keyword will be opened in the agent panel so that you can see all of its agents. An appropriate agent will be automatically chosen and highlighted. For the example *Stocks*, the agent *Stocks/Search* could be marked.
4. If you agree to the choice of agent made by the agent wizard, you can now enter your search term in the keyword line and start the search.

TIP

With the agent wizard, you can also change the agent-definition file. Click on the arrow beside the default entry agent. A window will be opened showing all files currently available. Click on the agent definition file preferred. The BINGOOO surface will change accordingly.

In case the agent wizard does not find an appropriate agent, you can use the agent **Web** in the category **Search**. This agent is not restricted to a special subject but works as a kind of meta-meta-search engine by searching through various important internet searching engines.

You can find further information under:

[How to search with the agent Web](#)
[How to change agent definition file](#)

How to change the column width in the result table

The column width in the result table is automatically standardized. Depending on the individual result, it may occur that the entry of a certain column is so long that you can see only a part of it. BINGOOO enables you to read the entire result.

How it works:

1. Move your mouse-pointer on the right or left margin of the columns title line. The mouse-pointer will change to a double arrow.
2. Click on the left mouse-button and hold it, simultaneously dragging the margin to the required width so that you can read the entire information.

If you extend one column, the view of the others will be reduced accordingly or even disappear from the display. In this case, just move your mouse-pointer on the horizontal scrollbar now laying at the bottom of the result table so that you can move to a hidden column.

TIP

Alternatively, you can read the entire information of a field in a column by moving your mouse-button directly on that field; then, a yellow popup window will be called up showing you the entire information.

You can find further information under:

[Result table](#)

Checkboxes in the result table

Left to each result line in the result table, you see a small **checkbox**. Here you can mark certain results by a simple mouseclick to further specify your results.

The results you have marked at the checkboxes can be sorted in the result table, printed, filesaved, sent as HTML-attachment per mail or shown as HTML-table in the embedded browser.

You can find further information under:

[How to mark results in the result table](#)

[How to save marked results](#)

[How to send selected results as html-attachment by mail](#)

[How to print selected results](#)

[How to select results](#)

[How to send SMS from the messenger panel](#)

How to mark results in the result table

If you want to act upon particular results in the result table, you can select them by clicking on the checkbox to the side of the desired result(s). Results you have marked can be deleted, sorted, printed, filesaved, sent as HTML-attachment per mail or shown as HTML-table in the embedded browser.

How it works:

1. A result table is shown in the result panel. To the left of each result line you see a **checkbox**.
2. Click on the checkboxes of those results you want to proceed with. The checkboxes will then be marked.
3. If you have marked various results at different positions in the result table, you can sort them to be listed one after another. Just click on the headline of the column to sort the results.
4. To proceed further, you may use some of the commands in the file menu. You can also open a context menu with commands in the result table by a right mouseclick.

You can find further information under:

[Checkboxes in the result table](#)

[How to save marked results](#)

[How to send selected results as html-attachment by mail](#)

[How to load selected results as html in the browser](#)

[How to print selected results](#)

[How to print selected results](#)

[How to send SMS from the messenger panel](#)

How to save marked results

You can also select results from your result table and then filesave them.

How it works:

1. Mark the results you want to filesave by clicking on the checkboxes to the left of each result line.
2. In the file menu, click on the command **Save results**. A side menu will be opened. Here you can click on the command **Selected**. The window **Save as** will be opened.
3. Choose a folder, enter file name and file format and then verify your entries by clicking on the button **Save**. The marked results will be filesaved now.

Attention

In the dialogue **Save results** you find various types of files to choose. The file-saving in XML is only available in BINGOOO *professional* und BINGOOO *corporate*. In BINGOOO *basic* and BINGOOO *personal*, the dialogue Upgrade will appear, if you choose XML as type of file.

You can find further information under:

[Checkboxes in the result table](#)

[How to mark results in the result table](#)

[How to send selected results as html-attachment by mail](#)

[How to load selected results as html in the browser](#)

[How to select results](#)

[How to send SMS from the messenger panel](#)

How to send selected results as html-attachment by mail

This function is only available in BINGOOO professional and BINGOOO corporate

You can also send selected results as **html-attachment** by mail.

How it works:

1. Select the results preferred by the checkboxes to the left of each result line in the result table.
2. In the result table, just click the right mouse-button to open the context menu with various commands.
3. Move your mouse-pointer on the command **Mail result table (html-attachment)**. Another side menu with the options **All** and **Selected** will be opened.
4. Click on the option **Selected**. A mail window will be opened.
5. The selected results will automatically be indicated as html-attachment in the mail window. You only need to add the mail address of your addressee and, if necessary, enter a personal message in the text field.
6. Click on the button **Send**. Your mail with the attachment will be transmitted immediately.

You can find further information under:

[Checkboxes in the result table](#)

[How to mark results in the result table](#)

[How to save marked results](#)

[How to load selected results as html in the browser](#)

[How to select results](#)

[How to send SMS from the messenger panel](#)

How to load selected results as html in the browser

You can also load selected results of your result table as html in the embedded browser.

How it works:

1. Select the results preferred by the checkboxes to the left of each result line in the result table.
2. In the result table, just click the right mouse-button to open the context menu with various commands.
3. Move your mouse-pointer on the command **Open result table as html in browser**. Another side menu with the options **All** and **Selected** will be opened.
4. Click on the option **Selected**. The selected results will now be presented in html-format in the browser.

You can find further information under:

[Checkboxes in the result table](#)

[How to mark results in the result table](#)

[How to save marked results](#)

[How to send selected results as html-attachment by mail](#)

[How to print selected results](#)

[How to select results](#)

[How to send SMS from the messenger panel](#)

How to print selected results

You can also print selected results from you result table.

How it works:

1. Select the results preferred by the checkboxes to the left of each result line in the result table
2. In the file menu, just click on the command **Print results**.
3. Click on command **Print results** to open the window **Print**. Click in the field **Druckbereich** and here on the option **Auswahl**.
4. Click on the button **OK**. The selected results will be printed now.

You can find further information under:

[Checkboxes in the result table](#)

[How to mark results in the result table](#)

[How to save marked results](#)

[How to send selected results as html-attachment by mail](#)

[How to load selected results as html in the browser](#)

[How to select results](#)

[How to send SMS from the messenger panel](#)

How to select results

You can select results from your result table.

How it works:

1. Select the results preferred by the checkboxes to the left of each result line in the result table. You can sort, print, filesave or mail those selected results as an html-attachment, for example. Or, you load them as html in the browser.
2. If you want to change the selection you have made, you can open a context menu with several options in the result table by clicking the right mouse-button.
3. Move your mouse-pointer on the command **Select results**. A side menu with options will be opened.
4. Click on the option **Select all** if you want all results to be marked. All results in the result table will be marked at the checkboxes.
5. Click on the option **Deselect all** if you just want to delete all current markings from the checkboxes. The markings will be deleted immediately.
6. Click on the option **Invert selection** if you want to invert the current marking. The current markings will be deleted and the results which had NOT been selected before will be marked instead.

You can find further information under:

[Checkboxes in the result table](#)

[How to mark results in the result table](#)

[How to save marked results](#)

[How to send selected results as html-attachment by mail](#)

[How to print selected results](#)

[How to send SMS from the messenger panel](#)

How to invite others to use BINGOOO

You can invite friend by mail to download BINGOOO in order to benefit from the messenger function.

How it works:

1. In the view menu, click on the command **Messenger** to open the messenger panel.
2. In the messenger panel, click the right mouse-button to open the context menu with various commands.
3. Click on the command **Invite contact to use BINGOOO**. A mail window will be opened.
4. The invitation with the BINGOOO download address will be shown in the text field automatically. Besides, your personal messaging ID will be indicated. Now you just enter the mail address of the addressee.
5. Click on the button **Send**. The invitation will be transmitted immediately.

You can find further information under:

[Messenger panel](#)

[How to create a messenger account](#)

[How to create a contact list](#)

[How to send instant messages](#)

[How to recommend a website](#)

[How to enable URL reception](#)

[How to declare your messenger status](#)

[How to send SMS from the messenger panel](#)

How to send SMS from the messenger panel

You can also send **SMS** on your friends' mobile from the messenger panel.

How it works:

1. In the view menu, click on the command **Messenger** to open the messenger panel.
2. In the messenger panel, click the right mouse-button to open the context menu with various commands.
3. Click on the command **Send SMS**. The window **SMS Message** will be opened immediately.
4. Enter the mobile number of your friend in the respective input field.
5. Enter your short message in the text field.
6. Click on the button **Send**. The SMS will be transmitted immediately. By clicking on the button **Send**, the homepage of the SMS-Gateway will be opened in the embedded browser.

You can find further information under:

[How to create a messenger account](#)

[How to create a buddy list](#)

[How to send instant messages](#)

[How to recommend a website](#)

[How to enable URL reception](#)

[How to declare your messenger status](#)

[How to invite buddy to use BINGOOO](#)

Short information in the agent panel

If you click the right mouse-button with your mouse standing in agent panel below the categories, a small pop-up window will be called up with short information regarding the current BINGOOO version.

You will see the current **content version**, the **name of the current agent definition file (ia-file)**, the current **number of categories**, the current **number of agents** and the current **number of sources**.

You can find further information under:

[Agent panel](#)

Web-Tours

In every category you will find an agent **Webtour**, which leads you to the most important websites regarding the category's subject. This is meant to give you a first orientation within a certain subject.

If you just want to get an idea where to get qualified information with regard to a subject (e.g. Economy; News etc.) the agent Webtour can give advice.

How it works:

1. In the agent panel, select a category and then click on the respective agent **Webtour**.
2. Now you click on the start symbol (whether in the toolbar or in the input line).
3. You will receive a result table with various interesting links leading to Top-Websites.
5. With a click on a single result, you open the original website in the embedded browser.

You can find further information under:

[Selective search with BINGOOO](#)

How to activate child protection in BINGOOO

If you want to protect your children from inappropriate content, you can activate the function **child protection** in BINGOOO. When activated, all agents possibly providing questionable content will be hidden.

How it works:

1. In the options menu, click on the command **General options** to open the dialog **General options**.
2. Open the register **Start** by mouseclick.
3. In the register **Start**, you will find the area **child protection** with the checkbox **Disable adult content**. The option is active when marked at the checkbox.
4. Click on the empty checkbox. The window **child protection password** will be called up automatically.
5. Enter your password in the input field and verify your entry by clicking on **OK**. Now the checkbox will be marked. Now the function **child protection** is activated.

Please note that the disabling of certain agents does not guarantee that websites of inappropriate content will not be loaded in the embedded browser upon entry of a critical search term or specific URL. BINGOOO Deutschland GmbH assumes no responsibility for inappropriate content obtained through the misuse of search agents of the embedded browser in spite of activated protection.

TIP

If you want to make some further settings regarding child protection, you can click on the tool symbol in the browser toolbar to open the menu with various commands. Here you can click on the command **Browser options**. The window **Internet options** with various registers will be opened where you can make some further settings to filter internet content.

You can find further information under:

[Dialogue General options](#)
[Register Start \(Dialogue General options\)](#)

How to copy a single field from the result table

You can also just copy a single field from the result table. After copying, you can paste it in other program.

How it works:

1. In the result table move your mouse-pointer on the field you want to copy.
2. Click the right mouse-button. A context menu with various commands will be opened.
3. Click on the command **Zelle kopieren**.
4. Open the file you want the field to be pasted in.
5. Insert the field with the command **Paste**.

You can find further information under:

[How to copy a link from the result table](#)

How to copy a link from the result table

You can also just copy a link of a result line from the result table.

How it works:

1. In the result table, move your mouse-pointer on the result line you want to copy the link from.
2. Click the right mouse-button. A context menu with various commands will be opened.
3. Click on the command **Copy link**.
4. Open the file you want the field to be pasted in.
5. Insert the link with the command **Paste**.

You can find further information under:

[How to copy a single field from the result table](#)

How to open a website in the internal browser

If you want to see the website referring to a result in the result table, just click on the respective result line. the website will be automatically loaded in the internal browser. You can load the website also with the right mouse-key.

How it works:

1. Move your mouse-pointer on the result the website of which you want to load in the internal browser.
2. Click the right mouse-button. A context menu with various commands will be opened.
3. Click on the command **Open in internal browser**.
4. The website will be loaded immediately.

TIP

If you want to work with the embedded browser only, you can switch to the Messenger-only-mode by clicking on the symbol Browser in the toolbar. The browser will be maximized and those symbols and panels referring to the BINGOOO web-search will then be blinded out.

You can find further information under:

[How to open a website in a new internal browser window](#)

[How to open a website in an external browser](#)

[How to open a website in a new external browser](#)

[Browser-Symbol](#)

How to open a website in a new internal browser window

You can load a website referring to a result of your result table and at the same time save it as a browser tab in the internal browser panel.

How it works:

1. Move your mouse-pointer on the result that refers to the website you want to load in the internal browser.
2. Click the right mouse-button. A context menu with various commands will be opened.
3. Click on the command **Open in new internal browser window**.
4. The website will be loaded in the internal browser. At the same time you will see a new browser tab under the browser toolbar showing the link to that website. Using this procedure, you can set several tabs so that you can easily switch from one website to another. This is much faster than loading websites from the internet again.

You can find further information under:

[How to open a website in the internal browser](#)

[How to open a website in an external browser](#)

[How to open a website in a new external browser](#)

How to open a website in an external browser window

You can load a website referring to a specific result from your result table in an external browser, too.

How it works:

1. Move your mouse-pointer on the result the website you want to load in the internal browser.
2. Click the right mouse-button. A context menu with various commands will be opened.
3. Click on the command **Open in external browser**.
4. The website will be loaded in an external browser whilst the BINGOOO interface is still visible and active in the background.

You can find further information under:

[How to open a website in the internal browser](#)

[How to open a website in a new internal browser window](#)

[How to open a website in a new external browser](#)

How to open a website in a new external browser window

You can open a website referring to a specific result from your result table in another external browser.

How it works:

1. Move your mouse-pointer on the result from the website you want to load in the internal browser.
2. Click the right mouse-button. A context menu with various commands will be opened.
3. Click on the command **Open in new external browser window**.
4. The website will be loaded in another external browser window whilst the BINGOOO interface is still visible and active in the background as well as the original external browser.

You can find further information under:

[How to open a website in the internal browser](#)

[How to open a website in a new internal browser window](#)

[How to open a website in an external browser](#)

How to show reciprocal links

When you have loaded the website referring to a result from your result table in the internal browser, you can easily find out which other websites are linked with this website.

How it works:

1. You have loaded a website in the internal browser.
2. Now click on the tool symbol in the browser toolbar. The context menu with various commands will be opened.
3. Click on the command **Reciprocal links**.
4. In the browser window, you will now see the URLs of those websites referring to the website you have loaded. You can open each of those websites in the internal browser as well.

You can find further information under:

[Tools symbol \(Browser toolbar\)](#)

How to call up WHOIS-Information

When you have loaded a website in the internal browser, you may find out who is technically responsible for that side. BINGOOO can provide this information thanks to the connection with the internet service provider whois.org.

How it works:

1. You have loaded a website in the internal browser. Click on the tools symbol in the browser toolbar. A menu with various commands will be called up.
2. Click on the command **WHOIS Information**. The homepage of the internet service provider whois.org will be loaded in the browser, showing (if known) the technical data and information you need. You will find, for example, names and numbers of the site-administrator contacts.

You can find further information under:

[Tools symbol \(Browser toolbar\)](#)

[How to show reciprocal links](#)

How to move URLs by Drag & Drop

You can transfer URLs your results are referring to from the result list to other open programs or your desktop.

How it works:

1. In the result panel you see your result table
2. In case the BINGOOO screen is maximized, please change the view so that you can also see the program or desktop you want to transfer a certain URL to.
3. Move your mouse-pointer to the result line with the URL you want to transfer.
4. Keep the left mouse-button pressed down. Now drag it in the program or on the desktop. The appearance of the mouse-pointer will change as soon as you leave the BINGOOO surface.
5. When you have dragged the URL onto your desktop, a symbol will appear. By a double-click on that symbol you can open the respective website in an external browser. When you have dragged the URL to another program (e.g. Excel) you will see the complete link there now.

How to use Web-Archive

BINGOOO agents always refer to current websites. However, you can also load an older version of a respective website in the internal browser.

How it works:

1. You have loaded a website in the internal browser and now want to call up an older version of that site.
2. Click on the tools symbol in the browser toolbar. A context menu with various commands will be opened.
3. Click on the command **Web Archive**.
4. An older version of the that website will now be shown. That older view of the website is a snapshot from the Google-Archive which is connected with BINGOOO.
5. You can return to the current website by a special link with is indicated in the older website.

You can find further information under:

[How to call up WHOIS-Information](#)

Register Start (Dialogue General options)

In the dialogue **General options** you will find the register **Start**. Here you can define some settings for the start of the program.

You will see the following areas in the register:

Configuration

Here a default is set already.

Child protection

Click on the check box **Disable adult content** to activate that function. The window **Child protection password** will be opened. As soon as you have entered a password, the checkbox is marked. Now all agents possibly providing contents inappropriate to children will be hidden.

Attention

Please note that the disabling of certain agents does not guarantee that websites of inappropriate content will not be loaded in the embedded browser upon entry of a critical search term or specific URL. BINGOOO Deutschland GmbH assumes no responsibility for inappropriate content obtained through the misuse of search agents of the embedded browser in spite of activated protection.

Start

Here you can define certain settings for the start of the program. You will find the following options:

Autostart

Reside in tray

Splash screen

Stealth

Minimized

Normal

Maximized

http/1.1

Keyword defaults

Keyword transfer

Mark red on exit

Long agent hint

Wheelmouse support

Sound enabled

Disable BINGOOO startpage

You can find further information under:

[Dialogue General options](#)

Command Save Webpage

With the command **Save webpage** in the **file menu**, you can save a webpage loaded in the embedded browser. A window will be opened where you can select the folder in your directory and enter a file name for it.

You can find further information under:

[File menu](#)

Command Print webpage

With the command **Print webpage** in the **file menu**, you can print a webpage loaded in the embedded browser.

You can find further information under:

[How to print selected results](#)

[Command Print results \(File menu\)](#)

Command Subject line

With the command **Subject line** in the **view menu**, you can hide or call up the subject line. The subject line shows you which category and agent you have currently chosen.

You can find further information under:

[Edit menu](#)

Command Browser mode

With the command **Browser Mode**, you can change to the view **Browser only**. The embedded browser will be maximized to the whole screen, whereas agent panel, keyword line and source panel are hidden.

At the same time, some symbols only used for queries will disappear from the toolbar under the main menu. Instead, some symbols of the browser toolbar move to their position.

If you change view again (e.g., return to search mode), the view of the toolbars will change again as well.

You can find further information under:

[Browser-Symbol](#)

[How to open a website in the internal browser](#)

[How to set browser-tabs](#)

Command Search mode

With the command **Search mode**, you can change from the Browser mode or Messenger mode back to the search mode.

In the search mode, you will see all elements necessary for starting a query: agent panel, keyword line, result panel and the respective symbols in the toolbar. The source panel can be called up by the respective symbol in the vertical sidebar to the right of the result panel.

You can find further information under:

[Selective search with BINGOOO](#)

Browser-Symbol

In the toolbar below the main menu, you will find the symbol **Browser**. Click on that symbol if you just want to work with the embedded browser.

When you have activated the Browser-only-view, some symbols from the browser toolbar move to the general toolbar. At the same time, those symbols only meant for the web-search will be blinded out.

TIP

You can switch to the other basic BINGOOO views by clicking on the symbols **Search** and **Messenger**. If you want to call up the source panel or the BINGOOO messenger while working in the Browser-only-mode, please click on the respective symbols in the sidebar on the right hand side.

You can find further information under:

[Browser toolbar](#)

[BINGOOO as standard browser](#)

Symbol Search

In the toolbar below the main menu you will find the symbol **Search**. Click on that symbol if you want to search with BINGOOO.

In the search mode, you will see the agent panel and the result panel (divided in result table and embedded browser).

TIP

You can switch to the **Browser-only-mode** or the **Messenger-only-mode** by clicking on the symbols **Browser** and **Messenger**.

In the sidebars to the right and left of the result panel, you will find further symbols to, for example, blind out the agent panel or the embedded browser or to call up the source panel or the BINGOOO messenger.

You can find further information under:

[Selective search with BINGOOO](#)

Symbol Messenger

In the toolbar below the main menu, you will find the symbol **Messenger**. Click on that symbol to switch to the **Messenger-only-mode**.

In the Messenger-only-mode the standard view of BINGOOO is hidden. Instead, you will see the small vertical BINGOOO messenger window for the receipt of web-tv and -radio. You can work with other programs (e.g. Word or Excel) simultaneously now and also send BINGOOO instant messages.

TIP

You can return to the BINGOOO search modus or browser modus by the menu **View** in the Messenger window.

You can find further information under:

[Messenger panel](#)

Command Messenger mode

By the command **Messenger mode** in the view menu, you can switch to the Messenger-only-mode.

In the Messenger-only-mode the standard view of BINGOOO is hidden. Instead, you will see the small vertical BINGOOO messenger window for the receipt of web-tv and -radio. You can work with other programs (e.g. Word or Excel) simultaneously now and also send BINGOOO instant messages.

TIP

You can return to the BINGOOO search modus or browser modus by the menu **View** in the Messenger window.

You can find further information under:

[Messenger panel](#)

Command Browser Options (Option menu)

In the menu **Options**, you will find the command **Browser options**. Click on that command if you want to make some settings for your internet access.

By clicking the command **Browser options**, you open the dialogue **Internetoptionen** with the registers

Allgemein
Sicherheit
Inhalt
Verbindung
Programme
Erweitert

You can change from one register to another by clicking on the register you want to make your entries in.

BINGOOO Quicksearch

You can start a query from the browser panel as well.

How it works:

1. Enter your search term **WITHOUT .domain-ending** in the address field of the browser toolbar.
2. Press the enter-key.
3. The view changes to the search mode automatically. The search term appears in the input field of the keyword line now. The agent **Web** in the category **Search** is activated automatically and presents the results in the result table.

TIP

Use the expanded Quicksearch function: If you have marked a term in the loaded website while in Browser mode, you can immediately start the meta web-search with the agent **Web** by hitting the **Enter** key. In contrast, if you have marked a term in the integrated website while in **Search** mode and then either hit the **Enter** key or click on **Start**, the term in the input space of the current agent is overtaken and the inquiry starts immediately.

You can find further information under:

[Selective search with BINGOOO](#)

How to use the BINGOOO sidebars

Apart from the three general views - Search mode, Browser mode, Messenger mode - , BINGOOO provides you with further possibilities to change the view of the screen according to your needs.

Instead of the view menu, you can also use the two vertical sidebars to the right and of side from the result panel to hide or call up the various panels and windows.

Sidebar left hand side (available only in the search mode):

When you are working in the search mode, you can see the sidebar between the agent and result panel with four symbols.

With the **arrow symbol**, you can hide the left-hand side panel, if you click on the symbol again, you return to the previous view.

With the **agent symbol**, you hide or call up the agent panel.

With the **table symbol**, you hide or call up the result table in the result panel.

with the **browser symbol** you hide or call up the embedded browser in the result panel.

Sidebar right hand side (available in the search mode and in the browser mode):

When you are working in the browser mode, you can see the sidebar between the result panel and the source panel.

With the **arrow symbol**, you can hide the complete right-hand side panel (whether with source panel only or with messenger panel opened at the same time), if you then click on the symbol again, you return to the previous view.

With the **media symbol**, you can hide or call up the window for receiving web-tv or -radio.

With the **source symbol**, you can hide or call up the sources used by the agent you have currently chosen.

With the **messenger symbol**, you can hide or call up the window for sending instant messages or sms.

The following icons are only available with **BINGOOO Professional**

With the symbol **Add web clip** you can add a selected clip of a loaded website to your clipping archive (report).

With the symbol **Edit Web clip** you can make comments or corrections in the editor mode.

With the symbol **Show Web Clipping** you can call up the current state of your report.

You can find further information under:

[How to change view](#)

Automatic Shifting of browser symbols

For the even more convenient use of BINGOOO certain browser symbols, move from the browser toolbar to the main toolbar when changing in the Browser-only mode.

How it works:

1. You are working in the search mode. In the result panel, you see the embedded browser with its browser toolbar. On the left hand side of the toolbar, you see the symbols **Forward**, **Back**, **Stop** and **Update**.
2. Click on the browser symbol in the main toolbar above in order to change to the browser-only-mode.
3. By changing to the browser-only mode (browser maximized), the symbols mentioned above move to the main toolbar. Symbols only necessary for the search mode will disappear.

You can find further information under:

[Command Browser mode](#)

The three BINGOOO views

In BINGOOO you can change between three different views to work with: **Search mode**, **Browser mode** and **Messenger mode**.

When you start BINGOOO, the search mode will be called up automatically. You can change to the browser mode or the messenger mode by clicking on the respective symbols in the toolbar.

Search mode:

In the search mode, you can usually see the agent panel with categories and agents and the result panel. In case the source panel was opened at your last BINGOOO session, you will also directly see the source panel. If not, you can call up the source panel by the view menu or the sidebar right hand side to the result panel. Above the result panel, you will find the keyword line.

By clicking on the symbols of the vertical sidebars to the right and left hand side of the result panel, you can call up or hide the various BINGOOO panels.

Browser mode:

By clicking on the browser symbol, you can change to the browser mode. The browser will be maximized whereas the agent and source panel are hidden. Some of the symbols on the browser toolbar will move to the main toolbar. At the same time, those symbols only necessary for the web-search will disappear. With the symbols on the right-hand side sidebar, you can call up the panels for receiving web-tv or -radio or for sending instant messages.

Messenger mode:

By clicking on the messenger symbol, you can change to the messenger mode or, even better, the messenger-only mode. The Messenger panel is a small vertical window for receiving web-tv and -radio. While the messenger-only-mode is activated, you can work in other programs such as WORD or EXCEL. The BINGOOO program is always active in the background (invisibly) - you can return to the normal BINGOOO screen any time by clicking on the BINGOOO icon or with the view menu.

You can find further information under:

[The BINGOOO surface](#)

[Command Browser mode](#)

[Command Search mode](#)

[Command Messenger Mode](#)

[How to use the BINGOOO sidebars](#)

How to disable the function Show history

This function is only available in BINGOOO personal, BINGOOO professional and BINGOOO corporate

If - for privacy or security reasons - you want your previous visits of web-pages not to be shown by the symbol **Show history** in the browser toolbar, you can disable the function in the **option menu**.

How it works:

1. In the **option menu**, click on the command **General options**.
2. The dialogue **General Options** will be opened. Here open the register **Clients** by a mouseclick.
3. In the register **Clients**, you can see the field **BINGOOO as standard browser**. Click on the checkbox beneath the option **No Cache/History**. The function **Show history** is disabled now.

You can find further information under:

[Register Clients \(Dialogue General options\)](#)

[Dialogue General options](#)

[Symbol Show history \(Browser toolbar\)](#)

[Dialogue Product Information \(BINGOOO Upgrade\)](#)

[BINGOOO professional](#)

[BINGOOO corporate](#)

Command Media panel (View menu)

In the **view menu** you can find the command **Media panel**. Click on that command to open or close the window for receiving web-tv and -radio right-hand-side of the BINGOOO screen.

You can find further information under:

[View Menu](#)

BINGOOO as standard browser

You can also define BINGOOO as **Standard browser**. In this case, BINGOOO will automatically be started when you click on an HTML-files or http-link, instead of Internet Explorer or Netscape.

How it works:

1. In the **option menu**, click on the command General options. The dialogue **General options** will be opened.
2. Open the register **Clients** by a mouseclick.
3. In the option field **BINGOOO as Standard Browser**, click on the option **For HTML and http**.
4. Verify your entries by clicking on **OK**. BINGOOO is now your standard browser.

You can find further information under:

[Register Clients \(Dialogue General options\)](#)

BINGOOO Sidebars

Instead of the view menu, you can also use the two vertical sidebars to the right and left-hand side of the result panel in order to hide or call up the various BINGOOO panels and windows.

Sidebar left hand side (available only in the search mode):

When you are working in the search mode, you can see the sidebar between the agent and result panels with four symbols.

With the **arrow symbol**, you can hide the left hand panel, if you click on the symbol again, you return to the previous view.

With the **agent symbol**, you hide or call up the agent panel.

With the **table symbol**, you hide or call up the result table in the result panel.

With the **browser symbol**, you hide or call up the embedded browser in the result panel.

Sidebar right hand side (available in the search mode and in the browser mode):

When you are working in the browser mode, you can see the sidebar between the result panel and the source panel.

With the **arrow symbol**, you can hide the complete right hand panel (whether with source panel only or with messenger panel opened at the same time, e.g.); if you then click on the symbol again you return to the previous view.

With the **media symbol**, you can hide or call up the window for receiving web-tv or -radio.

With the **source symbol**, you can hide or call up the sources used by the agent you have currently chosen.

With the **messenger symbol**, you can hide or call up the window for sending instant messages or sms.

The following icons are only available with **BINGOOO Professional**

With the symbol **Add web clip** you can add a selected clip of a loaded website to your clipping archive (report).

With the symbol **Edit Web clip** you can make comments or corrections in the editor mode.

With the symbol **Show Web Clipping** you can call up the current state of your report.

You can find further information under:

[How to use the BINGOOO sidebars](#)

[View Menu](#)

Sidebar left-hand side

When you are working in the search mode, you can see the sidebar between the agent and result panels with four symbols.

With the **arrow symbol**, you can blind out the left-hand panel, if you click on the symbol again, you return to the previous view.

With the **agent symbol**, you blind out or call up the agent panel.

With the **table symbol**, you blind out or call up the result table in the result panel.

with the **browser symbol**, you blind out or call up the embedded browser in the result panel.

Agent symbol (Sidebar to the left)

In the sidebar to the left, you can find the agent symbol. Click on that symbol to call up or hide the agent panel.

Table symbol (Sidebar to the left)

In sidebar to the left, you can find the **table symbol**. Click on that symbol to call up or hide the result table in the result panel.

Browser symbol (Sidebar to the left)

In sidebar to the left, you can find the **browser symbol**. Click on that symbol to call up or hide the embedded browser in the result panel.

Sidebar right-hand side

When you are working in the browser mode, you can see the sidebar between the result and source panel.s

With the **arrow symbol**, you can blind out the complete right-hand panel (whether with source panel only or with messenger panel opened at the same time, e.g.), if you click on the symbol again you return to the previous view.

With the **media symbol**, you can blind out or call up the window for receiving web-tv or -radio.

With the **source symbol**, you can blind out or call up the sources used by the agent you have currently chosen.

With the **messenger symbol**, you can blind out or call up the window for sending instant messages or sms.

The following icons are only available with **BINGOOO Professional**

With the symbol **Add web clip** you can add a selected clip of a loaded website to your clipping archive (report).

With the symbol **Edit Web clip** you can make comments or corrections in the editor mode.

With the symbol **Show Web Clipping** you can call up the current state of your report.

Media symbol (Sidebar to the right)

With the **media symbol**, you can hide or call up the window for receiving web-tv or -radio.

Messenger symbol (Sidebar to the right)

With the **messenger symbol**, you can hide or call up the window for sending instant messages or sms.

Show shared folder with the BINGOOO Messenger

This function is only available in BINGOOO professional and BINGOOO corporate

With the BINGOOO Messenger you can easily show shared folders to buddies in your LAN. This is another BINGOOO contribution to efficient net working.

How it works:

1. Mark one of your LAN-Buddies in the Messenger panel. Please make sure that your buddy is online with BINGOOO.
2. Click the right mouse button to open the context menu. Here, click on the command **Show Shared Folder**. The window **Instant Message** will appear immediately.
3. In the window **Instant Message**, the entries of addressee and sender are generated automatically. In the text field, you can see your IP address and the invitation for your buddy to take a look at it. You can make some further entries, if necessary.
4. Click on the button **Send**.
5. The Instant Message will appear on your buddy's screen immediately. If he clicks on the button OK, your shared folders will be shown in the embedded browser. Then, he can open his directory, to open your folders etc.

TIP

If your folders contain important data, please make sure that the respective files cannot be manipulated by others.

How to translate a foreign-language website shown in the embedded browser

If you have loaded a foreign-language website in the embedded browser, you can translate it easily into English or German (depending on the language version you are currently working with).

How it works:

1. the foreign-language website is shown in the embedded browser. Please click on the tool icon in the browser's tool-bar. A window with various browser commands will be shown.
2. Please click on the command **Translate**. The translated website will be shown in the embedded browser shortly after.

How to mark results with the left mouse-key

You can easily mark results listed one after another in the result table with a single action. Instead of numerous clicks, you can simply drag the left mouse-key.

How it works:

1. Click in the checkbox of the first result selected and press the left mouse-key.
2. Keep the left mouse-key pressed and drag it down to the last result considered to be marked.

Now the results are marked.

Expert Mode

You can use BINGOOO as a mere search engine without the right hand side panels and embedded browser. To do this, you have to deactivate the command Expert Mode in the View menu. Webistes referring to a single entry in the result table will then be loaded in an external browser.

How it works:

1. Click on the **View menu**.
2. In the menu you will see the command **Expert Mode** marked as active.
3. Click on Expert Mode to make the marking disappear. Immediately, the BINGOOO surface will change accordingly.
4. ou can return to the Expert mode by the same procedure.

You can find further information under:

[View Menu](#)

Verify resulting links

You can verify the resulting links of your list in the BINGOOO result table. Thus, you can see if a certain site is still available on the respective server.

How it works:

1. The result table of your search is shown in the result panel.
2. Open the menu **Search** and here click on the command **Verify Result Links**.
3. The programme starts the link check for the results listed immediately. The results of the link check will be indicated by respective symbols in the column **Status** of the result table .
The symbols:
Sand glass = Still checking
Tick = Valid
Cross = Invalid
4. Now you can also sort the documents according to their status.

Tip

You can find this command in the context menu of the result table as well.

You can find further information under:

[Search menu](#)

How to call up Country Information

When you are in the Browser mode, you see the country's flag according to the website currently loaded on the left-hand side of the address field. If you click on that flag, the respective website with all important information about the country appears. Here, you can click on various buttons to call up specific data about the country's geography, government, economy, population and more.

You can find further information under:

[Command Browser mode](#)

[Browser toolbar](#)

Symbol Add Web Clip (Sidebar to the right)

This function is available only with BINGOOO Professional.

In the sidebar on the right-hand side, you can find the symbol **Add Web Clip**. By clicking it, you can add a press clip from a webpage loaded in the BINGOOO Browser or other objects saved in the fast memory to your personal clipping archive in BINGOOO.

How it works:

1. Mark and copy a text passage of the webpage loaded in the BINGOOO Browser or in another programme.
2. Now, click on the symbol **Add Web Clip**. The element saved will be added to your clipping archive immediately.
3. If you want to check the current status of your clipping archive (report), you can click on the symbol **Show Web Clipping**.
4. If you want to add or delete something in your clipping archive, you can click on the symbol **Edit Web Clipping**. The clipping archive will be opened in the editor mode then.

TIP

If you have loaded a longer text in the BINGOOO Browser, you can get a short summary of the most important facts by clicking the symbol **Abstract** in the sidebar on the right-hand side: The window **BINGOOO Abstract** will be opened, showing you the main keywords and the short summary. You can vary the length of the summary by a scroll bar.

You can find further information under:

[Symbol Edit Web Clipping \(sidebar to the right\) \(BINGOOO Professional\)](#)
[Symbol Show Web Clipping \(Sidebar to the right\) \(BINGOOO Professional\)Symbol Abstract \(Sidebar to the right\) \(BINGOOO Professional\)](#)

Symbol Edit Web clipping (sidebar to the right)

This function is only available in BINGOOO professional and BINGOOO corporate

In the sidebar on the right-hand side, you can find the Symbol **Edit Web Clip**. By clicking it, you can open the editor to work on your clipping archive.

How it works:

1. Click on the symbol **Edit Web Clipping**.
2. The text editor will be opened in an external window. Here, you can add, change or delete something from your clipping archive.
3. Save your entries and close the editor.
4. By clicking the symbol **Show Web Clipping**, you can call up your clipping archive with the changes in the BINGOOO Browser.

You can find further information under:

[Symbol Add Web Clip \(Sidebar to the right\)](#)

[Symbol Show Web Clipping \(Sidebar to the right\) \(BINGOOO Professional\)](#)

[Symbol Abstract \(Sidebar to the right\) \(BINGOOO Professional\)](#)

Symbol Show Web clipping (Sidebar to the right)

This function is only available in BINGOOO professional and BINGOOO corporate

In the sidebar on the right-hand side, you can find the symbol **Show Web Clip**. By clicking on it, you can call up your current clipping archive in the BINGOOO browser.

How it works:

1. Click on the symbol **Show Web Clip**.
2. In the BINGOOO Browser, your clipping archive will be opened.
3. If you want to read older clippings, you can navigate by the vertical scroll bar on the right hand side.
4. If you want to make some changes in your clipping archive, please click on the symbol **Edit Web Clipping**. The editor will be opened for further procedures.

You can find further information under:

[Symbol Add Web Clip \(Sidebar to the right\)](#)

[Symbol Edit Web Clipping \(sidebar to the right\) \(BINGOOO Professional\)](#)

[Symbol Abstract \(Sidebar to the right\) \(BINGOOO Professional\)](#)

Symbol Abstract (Sidebar to the right)

This function is only available in BINGOOO professional and BINGOOO corporate

In the sidebar on the right-hand side, you can find the symbol **Abstract**.

By clicking it, you can call up a summary (abstract) of the information in the website currently loaded in the BINGOOO Browser. This may be necessary, when the information is very long. An external window, titled BINGOOO Abstract, will then open, showing a list of keywords and the summary. You can vary the length of the summary by a scroll bar.

How it works:

1. You have loaded a website with considerable information in the BINGOOO Browser.
2. Click on the symbol **Abstract** in the sidebar on the right-hand side. The window **BINGOOO Abstract** will be called up.
3. On the left-hand side you will see the keywords the summary (abstract) is based on. On the right-hand side you will see the summary. Normally, you will get the shortest version.
4. If you want a more detailed summary, you can move the mark on the scroll bar in the subject line of the window Abstract to the right by keeping the left mouse-key pressed.
5. The length of the summary will change accordingly and more keywords will be added to the respective list.
6. You can click on the symbols **WebClip**, **ClipBoard**, **Print** and **Export** to proceed.

You can find further information under:

[Symbol Add Web Clip \(Sidebar to the right\)](#)

[Symbol Edit Web Clipping \(sidebar to the right\) \(BINGOOO Professional\)](#)

[Symbol Show Web Clipping \(Sidebar to the right\) \(BINGOOO Professional\)](#)

How to add a web clipping

This function is only available in BINGOOO professional and BINGOOO corporate

You can create a personal clipping archive in BINGOOO. With the symbol **Add Web Clip** you can add a press clip from a webpage loaded in the BINGOOO Browser or other objects saved in the fast memory to your personal clipping archive in BINGOOO.

How it works:

1. Mark and copy a text passage of the webpage loaded in the BINGOOO Browser or in another programme.
1. Now, click on the symbol **Add Web Clip**. The element saved will be added to your clipping archive immediately.
2. If you want to check the current status of your clipping archive (report), you can click on the symbol **Show Web Clipping**.
3. If you want to add or delete something in your clipping archive, you can click on the symbol **Edit Web Clipping**. The clipping archive will be opened in the editor mode then.

TIP

If you have loaded a longer text in the BINGOOO Browser, you can get a short summary of the most important facts by clicking the symbol **Abstract** in the sidebar on the right-hand side: The window **BINGOOO Abstract** will be opened, showing you the main keywords and the short summary. You can vary the length of the summary by a scroll bar.

You can find further information under:

[How to edit a web clipping \(BINGOOO Professional\)](#)

[How to show web clipping \(BINGOOO Professional\)](#)

[How to create an abstract of website information \(BINGOOO professional\)](#)

How to edit a web clipping

This function is only available in BINGOOO professional and BINGOOO corporate

In the sidebar on the right-hand side, you can find the Symbol **Edit Web Clip**. By clicking it, you can open the editor to work on your clipping archive.

How it works:

1. Click on the symbol **Edit Web Clipping**.
2. The text editor will be opened in an external window. Here, you can add, change or delete something from your clipping archive.
3. Save your entries and close the editor.
4. By clicking the symbol **Show Web Clipping**, you can call up your clipping archive with the changes in the BINGOOO Browser.

You can find further information under:

[How to add a web clipping \(BINGOOO Professional\)](#)

[How to show web clipping \(BINGOOO Professional\)](#)

[How to create an abstract of website information \(BINGOOO professional\)](#)

How to show web clipping

This function is only available in BINGOOO professional and BINGOOO corporate

You can create your personal clipping archive in BINGOOO and add to clippings to it continuously. By clicking on the symbol **Show Web Clip** you can call up your current clipping archive in the BINGOOO browser.

How it works:

1. Click on the symbol **Show Web Clip**.
2. In the BINGOOO Browser, your clipping archive will be opened.
3. If you want to read older clippings, you can navigate by the vertical scroll bar on the right hand side.
4. If you want to make some changes in your clipping archive, please click on the symbol **Edit Web Clipping**. The editor will be opened for further procedures.

You can find further information under:

[How to add a web clipping \(BINGOOO Professional\)](#)

[How to edit a web clipping \(BINGOOO Professional\)](#)

[How to create an abstract of website information \(BINGOOO professional\)](#)

How to create an abstract of website information

This function is only available in BINGOOO professional and BINGOOO corporate

You can create an abstract (a summary) of the information in the website currently loaded in the BINGOOO Browser. This may be necessary, when the information is very long. After clicking on the symbol **Abstract**, an external window, titled **BINGOOO Abstract**, will then open, showing a list of keywords and the summary. You can vary the length of the summary by a scroll bar.

How it works:

1. You have loaded a website with considerable information in the BINGOOO Browser.
2. Click on the symbol **Abstract** in the sidebar on the right-hand side. The window **BINGOOO Abstract** will be called up.
3. On the left-hand side you will see the keywords the summary (abstract) is based on. On the right-hand side you will see the summary. Normally, you will get the shortest version.
4. If you want a more detailed summary, you can move the mark on the scroll bar in the subject line of the window Abstract to the right by keeping the left mouse-key pressed.
5. The length of the summary will change accordingly and more keywords will be added to the respective list.
6. You can click on the symbols **WebClip**, **ClipBoard**, **Print** and **Export** to proceed.

TIP

By clicking on the symbol **WebClip** you can add the abstract to your clipping archive immediately.

You can find further information under:

[How to add a web clipping \(BINGOOO Professional\)](#)

[How to edit a web clipping \(BINGOOO Professional\)](#)

[How to show web clipping \(BINGOOO Professional\)](#)

Dialogue BINGOOO Abstract

This function is only available in BINGOOO professional and BINGOOO corporate

The dialogue **BINGOOO Abstract** can be opened by clicking on the symbol **Abstract** in the sidebar on the right-hand side. Here, you can see the abstract of the information given in the website currently loaded in the browser.

You may vary the length of the abstract. Apart from that, you can print it, export it, add it to your clipping archive or save it in the fast memory in order to copy it into other programmes.

Toolbar BINGOOO Abstract

WebClip

Click on that button to add the abstract directly to your clipping archive.

ClipBoard

Click on that button to save the abstract to the fast memory.

Export

Click on that button to export the abstract.

Print

Click on that button to print the abstract.

Exit

Click on that button to close the dialogue.

Subject line

The subject line shows the source the abstract refers to.

On the right-hand side you will find the scroll-bar **Abstract length**. Here you can change the length of the abstract.

Text field

Column **Keywords** (on the left-hand side)

Here are listed the keywords the abstract is based on. In brackets, the number tells you how often the respective keyword is mentioned in the original text.

Column **Abstract** (on the right-hand side)

Here you can read the abstract. The keywords from the list are highlighted.

You can find further information under:

[How to add a web clipping \(BINGOOO Professional\)](#)

[How to edit a web clipping \(BINGOOO Professional\)](#)

[How to show web clipping \(BINGOOO Professional\)](#)

[How to create an abstract of website information \(BINGOOO professional\)](#)

[Sidebar right-hand-side](#)

Dialogue Agent Definition

If you have activated the editor mode in the menu View, you can open the dialogue **Agent Definition** in the menu **Options**. Here, you can see the definitions of all agents currently available, add new agents or delete an existing one.

In the dialogue, a table shows the agents currently available. The table has the following columns:

Agent	Title of the agent in the agent panel
Description	Description of the agent in the hint text
Category	Name of the agent's category
On	the X indicates that the agent is active
Src	current number of sources used by the agent

At the bottom of the dialogue, you can see the current number of all categories, agents and sources.

In the right panel you can see several buttons and an enter-field:

Button **Edit All**

Here you can open the BINGOOO source code via mouse click.

Button **Cancel**

Click on this to close the window.

Button **OK**

Click on this to confirm your input and to close the window.

Dialogue Product Information (BINGOOO Upgrade)

As a user of BINGOOO *basic*, you have the opportunity to upgrade your BINGOOO version to BINGOOO *personal*, BINGOOO *professional* or BINGOOO *corporate* in order to profit from even more useful features. A fee is required for the upgrade.

Please click on the command **Upgrade** in the menu **Help** to open the dialogue **Product Information**. Here you will be given some information about additional functions in BINGOOO *personal*, BINGOOO *professional* and BINGOOO *corporate*. With the button **Shop** you can reach the Download area of the BINGOOO website where you get to know more about upgrade and fees. With the button **Unlock** you reach the enter field for the required serial number, in case you have already agreed to the BINGOOO conditions for the upgrade. As soon as you have entered your personal serial number, the upgrade will be performed.

The dialogue **Product Information** will automatically appear, if a user of BINGOOO *basic* clicks on a function which is only available in BINGOOO *personal*, BINGOOO *professional* or BINGOOO *corporate*.

How it works:

1. Please click on the command **Upgrade** in the menu **Help**.
2. The dialogue **Product Information** will be opened. Here, you can see the basic features of BINGOOO *personal*, BINGOOO *professional* und BINGOOO *corporate*. Moreover, you will find buttons for further procedures.
3. Click on the button **Shop** to open the Download area on the BINGOOO website in the embedded browser. Here you learn about the upgrade conditions and fees.
4. Click on the button **Unlock**, if you have agreed to the BINGOOO upgrade conditions already and got your personal serial number for the upgrade to BINGOOO *professional*. Then, the small window **Upgrade** will be opened.
5. Please enter your serial number in the entry field and verify your entry with **OK**. The Upgrade version will be installed immediately. Accordingly, the BINGOOO Logo in the right corner of the programme's surface will change from BINGOOO *basic* to BINGOOO *professional*.

You can find further information under:

[BINGOOO personal](#)

[BINGOOO professional](#)

[BINGOOO corporate](#)

BINGOOO *basic*

The efficient search tool for private Internet users free of charge

You can download BINGOOO basic free of charge from the BINGOOO homepage (www.bingooo.com) and will have a fast and efficient search & communication browser with a Messenger for the Internet and an option for receiving Web-TV/-radio.

Among the features of BINGOOO *basic* are:

- **Link Clipping** – individual selection and processing of links from the result table.
- **Skin Editor** – option to create your personal scheme of BINGOOO.
- **Voice Assistent** – The Avatar MS Agent will read commands, hints and texts from the result table.

If you want to use even more top features - such as Browser Clipping (Clipping Archive) or automatic abstracts of websites - you can click on the command **Upgrade** in the menu **Help** to learn about the upgrade possibilities and conditions. For the upgrade to BINGOOO *personal*, BINGOOO *professional* and BINGOOO *corporate* (for companies) a fee is required.

You can find further information under:

[BINGOOO professional](#)

[BINGOOO corporate](#)

[Dialogue Product Information \(BINGOOO Upgrade\)](#)

BINGOOO *personal*

With BINGOOO *personal*, you obtain further useful features.

Features available in *BINGOOO personal*:

Switch on/off advertising – You control keyword and agent advertising in the embedded browser.

Messenger Encryption – Encryption of private messages in the BINGOOO Messenger.

Privacy Protection – Clean compromising traces from internet sessions.

Result Clustering – Sorts results from the same web sites to folders. Saves much time, when browsing results. Filters out spam results.

You can find further information under:

[BINGOOO *personal*](#)

[BINGOOO *corporate*](#)

[Dialogue Product Information \(BINGOOO Upgrade\)](#)

BINGOOO *professional*

The solution for professional web searching and co-working in the Intranet

With BINGOOO *professional*, you obtain further useful features for processing of results and for co-working in the intranet.

Features available in BINGOOO professional:

Switch on/off advertising – You control keyword and agent advertising in the embedded browser.

Browser Clipping - You can create your own web-clipping archive – continuously expandable and editable.

Automatic Abstracts – Summaries of texts from German websites with only one click – to be integrated into the clipping archive and/or other programmes immediately.

Processing of results – Result table mailing and result table saving in various formats (CSV, Excel, XML)

Outlook Contacts Access – As an Outlook user, you will have direct access to your contacts

Call Assistent for contact agents – If TAPI (Microsoft's interface for telephone applications under Windows) is available, you benefit from direct tele-communication from BINGOOO to your contact.

Exchange of files – Peer-to-Peer technology for showing and exchanging free folders (to support co-working)

Netmeeting – Tele-conferencing in LAN with the BINGOOO Media panel.

Messenger Encryption – Encryption of private messages in the BINGOOO Messenger

BINGOOO Manual – Printed manual for the efficient use of BINGOOO as PDF or mail attachment (on request)

You can find further information under:

[BINGOOO personal](#)

[BINGOOO corporate](#)

[Dialogue Product Information \(BINGOOO Upgrade\)](#)

BINGOOO corporate

The Business solution for professional users in companies and institutions

BINGOOO corporate enables you to install the software on your own server and to configure the programme according to your requirements. Apart from your own definitions of functions and content, you can add internal sources (LAN) and special agents.

Among the special features are:

- **Corporate Branding** – You can create your own BINGOOO surface with your own branding and include your own Homepage as Start-URL;
- **Corporate Installation** – The installation of BINGOOO in a local network (LAN) makes central administration possible. As system administrator, you can configure content and switch media streaming on or off ;
- **Corporate Content Edition** – You have the option to build up your own search agents, thereby including special Internet sources or your own data bases;
- **Messenger for Multi User** – You can communicate in your local network with the BINGOOO Messenger configured for LAN;
- **Programme Interface** – With the programme interface you get direct access to your phone and mail addressees.
- **Trainings** - Trainings for administrators and/or the defining of agents; training for users of your own network;
- **Premium Hotline** – Premium BINGOOO support on the phone for urgent questions.

You can find further information under:

[BINGOOO personal](#)

[BINGOOO professional](#)

[Dialogue Product Information \(BINGOOO Upgrade\)](#)

Invite others to a netmeeting

This function is only available in BINGOOO professional and BINGOOO corporate

With the BINGOOO Messenger, you can invite others to join a netmeeting in BINGOOO. To work, it is necessary that people who want to communicate in BINGOOO via Netmeeting have installed "Windows netmeeting". Apart from that, required components include a large bandwidth, soundcard, installed microphone and – if desired – a tele-camera for tele-conferencing.

How it works:

1. In the Messenger panel, you can mark the buddy you want to invite to a netmeeting.
2. Click the right mouse-key while standing in the Messenger panel, in order to call up the menu with Messenger commands.
3. In the context menu, click on the command **Netmeeting Call**. The window Instant Message with the automatically generated invitation will be called up. Sender and addressee are entered automatically. You can enter further comments in the text field.
4. Click on the button **Send**. Your partner will now get an invitation to join the netmeeting.

Attention:

The Windows Netmeeting Service does not belong to the standard equipment. It may happen that you have to install this option first. Therefore, click on **the startmenu / settings / control panel**. Here, double click on the software icon. In the dialogue **Properties** click on the register **Windows Setup**. In the directory shown, click on **Connection** and then on the button **Details**. In the new dialogue **Connections** you can click on the option Netmeeting. Verify your choice with OK. It may happen that you have to use the Windows Setup-CD for the installation. When the installation is complete, you will have to restart your PC. Afterwards, you can use the netmeeting function in BINGOOO.

How to use Multi User Messaging

This function is only available in BINGOOO corporate

With the BINGOOO Messenger, you can also instant-message several contacts at the same time. The Multi User Messaging enables you to mark several contacts with the Ctrl. or Shift-key and then send them an Instant Message or a recommended website.

How it works:

1. Open the messenger panel.
2. Now press the **Ctrl.** or **Shift-key** on your keypad.
3. Keep the **Ctrl.** or **Shift-key** pressed and click on the contacts you want to inform. Please make sure, that those contacts are online, too.
4. When you have marked the contacts, click on the right mouse-key to call up the messenger context menu.
5. Here, click on either the command **Instant Message** oder **Recommend Website**.
6. According to the command chosen, the respective window will be opened. Like the procedure for just one contact, enter your message here and then click on the button **Send**.

Attention

The Multi User Messaging is only available in BINGOOO *corporate*. Users of other version will get the Upgrade Information in a new window.

You can find further information under:

[How to send instant messages](#)

[How to recommend a website](#)

How to make standard settings for a corporate version

This function is only available in BINGOOO corporate

In the dialogue **General options**, register **Appearance**, users of BINGOOO *corporate* can make their own standard settings for their corporate version. In the window Schemes you can click on the button **CI** to open a new window CI to make corporate settings.

How it works:

1. In the **Options** menu, click on the command **General options** to open the dialogue **General options**.
2. Click on the register **Appearance**.
3. in the register Appearance click on the button Edit schemes. The new window Schemes will be opened.
4. in the window Schemes click on the button CI laying at the bottom of the window. The new window CI will be opened.
5. Here you can make your standard settings (Logo, URL, Hint, splash or programme language).

Verify your settings and close the window.

You can find further information under:

[How to change the appearance of the BINGOOO screen](#)

How to encrypt Instant Messages

User of BINGOOO personal, BINGOOO professional and BINGOOO corporate can encrypt their Instant Messages. In this case, messages can only be read by the addressee. The receipt of encrypted instant messages is also possible for BINGOOO basic users.

How it works:

1. Open the messenger panel and mark one or more users.
2. Click the right mouse-key within the messenger panel to open the context menu.
3. Click on one of the messenger commands, e.g. **Recommend Website**. The respective window will be opened.
4. At the bottom of the Messenger window you can see the small box **Encryption**. Click on it so that it will be marked by a tick.
5. Now make your entries and click on the button **Send** to inform your addressee.
6. Your message will be sent as encrypted message now. For the addressee, it will be indicated that he has got an encrypted message.

Attention

The addressee of encrypted Internet Instant Messages must have BINGOOO version 1.0.8 or newer. This is also valid for the addressee of LAN Instant Messages. Between version 1.0.7 and 1.0.8 only Internet messages without encryption are compatible.

You can find further information under:

[Messenger panel](#)

[Dialogue Product Information \(BINGOOO Upgrade\)](#)

[BINGOOO professional](#)

[BINGOOO corporate](#)

How to call up personal Outlook contacts

This function is only available in BINGOOO professional and BINGOOO corporate

As a user of BINGOOO *professional* or BINGOOO *corporate*, you can call up personal contacts from your Outlook programme with the BINGOOO agent **People**. Doing this, you can reach those Outlook contacts via e-mail directly from the BINGOOO result table – without even starting your Outlook programme.

How it works:

1. Click on the category **Search** and then on the agent **People**.
2. Enter first name and family name in the input fields of the input line and start the query.
3. The agent **People** now starts searching for the requested person in various sources, among these your Outlook programme (in BINGOOO *professional* and BINGOOO *corporate*).
4. You will get a result table with all data found according to the search terms (name, address, phone and/or mobile number, mail address as found).
5. If you now click on a contact containing a mail address, a mail window will be called up. This is effective for Outlook contacts as well as for the other sources.
6. Now you can send an e-mail to your addressee directly out of the BINGOOO programme.

Attention

This function is only available for the German content version at the moment.

How to control BINGOOO from the command line

This function is only available in BINGOOO corporate

As a BINGOOO *corporate* user you can make commands to BINGOO from the DOS command line. With it, you can automate daily required queries.

You can enter your command either manually in the DOS command line or integrate this command as a part of you company software (by system calls or calling up a batch file)

The following is an example for how to start the BINGOOO agent **Web** in the category **Search** from the command line:

1. In the command line, please enter the following parameters for the automatic start of the BINGOOO search:

bingooo.exe category=Suche agent=Web keyword=USA autostart autoexit resultfile=abc.xml

bingooo.exe is the command for the calling up BINGOOO.

2. The following parameters are referring to your respective interest:

category=Suche (here, of course, you can enter the name of another BINGOOO category. Please make sure that the spelling is the same as on the BINGOOO surface)

agent=Web (here you can also enter the name of another agent belonging to the category chosen before. Please make sure that the spelling is the same as on the BINGOOO surface)

keyword=USA (here you can enter your search term)

autostart (with this parameter you can control the automatic start of the respective search)

autoexit (with this parameter the BINGOOO programme will be closed automatically after a completed search)

resultfile=abc.xml (with this parameter the respective result table will be automatically saved in XML format – you can choose any name before the xml-ending) The result file will be found in::\yourBINGOOO-directory\result\abc.xml.

3. There are more parameters for your working with the command line on your disposal:

hidegui (with this parameter you can hide the BINGOOO surface and the splash screen so that BINGOOO will work in the background)

showgui (with this parameter the BINGOOO surface will be visible during the search process. If neither hidegui nor showgui are entered, this will be automatically be interpreted as showgui).

exitnow (in case you haven't entered the autoexit-parameter, you can close the BINGOOO programme by calling up again the command bingooo.exe and entering just this parameter.

The command line parameters are also working if the BINGOOO programme has been started already.

Tip

If you control BINGOOO from the command line, you can benefit from the new function "**Archive results**" in order to save a result table in XML format in the directory which has defined in the parameter **resultfile=** in the command line. The filename will be generated automatically (i.e. „**result0.xls**“). This function is only available in BINGOOO *corporate* and is only active if you have obtained new results from a query which haven't been saved as file yet.

Automatically Dialed Call by TAPI-Support

This function is only available in BINGOOO professional and BINGOOO corporate

If your PC is equipped with a sound card, an ISDN card, a microphone and a TAPI driver, you can call contacts directly from the result table generated by a search with the **People** agent (in the category **Search**). By doing this, you can avoid opening other programmes or using offline communication.

TAPI support enables you to dial phone numbers directly out of programmes such as BINGOOO (or Outlook through BINGOOO). TAPI software controls the respective hardware components and guarantees the communication with the telephone network.

Depending on the TAPI driver installed, you can talk directly with another person if he or she has similar equipment (a telephone connected to a ISDN-bus or a headset connected to PC).

How it works:

1. Click on the category **Search** and then on the agent **People**.
2. Enter first name and family name in the input fields of the input line and start the query.
3. The agent **People** now starts searching for the requested person in various sources, among these your Outlook programme (in BINGOOO *professional* and BINGOOO *corporate*).
4. You will get a result table with all data found according to the search terms (name, address, phone and/or mobile number, mail address as found).
5. If you are equipped with the components mentioned above, just click on the desired phone number and the number will be dialed automatically. If your contact is equally equipped, you can now talk.

Result Directory

By default, results will be saved in a result directory which will be automatically set up with any BINGOOO installation. When saving results, this result directory will be automatically shown in the **Save Dialogue**.

A result table will be automatically saved in this directory, even if you have entered a wrong path after the parameter **resultfile=** when controlling BINGOOO from the command line. The same is also true if you haven't even entered the parameter **resultfile=**. Both cases are valid for automatic saving and for the function "**Archive Results**" which is only available in BINGOOO corporate.

If no filename is entered after the parameter **resultfile=**, no automatic saving will be executed.

Combined search terms - Boolean Operators

Search syntax – Combined search terms:

When searching with the agent WEB, you can also combine several search terms. Please use the so called Boolean operators to do this.

Boolean Operators		Notation in BINGOOO
UND	AND	+
ODER	OR	Leerzeichen
NICHT	NOT	-

How it works:

1. AND-Search:

Example: +Car +Offers

You will get results containing each all search terms entered in the keyword line.

2. OR-Search:

Example: Car Offers

You will get results containing either one or the other search term.

3. NOT-Search:

Example: +Car -Offers

You will get results containing the search term marked by a plus. Results containing the search term marked by a minus will be excluded from the result table.

4. Phrase Search

Example: "Peter Mustermann"

You will get results containing those search terms or even sentences set in quotation marks.

Attention

The Boolean Operators mentioned above are only supported properly by the following search engines and catalogues:

altavista

alltheweb

Fireball

Infoseek

Northernlight

You can find further information under:

[Search menu](#)

[How to search with the agent Web](#)

